

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
ACTION AGENDA SUMMARY

DEPT: Library *R*

BOARD AGENDA # \*B-7

Urgent  Routine

AGENDA DATE February 12, 2008

CEO Concurs with Recommendation YES  NO   
*OK*  
(Information Attached)

4/5 Vote Required YES  NO

SUBJECT:

Approval to Use Public Facility Fees to Purchase Collection Materials, such as Books, DVD's, Audiovisual and Other Materials for the Stanislaus County Library

STAFF RECOMMENDATIONS:

1. Authorize the expenditure of Public Facility Fees for the purchase of additional books, DVD's, audiovisual and other materials for the Stanislaus County Library.
2. Direct the Auditor-Controller to increase appropriations and estimated revenue in the Library budget unit in the amount of \$217,269 through a transfer from Public Facility Fees.

FISCAL IMPACT:

Public Facility Fees (PFF) are collected from new development within the County. These fees are expended based on a plan that was adopted by the Board of Supervisors. PFF funds cannot be expended for items other than those identified by the plan. The Library is requesting authorization to expend \$217,269 through a transfer from the Library PFF fund for collection materials. There is approximately \$5,212,133 available in this fund at this time. There are no increased costs to the General Fund associated with this request.

BOARD ACTION AS FOLLOWS:

No. 2008-104

On motion of Supervisor Grover, Seconded by Supervisor DeMartini  
and approved by the following vote,

Ayes: Supervisors: O'Brien, Grover, Monteith, DeMartini, and Chairman Mayfield

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) X Approved as recommended

2) \_\_\_\_\_ Denied

3) \_\_\_\_\_ Approved as amended

4) \_\_\_\_\_ Other:

MOTION:

*Christine Ferraro*

ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No. M-64-H-5

**DISCUSSION:**

The Stanislaus County Library strives to maintain and enhance services offered to its customers. The Stanislaus County Library is planning to use Public Facility Fee (PFF) funding to purchase additional books, DVD's, audiovisual and other materials. This request has been presented to the PFF Committee and has received the required approval pertaining to the appropriate use of funds.

According to the State of California Department of Finance, since Fiscal Year 1998-99, the population in Stanislaus County has increased slightly over 20%. Traditionally, the Library has maintained a 3.41 per capita spending ratio for collection materials. In order to move towards this ideal level of spending and to ensure that collection materials are available to accommodate the increased population, the Library has proposed an increase to the book budget by an additional \$217,269 for a total of \$1,656,770 for Fiscal Year 2007-2008.

This request is similar to that approved by the Board of Supervisors on January 23, 2007. Each year, the Library conducts a thorough review of its collection materials to ensure that those on-hand keep pace with the growing population in Stanislaus County. Adjustments are made annually based on the per capita spending ratio.

There are sufficient funds in the Library's PFF fund to absorb this request. In order for the Library to continue to offer these important services, it must be equipped with the appropriate resources. The recommendation for use of PFF funds to enhance the collection and other materials of the County's Library services, due to growth, is appropriate and consistent with the plan for the use of these funds.

**POLICY ISSUES:**

The Board of Supervisors should determine if approval of the recommended actions is consistent with its priorities of striving for a strong local economy and the efficient delivery of public services.

**STAFFING IMPACT:**

There is no staffing impact associated with this item.

**AUDITOR-CONTROLLER  
BUDGET JOURNAL**



Balance Type	Budget
Category	Budget - Upload
Source	
Currency	USD
Budget Name	LEGAL BUDGET
Batch Name	
Journal Name	
Journal description	Library Increase PFF Transfer
Period	Jan-08
Organization	Stanislaus Budget Org
	BO#

Line	Coding Structure						Debit		Credit		Description
	Fund 4	Org 7	Account 5	G/L Proj 7	Loc 6	Misc 6	incr appropriations decr est revenue	decr appropriations incr est revenue			
1	1651	37206	65940	0	0	0	217,269.00			Increase Library and Reference books	
2	1651	37203	46615	0	0	0		217,269.00		Increase Public Facilities Tsf	
3											
4											
5											
6											
7											
8											
9											
10											
11											
12											
13											
14											
15											
16											
17											
18											
19											
20											
21											
22											
23											
24											
25											
26											
27											
28											
29											
Totals							217,269.00	217,269.00			

Explanation: Increase revenue and appropriations from PFF funding for Purchase of Books per PFF Committee approval

Requesting Department		CEO		Auditors Office Only	
Signature		Signature		Admin Approval (\$75K+)	
1/28/08		01/29/08		1/28/08	
Date		Date		Date	

Cynthia Jim 8-8951  
Contact Person & Phone Number