

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT: Library *rc*

BOARD AGENDA # *B-12

Urgent Routine

AGENDA DATE January 29, 2008

CEO Concurs with Recommendation YES NO *mnt*
(Information Attached)

4/5 Vote Required YES NO

SUBJECT:

Approval to Use Public Facility Fees to Install an Automated Public Computer Reservation System and Electronic Commerce Module for Paying Fines and Fees over the Internet at the Stanislaus County Library

STAFF RECOMMENDATIONS:

1. Authorize the expenditure of Public Facility Fees to install an automated public computer reservation system and electronic commerce module for paying fines and fees over the Internet at the Stanislaus County Library.
2. Direct the Auditor-Controller to increase appropriations and estimated revenue in the Library budget unit in the amount of \$71,107.47 through a transfer from Public Facility Fees.

FISCAL IMPACT:

Public Facility Fees (PFF) are collected from new development within the County. These fees are expended based on a plan that was adopted by the Board of Supervisors. PFF funds cannot be expended for items other than those identified by the plan. During the 2007-2008 Proposed Budget, \$21,000 of PFF funds were budgeted for the Library. The Library is requesting authorization to transfer an additional \$71,107.47 at this time. The total of \$92,107.47 from the Library PFF fund will be used to install an automated public computer reservation system and electronic commerce module for paying fines and fees over the Internet at the Stanislaus County Library. As of December 31, 2007, there was \$1,974,565 available in this fund. There are no increased costs to the County General Fund associated with this request.

BOARD ACTION AS FOLLOWS:

No. 2008-069

On motion of Supervisor Grover, Seconded by Supervisor O'Brien

and approved by the following vote,

Ayes: Supervisors: O'Brien, Grover, Monteith, DeMartini, and Chairman Mayfield

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) X Approved as recommended

2) _____ Denied

3) _____ Approved as amended

4) _____ Other:

MOTION:

Christine Ferraro

ATTEST:

CHRISTINE FERRARO TALLMAN, Clerk

File No. M-64-H-4

DISCUSSION:

The Stanislaus County Library strives to maintain and enhance services offered to its customers. The Stanislaus County Library plans to use Public Facility Fees (PFF) to install an automated computer reservation system within its branches and to enhance electronic government services over the Internet. This request has been presented to the PFF Committee and has received their required approval.

The Library will be installing an automated public computer reservation system that is expected to provide for a more efficient and equitable system to allocate and monitor access to the public computers. This system ensures that customers are given fair and equal access and allows Library staff to efficiently schedule public computer usage so that more customers can be served. In order to support the operations effectively, the entire system will include new software, workstations, monitors, printers, scanners and other equipment (such as network switches) at the thirteen branch locations. The new automated reservation system is expected to generate more customer usage.

The Library is also adding an electronic commerce module that is an automated system and would allow the public to pay fines and fees online over the Internet. This system will encourage customers to verify and settle their outstanding overdue fines and fees more timely and efficiently, reducing administrative costs relative to processing time.

The Stanislaus County Library has continued to experience an increase in Internet usage at its branches. In addition, statistics indicate that more and more customers are utilizing the Library website to access services and information regarding programs offered. This increased demand is attributable to population growth trends in Stanislaus County. As such, the Library recommends the said improvements to better serve the growing customer base. The recommended improvements would be in addition to those previously approved by the Board—such as the new routers and data lines purchased to increase capacity at several branch locations and the wireless Internet access that will be made available throughout the entire Library system. The new systems will be configured appropriately to the current firewall system to ensure the required level of security.

POLICY ISSUES:

The Board of Supervisors should determine if approval of the recommended actions is consistent with its priorities of striving for a strong local economy and the efficient delivery of public services.

STAFFING IMPACTS:

There is no staffing impact associated with this item.

**AUDITOR-CONTROLLER
BUDGET JOURNAL**

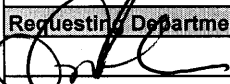



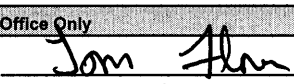
Balance Type	Budget
Category	Budget - Upload
Source	
Currency	USD
Budget Name	LEGAL BUDGET
Batch Name	
Journal Name	
Journal description	Library Increase PFF Transfer
Period	Jan-08
Organization	Stanislaus Budget Org

BO#

Line	Coding Structure							Debit		Credit		Description
	Fund 4	Org 7	Account 5	G/L Proj 7	Loc 6	Misc 8	incr appropriations decr est revenue	decr appropriations incr est revenue				
1	1651	37203	62840	0	0	0	71,107.47				Increase Computer Software	
2	1651	37203	46615	0	0	0			71,107.47		Increase Public Facilities Tsf	
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Totals									71,107.47			

Explanation: Increase revenue and appropriations from PFF funding for Data Infrastructure per PFF Committee approval

Requesting Department	CEO
	
Signature	Signature
1/22/08	1/23/08
Date	Date

Auditors Office Only	
Prepared By	
	Admin Approval (\$75K+)
	1/22/08
Date	Date

Cynthia Jim 8-8951
Contact Person & Phone Number