

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
ACTION AGENDA SUMMARY

DEPT: COMMUNITY SERVICES AGENCY

BOARD AGENDA # \*B-9

Urgent \_\_\_\_\_ Routine X

AGENDA DATE MAY 14, 2002

CEO Concur with Recommendation YES ph NO \_\_\_\_\_  
(Information Attached)

4/5 Vote Required YES \_\_\_\_\_ NO X

SUBJECT: APPROVAL OF THE THREE-YEAR PLAN FOR THE PROMOTE SAFE AND STABLE FAMILIES (PSSF) PROGRAM AND ANNUAL PLAN UPDATE.

STAFF RECOMMENDATIONS:

1. APPROVE THE THREE-YEAR PLAN FOR THE PROMOTE SAFE AND STABLE FAMILIES PROGRAM FOR FEDERAL FISCAL YEAR (FFY) 2002/2003 THROUGH 2004/2005.
2. APPROVE THE PSSF ANNUAL PLAN UPDATE FOR FFY 2001/2002.

FISCAL IMPACT:

The total cost of this three-year plan is estimated to be \$1,751,994. This plan will be effective October 1, 2002 through September 30, 2005. Appropriations and corresponding revenues for succeeding years will be included in the appropriate fiscal year budget requests to the Board. The PSSF program is 100% Federally funded. There is no impact to the County General Fund.

BOARD ACTION

No. 2002-361

On motion of Supervisor Caruso, Seconded by Supervisor Paul, and approved by the following vote,

Ayes: Supervisors: Blom, Simon, Caruso, Paul, and Chairman Mayfield

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) X Approved as recommended

2) \_\_\_\_\_ Denied

3) \_\_\_\_\_ Approved as amended

Motion:

*Christine Ferraro*

File No.

ATTEST: REAGAN M. WILSON, Clerk By: Deputy

APPROVAL OF THE THREE-YEAR PLAN FOR THE PROMOTE SAFE AND STABLE  
FAMILIES PROGRAM AND ANNUAL PLAN UPDATE.

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**DISCUSSION:** A requirement for continued funding for the PSSF Program (formerly known as Family Preservation and Support Program [FPSP]) is the submission of a three-year plan to the California Department of Social Services. This plan details how services will be provided over the next three years. The plan also provides an overview of activities and services provided in FFY 2001/2002. Service emphasis must be placed on family preservation, family support, promoting and supporting adoption, and time-limited family reunification.

Attached are the three-year plan and an annual update for the PSSF Program. The attachments are intended to provide an overview of the programs. The report is organized into the following sections:

Part 1 is an update of the current year's activities.

Part 2 is the County plan for the next three-year period between FFY 2002/2003 and 2004/2005.

In order to prevent gaps in services as well as continue the CSA blended funding philosophy, CSA has completed the RFP process for October 2001 through September 2004. The Board approved the awarded contracts on October 18, 2001.

In addition, the Community Services Agency made a commitment to have any awarded contractors develop outcomes and measurement tools to insure that the outcomes are being realized. The Request for Proposal (RFP) package included a Scorecard and an Outcome Flow Chart for each proposer to complete along with the other required documents. These documents are included as contract attachments and service outcomes will be reported monthly.

The section entitled, **Services and Program Description According to How They Fulfill the Seven Federal PSSF Outcomes**, describes the services that were contracted for as a result of the Request for Proposal Process. The contracts address and meet the seven federal outcomes. Contracted Services include:

- A family reunification program
- A parenting program at a family resource center
- A parent education and support program for families with substance abuse issues
- A domestic violence program to educate families in crisis
- A case management service for homeless families
- A parent education and child skill-building group
- A child respite care program

**Program services for the above services are encouraged to fulfill as least one of the following seven federal PSSF outcomes:**

1. Reduce the recurrence of child abuse and/or neglect.
2. Reduce the incidence of child abuse and/or neglect in foster care.

APPROVAL OF THE THREE-YEAR PLAN FOR THE PROMOTE SAFE AND STABLE  
FAMILIES PROGRAM AND ANNUAL PLAN UPDATE.

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DISCUSSION  
(CONT'D):

3. Increase permanency for children in foster care.
4. Reduce time in foster care to reunification without increasing re-entry.
5. Reduce time in foster care to adoption.
6. Increase placement stability.
7. Reduce placements of young children in group homes or institutions.

Additional categories not detailed in this discussion include: Planning Bodies, Objectives/Outcomes, Staff Training, Technical Assistance, Baseline Data, Evaluation Processes, Service Category Allocations, Linkages, and Board of Supervisors Approval of Plan.

A copy of the three-year plan and current plan update is enclosed for review. It will be submitted for approval to the Stanislaus Children's Council at their May 15, 2002 meeting. The State has given us a short deadline to return the plan to them, requiring us to go to the Board before the plan was approved by the Council. The Council has previously approved the services discussed in the plan. The normal process would be for the Council to approve the plan before it was submitted to the State.

We believe the plan reflects a coordinated response to PSSF issues within Stanislaus County. It is requested that the Board of Supervisors approve the three-year plan, approve the updated current year plan and adopt a resolution in support of the plans. The three-year plan, if approved, will be effective October 1, 2002 through September 30, 2005.

POLICY  
ISSUE:

Support and approval of this plan supports the Board's priority of safe, healthy communities and community service delivery.

STAFFING  
IMPACT:

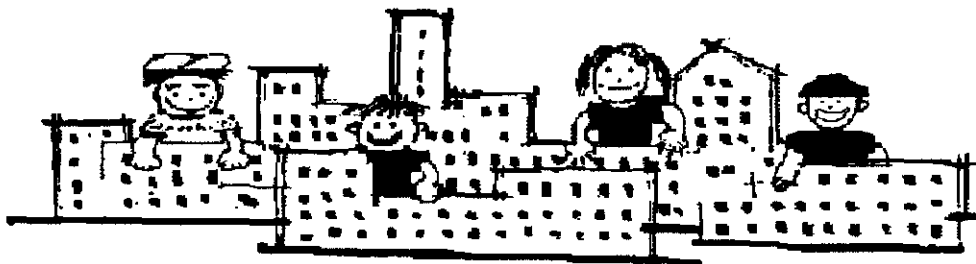
There is no staffing impact associated with this request.

**STANISLAUS COUNTY  
PROMOTING SAFE AND STABLE FAMILIES PROGRAM**

**THREE-YEAR PLAN FOR FEDERAL FISCAL YEARS 2003-2005**

**AND ANNUAL PLAN UPDATE FOR FEDERAL FISCAL YEAR 2002**

**STRONG COMMUNITIES and FAMILIES**



**BUILD STRONG CHILDREN!**

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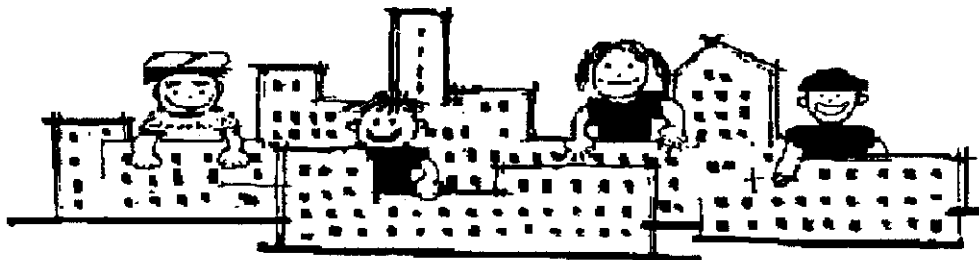


**STANISLAUS COUNTY  
PROMOTING SAFE AND STABLE FAMILIES PROGRAM**

**THREE-YEAR PLAN FOR FEDERAL FISCAL YEARS 2003-2005**

**AND ANNUAL PLAN UPDATE FOR FEDERAL FISCAL YEAR 2002**

**STRONG COMMUNITIES and FAMILIES**



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## **Part I: Update on the previous year's activities**

### **A. Vision**

The vision of the Stanislaus County Promoting Safe and Stable Families Program (PSSF) is to promote and empower families and communities to be knowledgeable, informed and active in enhancing their safety and well being through community-based systems.

The vision statement, as developed by the planning committee, is based upon the principle that providing a nurturing, safe and healthy environment for children, birth through five years old, is essential to develop a vital and productive community. Our county's hope is that more children will enter school ready to learn; more parents will be prepared to carry out their parenting role; and agencies, schools and other organizations will be better equipped to work together in an effective manner on behalf of families with children. The goal of PSSF is to enhance services, make them available to families at the local community level, and empower families to avail themselves to the services through neighborhood-based activities.

PSSF was originally implemented in Stanislaus County in October 1995 as the Family Preservation and Support program (FPSP) after a collaborative planning and service procurement process. Over the last seven years we have seen a collaborative spirit develop in our county that continues to build on an annual basis. As PSSF expands statewide, so does the Stanislaus County program. We have an increase in community-based services. Contracted services have expanded from those provided by just local non-profits to our current service continuum of community-based services geographically located throughout the county. It is our intent to build on the relationships established during this first funding period to meet the needs and strengthen the families residing in Stanislaus County.

Stanislaus County continues in efforts to receive community input in the area of community needs. In August of 1999, the Stanislaus County Board of Supervisors funded a one year project, called "The Renaissance 2000 Project". This need assessment

project involved extensive community outreach in the form of focus groups to determine how utilize new funding sources that would be coming into Stanislaus County.

## **B. Objectives and Guiding Principles**

The Stanislaus County PSSF objectives are:

1. To improve the safety and well being of children in Stanislaus County by strengthening families by empowering communities.
2. To insure child safety while preserving families when children ages 0 to 6 are at imminent risk of removal from the home. To reduce out-of-home placements and shorten the time of placement when it becomes necessary.
3. To assist families with children under age 6 with education and services that prevent the need for court involvement or out-of-home placement to assure child safety.
4. To develop a more coordinated and effective child and family service delivery system in the county.

In addition, the guiding principles of Promoting Safe and Stable Families are:

1. The welfare and safety of children and family members must be maintained while strengthening and preserving the family whenever possible. Supporting families is seen as the best way of promoting children's healthy development.
2. Services are focused on the family as a whole; family strengths are identified, enhanced and respected, as opposed to a focus on family deficits or dysfunction. Service providers work with families as partners to identify and meet individual and family needs.
3. Services are easily accessible (including in-home) and are delivered in a manner that respects cultural and community differences.
4. Services are flexible and responsive to real family needs. Linkages to a wide variety of services outside the child welfare systems are generally crucial to meeting families and children's needs.
5. Services are community-based and involve community organizations and residents (including parents) in their design and delivery.
6. Services are intensive enough to meet family needs and keep children safe. The level of intensity needed to achieve the goals may vary greatly between preventive (family support) and crisis services (family preservation).

7. Services establish and expand the County network of community-based family resource programs that include public and private partnerships.

### **C. Indicators and Data Collection**

In the summer of 2001, the Community Services Agency combined three similar children and family services funding sources. The consolidated proposal process was intended to simplify the process for bidders where one proposal could be considered in multiple funding categories. The three funding sources included were PSSF, Child Abuse Prevention, Intervention, and Treatment (CAPIT) and CalWORKS Welfare-to-Work Incentive dollars. A Request For proposal (RFP) process was initiated in the summer of 2001. Included in the RFP was a request that PSSF services require at least one of the seven federal outcomes. This process will be explained in detail in the PSSF three-year plan. As a result of the blended funding, the three-year contracts for PSSF began in federal fiscal year 2001. Please see **Attachment A**, Community Services Funding Recommendations.

Outcomes and their measurement continued to be the focus of the PSSF Program. Contractors are required to submit a monthly report to the DSS Contract Administrator describing their progress on the completion of their goals and outcomes. Copies of these reports are provided to the PSSF Coordinator. Scorecards and quarterly reports are addressed in Part II of this report.

Each PSSF contractor has developed an Outcome-Based Contracts Scorecard and Program Logic Model that identifies short term, intermediate, and long term outcomes (see **Attachment B**). This scorecard was developed by the CSA Outcomes Group for the blended RFP contracts and will be utilized in the long term with all contractors. This scorecard identifies outputs (i.e. units of service, number of clients served, number of parenting classes held, etc.) as separate from outcomes. The scorecard also identifies activities provided by the contractor and the types of measurements and indicators being utilized to measure actual outcomes. Service providers are required to submit monthly reports detailing the number of services provided within each required data element: children 0-5; children 6-18; children with disabilities; adults; and families. In addition, providers are required to submit quarterly narrative reports describing services provided and their status in accomplishing actual outcomes. The accounting staff at CSA has developed a process whereby contract agencies can transit data electronically.

Currently members of the CSA Outcomes Group are meeting with all the agencies that will be receiving three-year contracts as a result of the blended RFP process. The goal is to "fine tune" each provider's outcome-based scorecard. This includes reviewing short-term, intermediate, and long-term outcomes. The Outcomes Group is also assisting contractors to directly relate their expected outcomes to the individual requirements of the various funding sources. The providers and the CSA Outcomes Group are recognizing the ongoing learning process we face as we move toward a new method of truly measuring the effectiveness of a program. CSA has also provided a one-day training on outcome measurements for our contracting agencies. CSA program and accounting staff meet once a month with the contractors following the monthly PSSF meeting to discuss any issues that may arise and assist one another in this new process.



## **D. Conclusions**

As the Stanislaus County CSA implemented the three year contracts for PSSF in October of 2002, specific service provider's outcomes reports will be addressed in Part II of this report. In addition to outcomes and evaluations, CSA has been collecting the required statistical information. Please refer to **Attachments C**, The Program Service Provision Report and **Attachment D**, the Age, Language, and Ethnicity Report.

## **Part II: County Plan for the Next Three-Year Period (2003-2005)**

### **A. Services and programs according to how they fulfill the seven federal required outcomes.**

As of federal fiscal year 2002, the Stanislaus County Promoting Safe and Stable Families Program has been requiring contractors to establish measurable quantitative and qualitative outcomes for services provided. In the past, accountability for outcomes were measured through outputs of service but did not necessarily address the quality of the service or customer satisfaction. As described in part one of this report, Community Services Agency has an Outcomes Group that meets weekly. Its mission is to implement specific outcomes in CSA contracts, monitor and measure the outcomes, and establish linkages to the CSA Strategic Plan and Budget processes. When CSA decided to implement a braided funding RFP that combines PSSF allocations, Child Abuse Prevention, Intervention, and Treatment (CAPIT) allocations, Children's Trust Funds, and Welfare Incentive Funds. We developed ten service categories (RFP Criteria) for the braided funding contracts. Three of the categories are specifically linked with Title IV-B guidelines. Those criteria were:

1. Services for children who have been abused and/or neglected
  - a. This includes mental health and supportive services for children who have been sexually, physically, emotionally abused or severely neglected.
  - b. This includes services to children in foster care supporting the following outcomes:
    - Reduce the incidence of child abuse in foster care.
    - Increase permanency for children in foster care.
    - Reduce time in foster care to adoption.
    - Increase placement stability.
    - Reduce placements of young children in group homes or institutions.
  - c. Services to reduce the recurrence of child abuse or neglect.
2. Intensive family Reunification
  - a. These services will help to shorten the time of placement when removal of a child from their home is necessary for the safety of the child.

The following programs were recommended and approved for PSSF funding:

### **Aspira Foster and Family Services: Pro-Family Program**

This program is an intensive family reunification program that utilizes a short-term paraprofessional mentoring component. Services include family-centered service planning, home visitation and parent specific education. Aspira hopes to serve 33 families the first year, 42 the second year and 40 the third year. This program fits two federal outcomes: 1) Reduce the recurrence of child abuse and/or neglect and 2) Reduce time in foster care to reunification without increasing re-entry. The service population are families that have had children removed from their care and are in the process of reunification. Referrals are made by social workers from the Stanislaus County Community Services Agency Child Welfare Services. The service site will be at the home of the family being served. Please see **Attachment E** for the specific outcome scorecard. The recommendation for funding over a three-year period is \$300,000.

### **Children's Crisis Center: Respite Child Care Program**

The Children's Crisis Center Respite Child Care Program provides respite childcare 7 days a week from 8am to 9pm and overnight for children under the age of five. It also provides crisis counseling and case management support services to families needing child abuse prevention/intervention services. Of the seven federal outcomes, this program best fits in reducing the recurrence of child abuse and/or neglect. This program's expected outcomes include that 95% of participating families will resolve the issues that required crisis intervention without abusing/neglecting their children and preventing out-of-home placement. There are currently two service locations. One is in Modesto and another licensed facility recently opened in Oakdale, a traditionally underserved geographical location. A second home is scheduled to open in Modesto in the coming months. The funding allocation over a three-year period is \$250,000. See **Attachment F** for the Children's Crisis Center's outcome scorecard and most recent quarterly report.

### **Community Housing and Shelter Services: Case Management Services for Homeless Children**

The Community Housing and Shelter Services (CHSS) Case Management Services for Homeless Children's program purpose is to minimize the negative impact of homelessness on the family by providing increased access to community resource and support services. The broader goal is to reduce the recurrence of child abuse and/or neglect. The service site is at the Tropics Motel in Modesto, California where CHSS has program offices on site. Target population is children between the ages of 0 to 5 and their families who are staying at the shelter. Activities to be provided include support services, educational activities to homeless children, recreational activities to homeless children, referrals and linkages to long-term resources and the provision of a children's passport packet. CSA is currently working with CHSS to "fine tune" their scorecard due to program changes. Currently, expected outcomes include 75% of families with children will find permanent housing and 70% of homeless families will be linked with ongoing support services after obtaining permanent housing. The funding allocation for this program is \$38,500 over a three-year period. **Attachment G** for the Community Housing and Shelter Services' outcome scorecard and most recent quarterly report.

### **Haven's Women's Center: Domestic Violence**

The Haven's Women's Center Advocacy Program's goal is to empower victims of domestic violence to act as their own advocates for safety. While this program does not fit into a specific category of the federal outcomes, a broader goal is to protect children and adults who are at risk and to reduce the recurrence of child abuse and/or neglect. The expected outcomes for this program include two short term outcomes: 1) 85% of clients will identify avenues for safety and 2) 20% of clients contacted will learn to advocate for themselves. The intermediate outcome is that of those clients contacted for follow-up after six months of completion of the 12 week program, 75% will continue to advocate for themselves. This program has been allocated \$100,00 over the next three-year period. See **Attachment H** for the Haven's Women's Center's outcome scorecard and most recent quarterly report.

### **Parent Resource Center: Adult Parenting Program**

The mission statement of the Parent Resource Center is to build stronger, healthier families by offering volunteer in home mentoring and education support services to parents who are at risk for child abuse and neglect. The specific program outcome is to decrease the risk of child abuse/neglect while strengthening family relationships and promoting positive parenting. This program best fits into the federal outcome of reducing the reoccurrence of abuse but for those families with children in child welfare reunification services, it could also meet the federal outcome of reducing time in foster care to reunification. This program provides two weekly 20-week parenting support and education classes. four classes a year including two Spanish speaking classes. The program will also provide case management and referral services to 80 parents annually and will provide in-home volunteer mentors to 20 high-risk parents annually offering emotional support/parent education. See **Attachment I** for the program's outcome scorecard. This program has been allocated \$78,000 over the next three years.

### **Sierra Vista Children's Center: Parent Education and Children's Skill Building Group:**

This program will provide family focused, community-based culturally, competent parent education and family counseling whereby family strengths are identified and community support systems are developed. The overall goal is to alleviate stress and promote parental competencies and behaviors that will increase the ability of families to successfully nurture their children. Other goals are to encourage families to use other resources and opportunities in their communities and create supportive networks. No specific federal outcome is addressed in this program although a broad goal is to reduce the reoccurrence of child abuse. Eight 6-week Parent Education Groups and concurrent Children's Groups/Developmental ChildCare groups will be offered in the traditionally under-served geographical area of Turlock and Oakdale. See **Attachment J** for the specific program outcomes and the most recent quarterly report. This program has been allocated \$133,440 over the next three years.

### **Sierra Vista Children's Center/Center for Human Services/Parent Resource Center Collaboration: Parent Education and Support**

The objective of this three agency collaborative is to reduce the rate of child abuse or neglect within families that have been assessed as at risk or high risk by CSA, schools, Head Start, and other community agencies and to maintain these families safely within their homes through

education and parent support. This program will provide family-focused, community based and culturally competent parent education, support groups and in-home mentoring. Services will be provided in the city of Modesto and in some outlying communities. Please see **Attachment K** for the specific outcomes and most recent quarterly report. This program has been allocated \$300,000 over the next three years.

### **Stanislaus County Community Services Agency, Adoption Promotion and Support**

In addition to the above contracted service, the Community Services Agency has allocated \$350,000 in this three year cycle to support federal outcome number six, increase placement stability. The focus is on children from the child welfare system who now have an adoptive family. The Stanislaus County Community Services Agency, Child Welfare Services Adoption Program has done the planning for the utilization of this allocation and have a variety of projects that serve adoptive families:

- Respite Child Care (\$11,000)
- Quarterly Networking Events with Guest Speakers (\$11,609)
- YMCA Camperships for 120 kids (\$36,000)
- YMCA memberships - 20 families (\$14,160)
- Post Adoption Support Group (\$3,600)
- Family Connections lending Library (\$5,000)
- Consulting Services for Planning Purposes (\$600)
- AASK Camp for Post Adopt Families (\$34,831)

As previously discussed, the original RFP braided three funding sources, i.e. CAPIT, PSSF, and CalWORKs Incentive Funds. In April of 2002, Stanislaus County was advised that the CalWORKs Incentive funds were in danger of being eliminated on June 30, 2002. All contracts awarded with these three funding sources were serving children. As a result, CSA anticipates that there will be a need to amend this three year plan.

## **B. Planning Bodies**

### **Collaborative Committee:**

Stanislaus County's Promoting Safe and Stable Families Program (PSSF) is governed by the Stanislaus County Interagency Children's Services Council (Children's Council). The Children's Council, established by Senate Bill 997, is responsible for facilitating collaboration and countywide planning for the provision of children's services in Stanislaus County. The Director of the Community Services Agency and the Assistant Director for Family Services are both appointed members of the Children's Council (see **Attachment L**, Children's Council membership list).

The Council established the PSSF Planning Committee in 1994 to oversee needs assessments, funding/contracting issues, and community services. At program implementation, the Committee agreed to continue as a monthly forum for community members to interact, network and become acquainted with other services offered throughout the county. Current membership includes other government agencies, community collaboratives, education, private non-profits, businesses, churches, block-house parents and interested private citizens. Agendas include

legislative updates, presentations from funded agencies and community collaborations, program announcements, and other items of interest designed to maximize and/or improve service delivery. Average attendance at meetings is approximately 35-40 members. Over 100 members receive minutes on a monthly basis. A list of current memberships can be found in **Attachment M**.

### **Consultation and Decision Making:**

As fiscal agent for PSSF, program administration is provided by the Stanislaus County Community Services Agency. However, PSSF is a collaborative program with oversight provided by the PSSF Committee. Decisions related to activities of the program are made by vote of the PSSF Committee. This includes funding, service delivery, training, technical assistance, and involvement in community issues. Proposals are brought before the committee at regular meetings and appear on the meeting agenda. Members are provided the agenda in advance, along with minutes of the previous meeting, in order to be present for the vote and make an informed decision. Certain decisions made by the PSSF Committee are brought before the Council for final approval prior to implementation. Issues involving County appropriations and contracts are also presented to the Stanislaus County Board of Supervisors for approval.

All actions regarding provision of service for all community-based services (PSSF, CAPIT/CTF, & CBFRS), including approval of the RFP processes, proposal review, contract awards, training opportunities and additional services are brought before the PSSF Committee for input. Final approval for contract awards are submitted to the Stanislaus Children's Council and then to the Board of Supervisors.

In an effort to provide continuity of services, streamline the bidding process, eliminate duplication of services by reviewing all proposals at one time, and improve efficiency by having one panel review three different sets of proposals, the Community Services Agency combined three similar children and family services funding sources. The consolidated process simplified the process for bidders where one proposal could be considered in multiple funding categories. The three funding sources included were PSSF, CAPIT, and CalWORKS Welfare-to-Work Incentive dollars. The "Renaissance 2000 Project", an extensive community needs assessment, was considered when determining funding priorities along with program specific requirements. The Community Services Agency received authorization from the Board of Supervisors to issue the request for proposals on January 23, 2001.

In addition, the Community Services Agency made a commitment to have all awarded contractors develop expected outcomes and measurement tools to ensure that the outcomes are being realized. The Request for Proposal (RFP) package included a scorecard and an outcome flow chart for each proposer to complete along with the other required documents. These documents would be included as contract attachments and service outcomes would be reported monthly.

The invitation for proposals was issued on June 11, 2001 and proposals were opened on July 13, 2001 (See **Attachment N**, Request for Proposals). The Request for Proposals outlined the priorities for funding and the competitive process. Thirty proposals were received from twenty-one (21) different agencies.

The Community Services Agency (CSA) established a review panel of four (4) representatives of various community agencies who are aware of the needs of the community. The representatives were from the following agencies: a Manager with the Behavioral Health and Recovery Services who is appointed as the Executive Director of the Children's Council, a Manager from CSA's StanWORKS division, a Manager from the CEO's Office specializing in community affairs, and a director from a local nonprofit agency. Special care was given to ensure that the reviewers had no conflict or potential conflict of interest.

The panel reviewed each proposal based on the information set forth in the Request for Proposal (RFP) packet including the expected outcomes of the project. The panel's recommended programs provided a broad range of services in various geographical locations for County residents. Care was given to ensure that a wide spectrum of children and family services was provided as well as avoiding duplication of services (see **Attachment A**, Funding Recommendations).

On August 24, 2001, the PSSF Committee approved the recommendations of the review panel. On September 19, 2001, the PSSF and CAPIT recommendations were presented to and approved by the Stanislaus Children's Council. On September 12, 2001, CSA's executive committee approved the final award recommendation. Additionally, all twenty-one (21) proposers were notified in writing of the panel's recommendations and provided an opportunity to respond. No formal grievances were filed. On October 16, 2001 the Stanislaus County Board of Supervisors approved the awarding of the three-year contracts.

As noted earlier, the process of the blended funding resulted in a three-year contract for PSSF beginning October 1, 2001. As a result we are one year ahead in the federal three-year plan.

### **Current Collaborations and Coordinated Services:**

The County continues to coordinate provision of FPSP services in a number of ways, including the FPSP Coordinator regularly attends other collaborative meetings, such as the Children's Council, the Child Welfare Advisory Board, and the Child Abuse Prevention Council, in an effort to stay abreast of funding opportunities and community service provision. This information is then shared with the FPSP Committee at regular meetings. The Council's staff person also attends all FPSP Committee meetings.

### **C. Objectives/Outcomes**

Previously, in the annual plan the Program Logic Model was discussed which identifies short term, intermediate, and long term outcomes. This scorecard was developed by the CSA Outcomes Group for the blended RFP contracts and will be utilized in the long term with all contractors that work with CSA. This scorecard identifies outputs (i.e. units of service, number of clients served, number of parenting classes held, etc.) as separate from outcomes. The scorecard also identifies activities provided by the contractor and the types of measurements and indicators being utilized to measure actual outcomes. Service providers are required to submit monthly reports detailing the number of services provided within each required data element: children 0-5; children 6-18; children with disabilities; adults; and families. In addition, providers are required to submit quarterly narrative reports describing services provided and their status in

accomplishing actual outcomes. The accounting staff at CSA has developed a process whereby contract agencies can transit data electronically.

#### **D. Staff Training**

Stanislaus County's PSSF is a community-based program. As such, program funds are contracted to local service providers. A small portion of the 10% administrative allocation is utilized to offset the PSSF Coordinator and Contract Administration Unit's time. However, the majority of our administrative funds are used to provide staff development and training opportunities to PSSF Committee members and their staff.

Since program inception, PSSF funds have been used to train over two hundred community members. It is our belief that a well-trained and knowledgeable community will increase the likelihood of successful family support and family preservation. PSSF provided training on searching for grant opportunities and writing grant proposals for interested service providers and the community at large. It is our goal to equip the community service providers with skills that will help them gain funds to be able to sustain and expand their programs.

#### **E. Technical Assistance:**

During the RFP process, prior to the start of a new fiscal year, the Community Services Agency offers a RFP training to all community based organizations that are interested in submitting proposals to provide services. The training is given by the outcome-based committee and a contractual consultant and focuses on steps and guidelines on writing a request for proposal. The RFP training for Fiscal Year 01/02 will assist service providers in developing performance outcomes that are measurable both quantitatively and qualitatively. In April of 2001, the FPSP Committee provided two training's on grantwriting. The FPSP coordinator and contract administrator are also be available to provide one-on-one assistance to service providers as requested.

Service provision of PSSF funds is monitored through the use of "Technical Assistance Teams". These teams include members of the PSSF committee, members of CSA's accounting division, fellow contractors, and CSA program managers. These teams visit contractors on a yearly basis and submit a monitoring report to the department. The Technical Assistance Team approach provides contractors with a more relaxed and less stressful means of monitoring; at the same time, provides peer-to-peer feedback and input to the contractors. This year, the technical assistance review process has undergone a revision with the formation of the Outcomes Group, which is comprised of accounting staff and program staff from the Community Services Agency. As a result, this year, emphasis was not placed on technical assistance teams, but rather, examining the old system of outcomes and monitoring and establishing a new system in line with the upcoming three year plan.

The technical review teams will be meeting with contract agency staff to review the outcome-based contract scorecard/scope of work in their contract as well as *conduct fiscal reports*. In lieu of a formal contract audit, the Technical Assistance Team approach provides contractors with a more relaxed and less stressful means of monitoring. The informal fact finding approach enables

both contract agency staff and volunteer team members to network with each other, share their knowledge related to program issues, and gain insight into other services being provided in the community. CSA plans to begin deploying technical assistance review teams in the fall of 2002. Please see **Attachment O**, the technical assistance review tool.

All contractors attend monthly Promoting Safe and Stable Families meetings. Following those meetings an additional meeting is held where contractors have an opportunity to discuss their scorecards and dialogue regarding the outcome-based contract model.

#### **F. Baseline Data**

Baseline data will be collected with the completion of the first year of our blended contracts, which for PSSF started in October of 2001. Contracts will use this as a benchmark from which to collect and compare subsequent year's data.

#### **G. Evaluation Processes**

Section E, Technical Assistance, address methods for evaluation and progress to date.

#### **H. Service Category Allocation**

Please see **Attachment P**, the FFY 2001/2002 Allocation report. All four service categories are allocated at the 20 percent requirement.

#### **I. Linkages**

CalWORKS, known as StanWORKS in Stanislaus County, was implemented in March 1998. The StanWORKS Program Development Team has worked very closely with the PSSF Committee during the planning process. PSSF Committee members were invited to participate in community presentations and planning/brainstorming activities, and were given the opportunity to review the StanWORKS plan and provide input. Team members regularly attend PSSF meetings, have given program overviews, and continue to provide updates. Additionally, PSSF is included in our StanWORKS plan as a Community Collaboration Partner. Our PSSF co-chairs and Coordinator have focused on ensuring that services providers are educated and prepared for the impact of time limits and welfare to work mandates.

Contract agencies for PSSF funds have been described earlier. In addition the blended RFP proposal allowed for numerous linkages with a variety of community based organizations, including substance abuse and mental health treatment systems. See **Attachment A**, which gives a brief services description for our blended funding process.

#### **J. Board of Supervisors**

Please see **Attachment Q**, the signed copy of a resolution by the Stanislaus County Board of Supervisors approving the county's Promoting Safe and Stable Families three-year plan.



COMMUNITY BASED-SERVICES

FU

ATTN: 12

PROPOSER	AMOUNT FUNDED	CRITICAL SERVICES	SERVICE AREA	FPP FAMILY REUNIFICATION	FPP FAMILY PRESERVATION	FPP FAMILY SUPPORT	CAPT	TANF Goal #3	TANF Goal #4	SERVICES PROPOSED	EXPECTED OUTCOMES
Aspra Foster & Family Services	\$300,000.00	YES		\$300,000.00						Family preservation & reunification/family mentoring that will increase the number of parents reunified with their children.	
Center for Human Services (CHS #1)	\$149,662.00	YES								Cares Partnership for Healthy Children Families will have increased ability to access community resources & therefore will be better able to care for their children.	
Center for Human Services (CHS #2)	\$100,000.00	YES						\$100,000.00		After-school & summer youth programs (older children) reduced incidence of out-of-school activities by providing afterschool activities.	
Children's Crisis Center	\$250,000.00	YES		\$22,000.00	\$228,000.00					Child abuse prevention & Respite Child Care Program will help decrease the risk of high risk families from abusing their children.	
Community Housing Shelter Services	\$90,154.00	YES		\$38,660.00	\$51,694.00					Increased use of support services to children and their families while assisting them in finding permanent housing.	
Empire Union School District	\$44,000.00				\$44,000.00					Adult Education, After School Classes, & Counseling increased test scores, increased attendance of students, increased family knowledge of the importance of school.	
Haven Women's Center (HWC #1)	\$160,271.00	YES				\$160,271.00				Kids Count! Program will increase the number of children developing a domestic violence safety plan.	
Haven Women's Center (HWC #2)	\$100,000.00	YES		\$100,000.00						Domestic Violence increased number of domestic violence clients developing a safety plan for their lives and the lives of their children.	
Health Services Agency	\$75,000.00							\$75,000.00		Pregnancy Prevention Reduced incidence of teen pregnancy among youth served by subcontracted programs.	
Modesto City Schools (MCS #1)	\$150,000.00							\$150,000.00		Block House Program Increased school attendance and family knowledge of the importance of school and the availability of resources within the community.	
Parent Institute for Quality Education	\$100,000.00	YES								Parenting Program - parent involvement & follow up Increased parent involvement in their children's education.	
Parent Resource Center	\$100,000.00	YES		\$78,000.00	\$22,000.00					Adult Parenting Program 75% of the graduating parents from the Nurturing Program will have increased parenting skills to be utilized at home.	
Paterson Unified School District # 1- Grayson	\$120,000.00									Parenting Classes, educational training & use educational tools so they can be role models to their children and provide for their economic, health & safety needs.	
Paterson Unified School District # 2- Westside Community Alliance	\$44,000.00									Westside Community Alliance Family Support - Training & Parenting Support Groups increased number of empowered parents who use educational tools so they can be role models to their children and provide for their economic, health & safety needs.	
Sierra Vista Children's Center & Center for Human Services (SVCC #2)	\$116,376.00	YES			\$116,376.00					First Step Perinatal Substance Abuse Trmt - Mentoring Moms Increased number of self-sufficiency and preserved families.	
Sierra Vista Children's Center (SVCC #3)	\$150,000.00	YES			\$126,156.00			\$23,844.00		Families and School Together (FAST) Program A reduction in child behavior problems & family stress and an increase in family cohesion and school involvement.	
Sierra Vista Children's Center (SVCC #4)	\$133,440.00	YES			\$133,440.00					Parent Education & Children's Skill Building Education & Children's Skill Building Group 85% of families participating in the Parent Education & Children's Skill Building Group will be graduates. After one year, 50% of past participants will continue to use skills learned.	
Sierra Vista Children's Cr/Center for Human Serv/Parent Resource Ctr (SVCC #1)	\$300,000.00	YES		\$300,000.00						Parent Education & Support for Families with sub abuse Education & Support Group will increase the use of positive child rearing.	
Stanislaus Literacy Center	\$120,000.00									Parents - Literacy Program improved reading & writing skills for adults and provide the support necessary to pass reading skills on to their children.	
TOTAL	\$2,602,803.00			\$400,000.00	\$400,000.00	\$400,000.00	\$400,000.00	\$402,803.00	\$325,000.00	\$575,000.00	

ERROR CHECK

\$2,602,803.00



## OUTCOME - BASED CONTRACT SCORECARD AND PROGRAM LOGIC MODEL



Agency: \_\_\_\_\_ Program Name: \_\_\_\_\_ Date: \_\_\_\_\_ Service Month: \_\_\_\_\_

Goal: \_\_\_\_\_

**WHY?** \_\_\_\_\_

	<b>WHAT?</b>		<b>HOW?</b>		<b>WHAT IF?</b>
EXPECTED OUTCOMES	INPUTS OR RESOURCES	ACTIVITIES	OUTPUTS	MEASUREMENTS & INDICATORS	ACTUAL OUTCOMES
Short Term:					
Intermediate:					

COMMENTS: \_\_\_\_\_

I certify that the data provided is a true and accurate report of our organization's activities for the service month listed above.

**PSSF FFY 01/02 PROGRAM SERVICES PROVISION REPORT  
DATA AS OF MARCH 31, 2002**

5/1/2002 17:36

<b>Services Provided</b>	<b>Children</b>	<b>Adults</b>	<b>Families</b>
1 Parent Education	271	911	34
2 Parent Support	0	246	419
3 Substance Abuse Counseling/Treatment	145	88	6
4 Child Care/After-School Recreation	1456	2	0
5 Information and Referral / Advocacy	1494	1821	700
6 Improved access through elimination of barriers:			
Transportation	0	73	102
Language/Culture			
Medical	184	20	0
Dental			
Mental Health	0	12	4
<b>Total Services Provided</b>	<b>3550</b>	<b>3173</b>	<b>1265</b>

G:\Excel\_files\CONTRACTS\OUTCOME STATISTICS\[PSSF Services 01-02.xls]SER REPORT

PSSF FFY 01/02 PROGRAM SERVICE PROVISION REPORT  
 DATA AS OF MARCH 31, 2002

Contractor	ASPIRA
------------	--------

Service	Data	Total
CC	Sum of Children Sum of Adults Sum of Families	2
I&R	Sum of Children Sum of Adults Sum of Families	165
MD	Sum of Children Sum of Adults Sum of Families	20
MH	Sum of Children Sum of Adults Sum of Families	2
PE	Sum of Children Sum of Adults Sum of Families	54
PS	Sum of Children Sum of Adults Sum of Families	215
SAC	Sum of Children Sum of Adults Sum of Families	14
T	Sum of Children Sum of Adults Sum of Families	63
Total Sum of Children		
Total Sum of Adults		535
Total Sum of Families		

PSSF FFY 01/02 PROGRAM SERVICE PROVISION REPORT  
DATA AS OF MARCH 31, 2002

Contractor	CCC
------------	-----

Service	Data	Total
CC	Sum of Children	998
	Sum of Adults	
	Sum of Families	
Total Sum of Children		998
Total Sum of Adults		
Total Sum of Families		

PSSF FFY 01/02 PROGRAM SERVICE PROVISION REPORT  
DATA AS OF MARCH 31, 2002

Contractor	CHSS
------------	------

Service	Data	Total
CC	Sum of Children	273
	Sum of Adults	
	Sum of Families	
I&R	Sum of Children	1236
	Sum of Adults	967
	Sum of Families	601
Total Sum of Children		1509
Total Sum of Adults		967
Total Sum of Families		601

PSSF FFY 01/02 PROGRAM SERVICE PROVISION REPORT  
DATA AS OF MARCH 31, 2002

Contractor	Haven
------------	-------

Service	Data	Total
I&R	Sum of Children	5
	Sum of Adults	413
	Sum of Families	93
MH	Sum of Children	
	Sum of Adults	10
	Sum of Families	4
PE	Sum of Children	
	Sum of Adults	40
	Sum of Families	28
T	Sum of Children	
	Sum of Adults	10
	Sum of Families	5
Total Sum of Children		5
Total Sum of Adults		473
Total Sum of Families		130

PSSF FFY 01/02 PROGRAM SERVICE PROVISION REPORT  
 DATA AS OF MARCH 31, 2002

Contractor	SVCC COLLAB
------------	-------------

Service	Data	Total
CC	Sum of Children	185
	Sum of Adults	
	Sum of Families	
I&R	Sum of Children	253
	Sum of Adults	276
	Sum of Families	6
MD	Sum of Children	184
	Sum of Adults	
	Sum of Families	
PE	Sum of Children	199
	Sum of Adults	726
	Sum of Families	6
PS	Sum of Children	
	Sum of Adults	31
	Sum of Families	308
SAC	Sum of Children	145
	Sum of Adults	74
	Sum of Families	6
T	Sum of Children	
	Sum of Adults	
	Sum of Families	97
Total Sum of Children		966
Total Sum of Adults		1107
Total Sum of Families		423



PSSF FFY 01/02 PROGRAM SERVICE PROVISION REPORT  
DATA AS OF MARCH 31, 2002

Contractor	SVCC Parent Ed
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Service	Data	Total
PE	Sum of Children	72
	Sum of Adults	91
	Sum of Families	
PS	Sum of Children	
	Sum of Adults	
	Sum of Families	111
Total Sum of Children		72
Total Sum of Adults		91
Total Sum of Families		111

FUNDING SOURCE\*  
PROGRAM NAME  
SERVICE PERIOD

CAPIT  CBS  CTF  PSSF  CBFRR   
PSSF  
10/2001 THROUGH 3/2002

Customers Receiving Services						Customer Characteristics								Staff			
0-5 Years		6-18 Years		Adults (19 yr - older)		Cultural				Gender				Ethnicity**		Primary Language**	
without disabilities	with disabilities	without disabilities	with disabilities	without disabilities	with disabilities	Ethnicity**		Primary Language**		Children		Adults		#	Code	#	Code
						#	Code	#	Code	#	Code	#	Code				
140						140	BL	140	EN	140	F			2	AA	2	EN
95						95	BL	95	EN	95	M			2	AA	2	PN
	1					1	BL	1	EN	1	F			2	ACH	2	EN
	11					11	BL	11	EN	11	M			5	ACM	5	CM
		54				54	BL	54	EN	54	F			5	ACM	5	EN
		65				65	BL	65	EN	65	M			70	AL	70	EN
				74		74	BL	74	EN			74	F	70	AL	70	LA
				38		38	BL	38	EN			38	M	10	AL	10	TH
					14	14	BL	14	EN			14	F	1	AMC	1	CM
169						169	HM	169	EN	169	F			1	AMC	1	EN
246						246	HM	246	EN	246	M			2	AS	2	EN
	4					4	HM	4	EN	4	M			9	BL	9	EN
		124				124	HM	124	EN	124	F			3	EN	3	EN
		109				109	HM	109	EN	109	M			120	HM	120	EN
			5			5	HM	5	EN	5	F			29	HM	29	HM
			7			7	HM	7	EN	7	M			153	HM	153	SP
				303		303	HM	303	EN			303	F	4	HPR	4	EN
				87		87	HM	87	EN			87	M	6	HS	6	EN
					4	4	HM	4	EN			4	F	3	HS	3	SP
					1	1	HM	1	EN			1	M	2	O	2	AS
35						35	HM	35	SP	35	F			43	O	43	EN
38						38	HM	38	SP	38	M			9	O	9	HM
		16				16	HM	16	SP	16	F			3	O	3	O
		12				12	HM	12	SP	12	M			299	WH	299	EN
				75		75	HM	75	SP			75	F	2	WH	2	SP
				15		15	HM	15	SP			15	M				
6						6	O	6	EN	6	F						
6						6	O	6	EN	6	M						
		10				10	O	10	EN	10	F						
		12				12	O	12	EN	12	M						
				12		12	O	12	EN			12	F				
				15		15	O	15	EN			15	M				
					1	1	O	1	EN			1	F				
				1		1	O	1	FJ			1	F				
		2				2	O	2	AR	2	F						
		4				4	O	4	AR	4	M						
5						5	O	5	AS	5	M						
		1				1	O	1	AS	1	F						
		3				3	O	3	A	3	M						
				1		1	O	1	O			1	F				
221						221	WH	221	EN	221	F						
256						256	WH	256	EN	256	M						
	4					4	WH	4	EN	4	F						
	6					6	WH	6	EN	6	M						
		231				231	WH	231	EN	231	F						
		295				295	WH	295	EN	295	M						
			5			5	WH	5	EN	5	M						
				493		493	WH	493	EN			493	F				
				265		265	WH	265	EN			265	M				

FUNDING SOURCE\*  
PROGRAM NAME  
SERVICE PERIOD

CAPIT  CBS  CTF  PSSF  CBFPR   
PSSF  
10/2001 THROUGH 3/2002

Customers Receiving Services						Customer Characteristics								Staff			
0-5 Years		6-18 Years		Adults (19 yr - older)		Cultural				Gender				Ethnicity**		Primary Language**	
without disabilities	with disabilities	without disabilities	with disabilities	without disabilities	with disabilities	#	Code	#	Code	#	Code	#	Code	#	Code	#	Code
					50	50	WH	50	EN			50	F				
					2	2	WH	2	EN			2	M				
				1		1	WH	1	ASL			1	F				
		1				1	AA	1	EN	1	F						
				1		1	AA	1	EN			1	F				
					3	3	AA	3	EN			3	F				
1						1	PF	1	EN	1	F						
3						3	PF	3	EN	3	M						
		3				3	PF	3	EN	3	F						
		3				3	PF	3	EN	3	M						
				4		4	PF	4	EN			4	F				
				2		2	PF	2	EN			2	M				
				12		12	EN	12	EN			12	F				
				1		1	EN	1	EN			1	M				
7						7	AI	7	EN	7	F						
5						5	AI	5	EN	5	M						
	1					1	AI	1	EN	1	F						
	4					4	AI	4	EN	4	M						
		6				6	AI	6	EN	6	F						
		1				1	AI	1	EN	1	M						
				6		6	AI	6	EN			6	F				
				1		1	AI	1	EN			1	M				
3						3	HS	3	EN	3	F						
1						1	HS	1	EN	1	M						
		1				1	HS	1	EN	1	F						
		2				2	HS	2	EN	2	M						
				2		2	HS	2	EN			2	F				
1						1	HS	1	SP	1	F						
1						1	HS	1	SP	1	M						
		4				4	TH	4	EN	4	F						
1						1	PH	1	EN	1	F						
		1				1	PH	1	EN	1	F						
		1				1	PH	1	EN	1	M						
				1		1	PH	1	EN			1	F				
7						7	HPR	7	EN	7	F						
10						10	HPR	10	EN	10	M						
		1				1	HPR	1	EN	1	F						
		1				1	HPR	1	EN	1	M						
2						2	HPR	2	SP	2	F						
2						2	HPR	2	SP	2	M						
3						3	ACH	3	EN	3	F						
1						1	ACH	1	EN	1	M						
5						5	AL	5	EN	5	F						
1						1	AL	1	EN	1	M						
	1					1	AL	1	EN	1	M						
		3				3	AL	3	EN	3	F						
		2				2	AL	2	EN	2	M						
				2		2	AL	2	EN			2	F				
				1		1	AL	1	EN			1	F				

FUNDING SOURCE\*  
PROGRAM NAME  
SERVICE PERIOD

CAPIT  CBS  CTF  PSSF  CBFPR   
PSSF  
10/2001 THROUGH 3/2002

Customers Receiving Services						Customer Characteristics								Staff					
0-5 Years		6-18 Years		Adults (19 yr - older)		Cultural				Gender				Ethnicity**		Primary Language**			
without disabilities	with disabilities	without disabilities	with disabilities	without disabilities	with disabilities	Ethnicity**		Primary Language**		Children		Adults		#	Code	#	Code		
						#	Code	#	Code	#	Code	#	Code	#	Code	#	Code		
1	0					1	AL	1	LA	1	M								
			1			1	ACM	1	EN	1	M								
					2	2	ACM	2	EN			2	F						
					5	5	ACM	5	EN			5	M						
3						3	ACM	3	CM	3	F								
6						6	ACM	6	CM	6	M								
			1			1	ACM	1	CM	1	F								
1						1	AS	1	EN	1	F								
			4			4	AS	4	EN	4	F								
			3			3	AS	3	EN	3	M								
					4	4	AS	4	EN			4	M						
			1			1	AM	1	EN	1	M								
					2	2	AM	2	EN			2	F						
			1			1	MA	1	EN	1	M								
			1			1	PS	1	EN	1	M								
					1	1	PS	1	EN			1	F						
<b>DO NOT WRITE BELOW THIS LINE</b>						<b>CUSTOMERS</b>				<b>CHILDREN</b>		<b>ADULTS</b>		<b>STAFF</b>					
1282	32	980	17	1426	76	3813		3813		2311		1502		855		855			
<b>TOTALS</b>		<b>CHILDREN</b>		<b>ADULTS</b>		<b>CUSTOMERS</b>		<b>3813</b>		<b>CHILD/ ADULTS TTL</b>		<b>3813</b>							

appropriate code listed below:

- |                                 |                            |                               |                    |
|---------------------------------|----------------------------|-------------------------------|--------------------|
| <b>Code Ethnic Origin</b>       | <b>Code Language</b>       | <b>Code Language Con't</b>    | <b>Code Gender</b> |
| AM Armenian                     | AF Afghanistan             | MD Mandarin                   | F Female           |
| AI American Indian              | AM Armenian                | MN Mein                       | M Male             |
| AA Asian Asian/Indian           | ASL American Sign Language | OCL Other Chinese Language    |                    |
| ACM Asian Cambodian             | AR Arabic                  | ONE Other Non-English Specify |                    |
| ACH Asian Chinese               | AS Assyrian                | OJ Oujarit                    |                    |
| AJ Asian Japanese               | BN Bosnian                 | PR Persian                    |                    |
| AK Asian Korean                 | CM Cambodian               | PL Polish                     |                    |
| AL Asian Laotian                | CN Cantonese               | PR Portuguese                 |                    |
| AV Asian Vietnamese             | EN English                 | PN Punjabi                    |                    |
| AS Assyrian                     | FR Farsi                   | RM Romanian                   |                    |
| BL Black                        | FJ Fiji                    | RS Russian                    |                    |
| HC Hispanic Cuban               | FR French                  | SM Samoan                     |                    |
| HM Hispanic Mexican             | HB Hebrew                  | SP Spanish                    |                    |
| HPR Hispanic Puerto Rican       | HN Hindi                   | TG Tagalog                    |                    |
| HS Hispanic Spanish             | HM Hmong                   | TN Tangan                     |                    |
| O Other                         | IL Ilocano                 | TH Thai                       |                    |
| PF Pacific Islander / Filipino  | IN Indian                  | TR Turkish                    |                    |
| PG Pacific Islander / Guamanian | IT Italian                 | UK Ukranian                   |                    |
| PH Pacific Islander / Hawaiian  | JP Japanese                | UR Urdu                       |                    |
| PS Pacific Islander / Samoan    | KR Korean                  | VT Vietnamese                 |                    |
| WH White                        | LA Lao                     |                               |                    |

funding source	PSSF
vendor name	Aspira

Adult Gender

			Adult Gender		Grand Total
			(blank)		
ethnic code	lang code	Data	F	M	
WH	EN	Sum of 0-5 w/o dis			
		Sum of 0-5 w/dis			
		Sum of 6-18 w/o dis			
		Sum of 6-18 w/dis			
		Sum of adult w/o dis	26	11	37
		Sum of adult w/dis	9	2	11
Total Sum of 0-5 w/o dis					
Total Sum of 0-5 w/dis					
Total Sum of 6-18 w/o dis					
Total Sum of 6-18 w/dis					
Total Sum of adult w/o dis			26	11	37
Total Sum of adult w/dis			9	2	11

PSSF FFY 01/02 STAFF STATISTICS  
DATA AS OF MARCH 31, 2002

5/1/2002 15:35

funding source	PSSF
vendor name	Aspira

Total staff		
staff ethnic	staff language type	Total
BL	EN	3
HM	EN	3
	SP	4
WH	EN	6
(blank)	(blank)	
Grand Total		16

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PSSF FFY 01/02 AGE, LANGUAGE & ETHNICITY REPORTS (CLIENT DATA)  
 DATA AS OF MARCH 31, 2002

funding source	PSSF
vendor name	CCC

ethnic code	lang code	Data	Child Gender		Grand Total
			F (blank)	M (blank)	
BL	EN	Sum of 0-5 w/o dis	87	73	160
		Sum of 0-5 w/dis	1	11	12
		Sum of 6-18 w/o dis	16	29	45
		Sum of 6-18 w/dis			
		Sum of adult w/o dis			
		Sum of adult w/dis			
HM	EN	Sum of 0-5 w/o dis	83	116	199
		Sum of 0-5 w/dis	0	4	4
		Sum of 6-18 w/o dis	14	13	27
		Sum of 6-18 w/dis	4	6	10
		Sum of adult w/o dis			
		Sum of adult w/dis			
	SP	Sum of 0-5 w/o dis	35	38	73
		Sum of 0-5 w/dis	0	0	0
		Sum of 6-18 w/o dis	9	3	12
		Sum of 6-18 w/dis			
		Sum of adult w/o dis			
		Sum of adult w/dis			
O	EN	Sum of 0-5 w/o dis	1	2	3
		Sum of 0-5 w/dis	0		0
		Sum of 6-18 w/o dis		3	3
		Sum of 6-18 w/dis			
		Sum of adult w/o dis			
		Sum of adult w/dis			
	AR	Sum of 0-5 w/o dis			
		Sum of 0-5 w/dis			
		Sum of 6-18 w/o dis	2	4	6
		Sum of 6-18 w/dis			
		Sum of adult w/o dis			
		Sum of adult w/dis			
	AS	Sum of 0-5 w/o dis		5	5
		Sum of 0-5 w/dis		0	0
		Sum of 6-18 w/o dis	1	3	4
Sum of 6-18 w/dis					
Sum of adult w/o dis					
Sum of adult w/dis					
WH	EN	Sum of 0-5 w/o dis	105	155	260
		Sum of 0-5 w/dis	2	6	8
		Sum of 6-18 w/o dis	38	44	82
		Sum of 6-18 w/dis		5	5
		Sum of adult w/o dis			
		Sum of adult w/dis			
PF	EN	Sum of 0-5 w/o dis	1	1	2
		Sum of 0-5 w/dis			
		Sum of 6-18 w/o dis			
		Sum of 6-18 w/dis			
		Sum of adult w/o dis			
		Sum of adult w/dis			
AI	EN	Sum of 0-5 w/o dis	7	4	11
		Sum of 0-5 w/dis	1	4	5
		Sum of 6-18 w/o dis	1		1
		Sum of 6-18 w/dis			
		Sum of adult w/o dis			
		Sum of adult w/dis			
HS	EN	Sum of 0-5 w/o dis	2	1	3
		Sum of 0-5 w/dis			
		Sum of 6-18 w/o dis			
		Sum of 6-18 w/dis			
		Sum of adult w/o dis			
		Sum of adult w/dis			
	SP	Sum of 0-5 w/o dis	1	1	2
		Sum of 0-5 w/dis	0	0	0
		Sum of 6-18 w/o dis			
		Sum of 6-18 w/dis			
		Sum of adult w/o dis			
		Sum of adult w/dis			
PH	EN	Sum of 0-5 w/o dis	1		1
		Sum of 0-5 w/dis			
		Sum of 6-18 w/o dis	1		1

PSSF FFY 01/02 AGE, LANGUAGE & ETHNICITY REPORTS (CLIENT DATA)  
 DATA AS OF MARCH 31, 2002

funding source	PSSF
vendor name	CCC

ethnic code	lang code	Data	Child Gender		Grand Total
			F (blank)	M (blank)	
		Sum of 6-18 w/dis			
		Sum of adult w/o dis			
		Sum of adult w/dis			
HPR	EN	Sum of 0-5 w/o dis	7	10	17
		Sum of 0-5 w/dis	0	0	0
		Sum of 6-18 w/o dis	1	1	2
		Sum of 6-18 w/dis			
		Sum of adult w/o dis			
		Sum of adult w/dis			
	SP	Sum of 0-5 w/o dis	2	2	4
		Sum of 0-5 w/dis			
		Sum of 6-18 w/o dis			
		Sum of 6-18 w/dis			
		Sum of adult w/o dis			
		Sum of adult w/dis			
ACH	EN	Sum of 0-5 w/o dis	3	1	4
		Sum of 0-5 w/dis			
		Sum of 6-18 w/o dis			
		Sum of 6-18 w/dis			
		Sum of adult w/o dis			
		Sum of adult w/dis	0		0
AL	EN	Sum of 0-5 w/o dis	5	1	6
		Sum of 0-5 w/dis	0	1	1
		Sum of 6-18 w/o dis	3	2	5
		Sum of 6-18 w/dis			
		Sum of adult w/o dis			
		Sum of adult w/dis			
	LA	Sum of 0-5 w/o dis		1	1
		Sum of 0-5 w/dis			
		Sum of 6-18 w/o dis			
		Sum of 6-18 w/dis			
		Sum of adult w/o dis			
		Sum of adult w/dis			
ACM	CM	Sum of 0-5 w/o dis	3	6	9
		Sum of 0-5 w/dis	0	0	0
		Sum of 6-18 w/o dis	1		1
		Sum of 6-18 w/dis			
		Sum of adult w/o dis			
		Sum of adult w/dis			
AS	EN	Sum of 0-5 w/o dis	1		1
		Sum of 0-5 w/dis			
		Sum of 6-18 w/o dis		2	2
		Sum of 6-18 w/dls			
		Sum of adult w/o dis			
		Sum of adult w/dis			
PS	EN	Sum of 0-5 w/o dis			
		Sum of 0-5 w/dis			
		Sum of 6-18 w/o dis		1	1
		Sum of 6-18 w/dis			
		Sum of adult w/o dis			
		Sum of adult w/dis			
Total Sum of 0-5 w/o dis			344	417	761
Total Sum of 0-5 w/dis			4	26	30
Total Sum of 6-18 w/o dis			87	105	192
Total Sum of 6-18 w/dis			4	11	15
Total Sum of adult w/o dis					
Total Sum of adult w/dis			0		0



PSSF FFY 01/02 STAFF STATISTICS  
 DATA AS OF MARCH 31, 2002

5/1/2002 15:35

funding source	PSSF
vendor name	CCC

Total staff		
staff ethnic	staff language type	Total
AA	EN	2
	PN	2
ACH	EN	2
ACM	CM	5
	EN	5
AL	EN	70
	LA	70
	TH	10
AMC	CM	1
	EN	1
AS	EN	2
BL	EN	3
HM	EN	92
	HM	29
	SP	114
HPR	EN	4
O	AS	2
	EN	42
	HM	6
WH	EN	141
(blank)	(blank)	
Grand Total		603

G:\Excel\_files\CONTRACTS\OUTCOME STATISTICS\[OutcomeStats01-02 DATA.xls]STAFF PIV

funding source	PSSF
vendor name	CHSS

Adult Gender

ethnic code	lang code	Data	Child Gender				Grand Total
			F (blank)	M (blank)	(blank)		
			F	M	F	M	
BL	EN	Sum of 0-5 w/o dis	27	21			48
		Sum of 0-5 w/dis					
		Sum of 6-18 w/o dis	29	25			54
		Sum of 6-18 w/dis					
		Sum of adult w/o dis			42	33	75
HM	EN	Sum of 0-5 w/o dis	31	31	0		62
		Sum of 0-5 w/dis					
		Sum of 6-18 w/o dis	60	49			109
		Sum of 6-18 w/dis					
		Sum of adult w/o dis			60	45	105
O	EN	Sum of 0-5 w/o dis	3	3			6
		Sum of 0-5 w/dis					
		Sum of 6-18 w/o dis	6	5			11
		Sum of 6-18 w/dis					
		Sum of adult w/o dis			7	6	13
WH	EN	Sum of 0-5 w/o dis	62	56			118
		Sum of 0-5 w/dis					
		Sum of 6-18 w/o dis	81	71			152
		Sum of 6-18 w/dis					
		Sum of adult w/o dis			141	110	251
Total Sum of 0-5 w/o dis			123	111	0		234
Total Sum of 0-5 w/dis							
Total Sum of 6-18 w/o dis			176	150			326
Total Sum of 6-18 w/dis							
Total Sum of adult w/o dis					250	194	444
Total Sum of adult w/dis							

PSSF FFY 01/02 STAFF STATISTICS  
DATA AS OF MARCH 31, 2002

5/1/2002 15:36

funding source	PSSF
vendor name	CHSS

Total staff		
staff ethnic	staff language type	Total
BL	EN	3
HM	EN	14
	SP	7
O	HM	3
WH	EN	15
(blank)	(blank)	
Grand Total		42

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funding source	PSS
vendor name	Hayes

			Adult Gender				Grand Total	
ethnic code	lang code	Data	Child Gender		(blank)			
			F (blank)	M (blank)	F	M		
BL	EN	Sum of 0-5 w/o dis						
		Sum of 0-5 w/dis						
		Sum of 6-18 w/o dis						
		Sum of 6-18 w/dis						
		Sum of adult w/o dis				3		3
		Sum of adult w/dis				1		1
HM	EN	Sum of 0-5 w/o dis						
		Sum of 0-5 w/dis						
		Sum of 6-18 w/o dis	4	3			7	
		Sum of 6-18 w/dis	1	1			2	
		Sum of adult w/o dis				12	12	
		Sum of adult w/dis			4	1	5	
	SP		Sum of 0-5 w/o dis					
			Sum of 0-5 w/dis					
			Sum of 6-18 w/o dis	1				1
			Sum of 6-18 w/dis				1	1
O	EN	Sum of 0-5 w/o dis						
		Sum of 0-5 w/dis						
		Sum of 6-18 w/o dis						
		Sum of 6-18 w/dis				2	2	
		Sum of adult w/o dis				1	1	
		Sum of adult w/dis						
	FJ		Sum of 0-5 w/o dis					
			Sum of 0-5 w/dis					
			Sum of 6-18 w/o dis				1	1
O		Sum of 0-5 w/o dis						
		Sum of 0-5 w/dis						
		Sum of 6-18 w/o dis				1	1	
WH	EN	Sum of 0-5 w/o dis						
		Sum of 0-5 w/dis						
		Sum of 6-18 w/o dis	6	6			12	
		Sum of 6-18 w/dis						
		Sum of adult w/o dis				37	37	
		Sum of adult w/dis				18	18	
AA	EN	Sum of 0-5 w/o dis						
		Sum of 0-5 w/dis						
		Sum of 6-18 w/o dis						
		Sum of 6-18 w/dis				1	1	
		Sum of adult w/o dis				3	3	
PF	EN	Sum of 0-5 w/o dis						
		Sum of 0-5 w/dis						
		Sum of 6-18 w/o dis						
		Sum of 6-18 w/dis				2	2	
		Sum of adult w/o dis						
AL	EN	Sum of 0-5 w/o dis						
		Sum of 0-5 w/dis						
		Sum of 6-18 w/o dis						
		Sum of 6-18 w/dis						
		Sum of adult w/o dis				1	1	
ACM	EN	Sum of 0-5 w/o dis						
		Sum of 0-5 w/dis						
		Sum of 6-18 w/o dis						
		Sum of 6-18 w/dis						
		Sum of adult w/o dis				1	1	
Total Sum of 0-5 w/o dis								
Total Sum of 0-5 w/dis								
Total Sum of 6-18 w/o dis			11	9			20	
Total Sum of 6-18 w/dis			1	1			2	
Total Sum of adult w/o dis						61	61	
Total Sum of adult w/dis						28	1	

PSSF FFY 01/02 STAFF STATISTICS  
DATA AS OF MARCH 31, 2002

5/1/2002 15:36

funding source	PSSF
vendor name	Haven

Total staff		
staff ethnic	staff language type	Total
WH	EN	16
(blank)	(blank)	
Grand Total		16

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funding source	PSSF
vendor name	SVCC - Parent Ed

Adult Gender

ethnic code	lang code	Data	Child Gender				Grand Total	
			F	M	(blank)			
			(blank)	(blank)	F	M		
HM	EN	Sum of 0-5 w/o dis			5		5	
		Sum of 0-5 w/dis						
		Sum of 6-18 w/o dis	5		4		9	
		Sum of 6-18 w/dis						
		Sum of adult w/o dis				16	6	22
		Sum of adult w/dis						
	SP	Sum of 0-5 w/o dis						
		Sum of 0-5 w/dis						
		Sum of 6-18 w/o dis	6		9		15	
		Sum of 6-18 w/dis						
		Sum of adult w/o dis				15	3	18
		Sum of adult w/dis						
O	EN	Sum of 0-5 w/o dis						
		Sum of 0-5 w/dis						
		Sum of 6-18 w/o dis						
		Sum of 6-18 w/dis						
		Sum of adult w/o dis					4	4
		Sum of adult w/dis						
WH	EN	Sum of 0-5 w/o dis		5	16		21	
		Sum of 0-5 w/dis						
		Sum of 6-18 w/o dis	27		60		87	
		Sum of 6-18 w/dis						
		Sum of adult w/o dis				42	21	63
		Sum of adult w/dis						
EN	EN	Sum of 0-5 w/o dis						
		Sum of 0-5 w/dis						
		Sum of 6-18 w/o dis						
		Sum of 6-18 w/dis						
		Sum of adult w/o dis				12	1	13
		Sum of adult w/dis						
AI	EN	Sum of 0-5 w/o dis						
		Sum of 0-5 w/dis						
		Sum of 6-18 w/o dis	3				3	
		Sum of 6-18 w/dis						
		Sum of adult w/o dis						
		Sum of adult w/dis						
AS	EN	Sum of 0-5 w/o dis						
		Sum of 0-5 w/dis						
		Sum of 6-18 w/o dis	3				3	
		Sum of 6-18 w/dis						
		Sum of adult w/o dis				3		3
		Sum of adult w/dis						
Total Sum of 0-5 w/o dis			5		21		26	
Total Sum of 0-5 w/dis								
Total Sum of 6-18 w/o dis			44		73		117	
Total Sum of 6-18 w/dis								
Total Sum of adult w/o dis						88	35	123
Total Sum of adult w/dis								

PSSF FFY 01/02 STAFF STATISTICS  
DATA AS OF MARCH 31, 2002

5/1/2002 15:37

funding source	PSSF
vendor name	SVCC - Parent Ed

Total staff		
staff ethnic	staff language type	Total
EN	EN	3
HM	EN	2
	SP	13
WH	EN	11
(blank)	(blank)	
Grand Total		29

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funding source	PSSF
vendor name	SVCC - Colab

ethnic code	lang code	Date	Child Gender				Grand Total
			F		M		
			(blank)	(blank)	(blank)	(blank)	
EL	EN	Sum of 0-5 w/o dis	26	1			27
		Sum of 0-5 w/ds					
		Sum of 6-18 w/o dis	9	11			20
		Sum of 6-18 w/ds					
		Sum of adult w/o dis			29	5	34
		Sum of adult w/ds			13		13
HM	EN	Sum of 0-5 w/o dis	55	94			149
		Sum of 0-5 w/ds					
		Sum of 6-18 w/o dis	41	40			81
		Sum of 6-18 w/ds					
		Sum of adult w/o dis			215	36	251
		Sum of adult w/ds					
	SP	Sum of 0-5 w/o dis					
		Sum of 0-5 w/ds					
		Sum of 6-18 w/o dis					
		Sum of 6-18 w/ds					
		Sum of adult w/o dis			59	12	71
		Sum of adult w/ds					
O	EN	Sum of 0-5 w/o dis	2	1			3
		Sum of 0-5 w/ds					
		Sum of 6-18 w/o dis	4	4			8
		Sum of 6-18 w/ds					
		Sum of adult w/o dis			3	5	8
		Sum of adult w/ds					
WH	EN	Sum of 0-5 w/o dis	48	29			78
		Sum of 0-5 w/ds	2				2
		Sum of 6-18 w/o dis	70	114			193
		Sum of 6-18 w/ds					
		Sum of adult w/o dis			247	123	370
		Sum of adult w/ds			23		23
	ASL	Sum of 0-5 w/o dis					
		Sum of 0-5 w/ds					
		Sum of 6-18 w/o dis					
		Sum of 6-18 w/ds					
		Sum of adult w/o dis				1	1
		Sum of adult w/ds					
AA	EN	Sum of 0-5 w/o dis					
		Sum of 0-5 w/ds					
		Sum of 6-18 w/o dis	1				1
		Sum of 6-18 w/ds					
		Sum of adult w/o dis					
		Sum of adult w/ds					
PF	EN	Sum of 0-5 w/o dis		2			2
		Sum of 0-5 w/ds					
		Sum of 6-18 w/o dis	3	3			6
		Sum of 6-18 w/ds					
		Sum of adult w/o dis			2	2	4
		Sum of adult w/ds					
AI	EN	Sum of 0-5 w/o dis		1			1
		Sum of 0-5 w/ds					
		Sum of 6-18 w/o dis	2	1			3
		Sum of 6-18 w/ds					
		Sum of adult w/o dis			6	1	7
		Sum of adult w/ds					
HS	EN	Sum of 0-5 w/o dis	1				1
		Sum of 0-5 w/ds					
		Sum of 6-18 w/o dis	1	2			3
		Sum of 6-18 w/ds					
		Sum of adult w/o dis			2		2
		Sum of adult w/ds					
TH	EN	Sum of 0-5 w/o dis					
		Sum of 0-5 w/ds					
		Sum of 6-18 w/o dis	4				4
		Sum of 6-18 w/ds					
		Sum of adult w/o dis					
		Sum of adult w/ds					
PH	EN	Sum of 0-5 w/o dis					
		Sum of 0-5 w/ds			1		1
		Sum of 6-18 w/o dis					
		Sum of 6-18 w/ds					
		Sum of adult w/o dis				1	1
		Sum of adult w/ds					
AL	EN	Sum of 0-5 w/o dis					
		Sum of 0-5 w/ds					
		Sum of 6-18 w/o dis					
		Sum of 6-18 w/ds				2	2
		Sum of adult w/o dis					
		Sum of adult w/ds					
ACM	EN	Sum of 0-5 w/o dis					
		Sum of 0-5 w/ds					
		Sum of 6-18 w/o dis		1			1
		Sum of 6-18 w/ds					
		Sum of adult w/o dis				1	5
		Sum of adult w/ds					6
AS	EN	Sum of 0-5 w/o dis					
		Sum of 0-5 w/ds					
		Sum of 6-18 w/o dis	1	1			2
		Sum of 6-18 w/ds					
		Sum of adult w/o dis				1	1
		Sum of adult w/ds					
AM	EN	Sum of 0-5 w/o dis					
		Sum of 0-5 w/ds					
		Sum of 6-18 w/o dis		1			1
		Sum of 6-18 w/ds					
		Sum of adult w/o dis				2	2
		Sum of adult w/ds					
MA	EN	Sum of 0-5 w/o dis					
		Sum of 0-5 w/ds					
		Sum of 6-18 w/o dis		1			1
		Sum of 6-18 w/ds					
		Sum of adult w/o dis					
		Sum of adult w/ds					
PS	EN	Sum of 0-5 w/o dis					
		Sum of 0-5 w/ds					
		Sum of 6-18 w/o dis					
		Sum of 6-18 w/ds					
		Sum of adult w/o dis				1	1
		Sum of adult w/ds					
Total Sum of 0-5 w/o dis			133	128			261
Total Sum of 0-5 w/ds			2				2
Total Sum of 6-18 w/o dis			145	160			325
Total sum of 6-18 w/ds							
Total Sum of adult w/o dis					572	189	781
Total Sum of adult w/ds					38		38



PSSF FFY 01/02 STAFF STATISTICS  
DATA AS OF MARCH 31, 2002

5/1/2002 15:37

funding source	PSSF
vendor name	SVCC - Collab

Total staff		
staff ethnic	staff language type	Total
HM	EN	9
	SP	15
HS	EN	6
	SP	3
O	EN	1
	O	3
WH	EN	110
	SP	2
(blank)	(blank)	
Grand Total		149

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**OUTCOME - BASED CONTRACT  
 SCORECARD AND PROGRAM LOGIC MODEL**

Agency: **Aspira**  
 Goal: **Reunify families**

Program Name: **Pro Family**

Date: **3/19/02**

Service Month: **January 2002**

**WHY?** When at all possible, it is important for children to live with their biological family

EXPECTED OUTCOMES	WHAT? INPUTS OR RESOURCES	ACTIVITIES	HOW? OUTPUTS	MEASUREMENTS & INDICATORS	WHAT IF? ACTUAL OUTCOMES
<p><b>Short Term:</b></p> <p><b>80% of the families referred will participate.</b></p> <p><b>70% of participant families that remain in program beyond 30 days will complete the family centered service plan</b></p> <p><b>Intermediate:</b></p> <p><b>80% of the participating families who reunify will still be reunified at 6 months</b></p>	<p><b>Case Manager,            Parent Partner,            Supervisor</b></p> <p><b>Facilities</b></p> <p><b>Budget: \$100,000</b></p>	<p><b>Provide short term, intensive paraprofessional mentoring home based services focusing on:            Parent education, parent support, community resources, transportation, and mental health</b></p>	<p><b>Serve 20-33 families during the first year, 25-42 the 2<sup>nd</sup> year, and 25-40 the 3<sup>rd</sup> year.</b></p> <p><b>Families to receive and average of 20 hours direct paraprofessional services per month plus case management and supervision</b></p>	<p><b>Pre and post CAL/SAHF testing to measure ability to meet basic needs.</b></p> <p><b>Pro-Family Risk Assessment</b></p> <p><b>Consumer satisfaction surveys completed by family and referring agencies</b></p> <p><b>Rate of completion of family centered service plan, which has time limited, measurable goals and objectives</b></p> <p><b>Pro-Family database</b></p> <p><b>Rates of substantiated CPS reports, placement prevention, reunification, and placement re-entry at program completion, 6 months, and 1-3 years.</b></p> <p><b>FPFS review process</b></p>	



# OUTCOME - BASED CONTRACT SCORECARD AND PROGRAM LOGIC MODEL



**Agency:** Aspira  
**Goal:** Reunify families

**Program Name:** Pro Family

**Date:** 3/19/02

**Service Month:** January 2002

**WHY?** When at all possible, it is important for children to live with their biological family

<p><b>Long Term:</b>  No substantiated CPS reports for current issues once children are returned and families continue in the program.</p>					
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COMMENTS: \_\_\_\_\_

I certify that the data provided is a true and accurate report of our organization's activities for the service month listed above.

_____ Authorized Signature	_____ Date	_____ Prepared by	_____ Phone
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# THE CHILDREN'S CRISIS CENTER

P.O. BOX 1062, MODESTO, CALIFORNIA 95353  
email: childcrisisctr@aol.com

209/577-0138 BUS.  
209/577-4337 FAX

April 30, 2002

## **Children's Crisis Center of Stanislaus County-2<sup>nd</sup> Quarter Narrative January through March 2002 Community Based Services Family Preservation and Support Program (FPSP)**

During the first quarter, Respite Childcare services were made available from two locations (1244 Fiori Ave, Modesto and 246 West F St., Oakdale) 7 days per week, from 8 a.m. to 9 p.m. and overnight for at risk children birth to 5 years of age. Children were introduced into the Respite Childcare program through referrals made from various local social service agencies. These referrals were made based on professional observations identifying children at risk and /or in response to reports made to CPS and Law Enforcement requiring intervention Services. From January 1, 2002 to March 31, 2002, 442 unduplicated children between the ages of 0-5 were referred to the CCC Respite childcare program for Family Preservation and Support services. Of these referrals, CPS/Law Enforcement made 63% and 37% were made by homeless shelters, CSA, physicians, mental health practitioners, school personnel, and domestic violence programs. In total, 177 families were served during this period, and were admitted for services based on a written referral documenting their need for child abuse prevention/intervention services.

Daily attendance reports tracked 3,870 childcare days of service (every child served every day), and 29,169.25 hours of care, supervision and assessment, from January 1 to March 31, 2002. A family profile was created and statistical information was collected for every child served. In addition, daily log sheets recording each child's interactions, behaviors, meals and activities were kept. Daily observations made by childcare staff were utilized to measure each child's development level, needs and progress. Further tracking of developmental changes (advancement) will allow us to more adequately measure growth for each child.

Crisis counseling and support services were made available to all family members (parents and children). Of the 177 families served during this period 2 were reported by CCC to CPS for additional family maintenance assistance, while the remaining families demonstrated measurable success in working through stress related issues which were placing them at risk prior to using our services. Progress was measured through the Case Management Stress Assessment Survey and a Parent Evaluation Form. 50% of parents related seeing better behaviors in their children and 20% demonstrated a reduction in stress related behaviors. Overall, 99% of families served were able to keep their children safe, while preserving their family unit.

Since assessment measures were completed at the end of only a 3-month period, further observations and measurements are necessary to determine the long-term benefits of the assistance being provided. This will be done through further contact with each family and their continued participation in the Respite Childcare Program. We expect to better understand the benefits and outcomes of our programs at the end of our 1<sup>st</sup> 6-month interval.

We are also happy to report that our new Oakdale site opened February 1, 2002 and is now fully operational. We have been tracking residential demographics to determine if our East County site will elevate the numbers of East county referrals and children served.



**OUTCOME - BASED CONTRACT  
 SCORECARD AND PROGRAM LOGIC MODEL**

Agency: Children's Crisis Center Program Name: Respite Childcare Date: April 25, 2002 Service Month: March 2002

Goal: \_\_\_\_\_

**WHY?** \_\_\_\_\_

EXPECTED OUTCOMES	WHAT? INPUTS OR RESOURCES	ACTIVITIES	HOW? OUTPUTS	MEASUREMENTS & INDICATORS	WHAT IF? ACTUAL OUTCOMES
<p><b>Short Term:</b>            -95% of participating families will resolve crisis, Keep children safe and preserve the family.            -50% CPS Referred</p> <p><b>Intermediate:</b>            -80 % of parents report better behaviors in their children.            -70% parent's stress related behaviors reduced.</p>	<p>-16 Respite Childcare staff.            -4 case managers            -3 site supervisors            -Facility at 1244 Fiori Avenue Modesto, CA 95350</p>	<p>-Respite Childcare services are provided 7 days per week from 8 am to 9 pm and overnight.            - 24-hour crisis counseling and family services are provided to families at risk.            - For each child, a Family Profile is created, statistical information is collected, daily attendance reports are kept, and developmental progress is measured and recorded.</p>	<p>- Respite childcare was provided to 171 children.            - Crisis counseling and support services were delivered to 133 families.            - At risk children received 12,448.00 hours of care, assessment and supervision.</p>	<p>- # of Referrals to CPS            -Parent Evaluation Form            - Case Management Stress Assessment            - Case Managers Update Evaluation Tool            - 3 month Family Follow-up Assessment            - 6 month Family Follow-up Assessment            - 12 month Family Follow-up Assessment</p>	<p>- 99 % of participating families kept children safe and preserved their family.            - 50 % of parents report better behaviors in their children.            - 20 % of parents stress related behaviors reduced.</p>

COMMENTS: \_\_\_\_\_

I certify that the data provided is a true and accurate report of our organization's activities for the service month listed above.

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_ Colleen Garcia \_\_\_\_\_ (209) 577-0138 \_\_\_\_\_  
 Prepared by \_\_\_\_\_ Phone \_\_\_\_\_

.....

# Community Housing and Shelter Services

April 30, 2002

RE: Children's Services (FPSP and CBS)  
2nd Quarter Narrative (January through March 2002)

During the second quarter, Community Housing and Shelter Services provided 187 children with supportive services. The program objective was to provide 225 children ages 0 – 5 supportive services on a quarterly basis.

During the second quarter, Community Housing and Shelter Services sheltered fewer clients than expected. Referrals for shelter services were down county wide during this time frame.

While staying in emergency shelter parents meet with the Children's Liaison and are provided with information and given referrals as needed to various agencies or for long-term assistance. Children staying in the shelter participate in recreational activities, educational assistance and tutoring through the "Just Kids" program. Lunches and dinners are provided through food programs with Modesto City Schools and the United Samaritan Foundation.

Our expected outcomes are as follows:

- Basic needs of homeless children met.
- Protect children and adults who are at risk

If you have any questions regarding this report, I can be reached at (209) 574-1149.

Nancy Cook  
Executive Director

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**COMMUNITY HOUSING AND SHELTER SERVICES - MONTHLY OUTCOME REPORT**

EXHIBIT E

SCORE CARD

PROGRAM CHILDREN'S SERVICES

Page \_\_\_ of \_\_\_

FUNDING SOURCE\*\*

CAPIT

CBS

CT

FSP

CBFRP

OUTCOME DUE DATE \_\_\_\_\_

Check the outcome box that applies for this reporting period:

EXCEEDED

MET

NOT MET

N/A THIS REPORT

If outcome reporting is due, complete the scorecard below for the reporting period.

WHY	WHAT	HOW	WHAT IF
Original mission statement.	What services were performed during the reporting period, what resources were used List Expected Outcomes as per contract.	Frequency, # of Participants and/or outputs for the reporting period. What are the measurement tools and the measures provided by those tools for this reporting period?	Actual Outcomes
Protect children and adults who are at risk.	Provided case management and supportive services to children 0 - 5 staying in shelter.  Provided recreational and educational activities.  Provide meals.	110 0-5 year old participants served.  Measurements: Attendance Sheets Case Manager files Monthly Statistical Data	Provided 110 0-5 year olds with Case Management/Supportive Services.  Provided 53 Service Units of Recreational and Educational Activities.  Provided 155 Meals to children.

COMMENTS:

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I certify that the data provided in this monthly report is a true and accurate report of our organization's activities for the reporting period.

Dawn Williams  
Authorized Signature

1/31/02  
Date

Reports prepared by: \_\_\_\_\_

Phone \_\_\_\_\_

**COUNTY OF STANISLAUS COMMUNITY SERVICES AGENCY  
HAVEN Women's Center  
FAMILY PRESERVATION AND FAMILY SUPPORT PROGRAM  
January 1, 2002 Through March 31, 2002**

**QUARTERLY NARRATIVE**

1. **EVALUATION OF PROGRAM ACTIVITIES:** The Haven advocate has been following up on referrals from law enforcement and inter office referrals of victims of domestic violence. The advocate makes phone contact with victims to offer HAVEN services or to give referrals. An appointment is made for an assessment and to see if the victim wants the services of a case manager. The advocate helps the client safety plan, set short term and long term goals, helps maneuver her through the necessary criminal or civil cases, supports and advocates when necessary with any social service agency.
2. **EVAUATION OF TIME LINE:** The program is based on client contact for a 12 week time line. At the time of the first personal contact the client develops a safety plan and action plan. After 4 –8 weeks the client will be evaluated to assess their ability to adjust their safety plan as needed. This will indicate a client gaining/regaining personal safety. After 12 weeks of case management the client will be assessed again to see if she has retained their safety plan and goals. They will also be assessed on their ability to recognize situations where they need to adjust the safety plan and community resources to meet their changing needs. The client is again assessed at six months to evaluate for their continued to advocate for themselves and ability to adjust safety plan. This time line seems to be an effective time for clients to show progress in developing the skills needed.
3. **EVALUATION OF METHODS OF MONITORING AND MEASUREMENT TOOLS:** All client services are recorded on two part NCR data entry sheets for entry into the STARS computer system. This database tracks client demographics, case issues, and service information. Special queries to this database have been set up for FPFS clients to be able to track initial assessments, follow-up safety plan assessments, and other contacts. A 5 point Likert scale developed to track client abilities to recognize safety issues and community resources is working very well in tracking any progress the client is making and if she is retaining this information.
4. **EVALUATION OF ACTUAL OUTCOMES VERSUS EXPECTED OUTCOMES:** Our goal was to have 85%of contacted clients identify avenues for safety. We almost met that goal this quarter with 81% of clients identifying avenues for safety. Our goal was that 20% of clients would complete the 12 week program and learn to advocate for themselves but we had 54% of clients complete the 12 week program and learned to advocate for themselves, far exceeding our expected outcomes.



We contacted two out of the five clients that started the program six months ago. Both of these clients are continuing to advocate for themselves. This exceeds our expected outcome of 75%.

5. SPECIAL ACHIEVEMENTS OR RECOGNITION: From January 1, 2002 through March 31, 2002 of the 16 new clients contacted, 13 have completed a safety plan along with goal setting and plan of action. 7 clients have completed the 12-week program and are continuing to receive case management. 100% of the clients contacted after six months are advocating for themselves and several more clients will be reported on the next quarterly report.

**OUTCOME - BASED CONTRACT  
SCORECARD AND PROGRAM LOGIC MODEL**

Agency: Haven Women's Center Program Name: FPSP Date: April 9, 2002 Service Month: March, 2002

Goal: To empower victims of Domestic Violence to act as their own advocates for safety.

**WHY?** To protect children and adults who are at risk and to reduce the recurrence of child abuse and / or neglect.

	<b>WHAT?</b>		<b>HOW?</b>		<b>WHAT IF?</b>
<b>EXPECTED OUTCOMES</b>	<b>INPUTS OR RESOURCES</b>	<b>ACTIVITIES</b>	<b>OUTPUTS</b>	<b>MEASUREMENTS &amp; INDICATORS</b>	<b>ACTUAL OUTCOMES</b>
<p><b>Short Term:</b> 1) 85% of clients will identify avenues for safety 2) 20% of clients contacted will learn to advocate for themselves</p> <p><b>Intermediate:</b> 3) Of those clients contacted for follow-up after six months of completion of 12 week program, 75% will continue to advocate for themselves</p>	<p><b>Inputs</b> 1 FTE Staff, Administrative Office Space, supervisory time in tracking outcome measures and quality of service delivery <b>Activities / Services</b> Provide 1800 case management services for 150 victims of domestic violence and their children. <b>Where</b> The majority of services will take place in client homes. Additional advocacy and accompaniment services will be based on client need. <b>Budget / Resources</b> \$99,990 (\$55.55 x 600 case management contacts x 3 years)</p>	<p><b>Frequency</b> Average of 12 weekly home visits per client. Additional advocacy and accompaniment services will be provided based on client need. <b>Tools of Measurement</b> Documentation in client file of specific stages achieved. Pre-test / Post-test Likert scale administration.</p>	<p>1) 5 clients contacted 4 safety plans developed 2) 3 clients completing 12 wk program</p> <p>3) Total 2 out of 5 follow-ups completed with clients</p>	<p>1) <b>Count</b> of completed safety plans compared to total number of clients contacted. 2) Count of Scores of 4 or 5 on Likert scale compared to count of completed safety plans</p> <p>3) Count of clients achieving same score or higher on Likert scale at follow-up, compared with Pre-test score administered at end of 12 weeks of program activity.</p>	<p>1) 80% of clients identified avenues for safety 2) 100% of clients contacted learned to advocate for themselves 3) Of those clients contacted for follow-up after six months of completion of 12 week program, 100% continued to advocate for themselves</p>

COMMENTS: 4 clients entered the program 12 weeks ago. The HAVEN advocate had 3 out of those 4 clients stay in the program the entire 12 weeks. At the end of those 12 weeks all 3 were able to identify and adjust their avenues for safety and advocate for themselves. 5 clients entered the program 6 months ago and 2 were contacted for the 6-month evaluation and both have retained their safety plan and have learned to advocate for themselves.

I certify that the data provided is a true and accurate report of our organization's activities for the service month listed above.

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Karen Gooding \_\_\_\_\_ 524-4331  
Prepared by \_\_\_\_\_ Phone \_\_\_\_\_

**PARENT RESOURCE CENTER  
FPSP and CBS-Adult Parenting Support Program  
CONTRACTOR SCORECARD**

WHY	WHAT	HOW	WHAT IF
<p><b>CSA Mission Statement and TANF Goal #4:</b></p> <ul style="list-style-type: none"> <li>To protect children and adults who are at risk and to preserve and maintain two parent families</li> </ul> <p><b>Federal FPSP Outcomes:</b> To reduce the recurrence of child abuse and/or neglect; reduce time in foster care to reunification; and reduce placements of young children.</p> <p><b>Mission Statement:</b> <i>The mission of the Parent Resource Center is to build stronger, healthier families by offering volunteer in-home mentoring and education support services to parents who are at risk for child abuse and neglect.</i></p> <p><b>Program Goal/outcome:</b> To decrease the risk of child abuse/neglect while strengthening family relationships and promoting positive parenting.</p>	<p><b>What activities/services will be provided?</b></p> <ul style="list-style-type: none"> <li>To provide (4) 20-week parenting support, and education classes annually including (2) Spanish-speaking classes. Serve (60) parents yearly.</li> <li>To provide class support services: Transportation to (40) families and childcare/health assessment to (60) children.</li> <li>To provide case management services to 80 parents annually.</li> <li>To provide in-home volunteer mentors to 20 high-risk parents annually offering emotional support/parent ed.</li> </ul> <p><b>Who will receive services?</b></p> <ul style="list-style-type: none"> <li>Adult parents or primary caregivers of children 0-5, residing in Stanislaus County, who are at risk for child abuse and neglect.</li> </ul> <p><b>What is the expected outcome?</b></p> <p><b>Short Term:</b></p> <ul style="list-style-type: none"> <li>70% of program participants will report satisfaction of the program upon completion. (Customer Survey)</li> <li>75% of clients completing the 20-week program will demonstrate an increased knowledge of the "Nurturing Program" concepts. (Nurturing Quiz)</li> <li>75% of clients completing the program will increase in nurturing parenting attitudes, decreasing their potential for child abuse and neglect. (AAPI)</li> <li>%/#s of clients completing the program will increase awareness of stressors, decreasing potential for child abuse and neglect. (CAPI)</li> </ul> <p><b>Intermediate:</b></p> <ul style="list-style-type: none"> <li>75% of graduated clients contacted in 3, 6, and 12 months will report that "Nurturing Program" concepts and skills are utilized at home and that family conflict and violence was decreased. (Phone Survey)</li> <li>%/#s of graduated clients contacted in 3, 6, and 12 months will report that they have maintained a two parent homes or maintained ties with the non-custodial parent.</li> </ul> <p><b>What is the Budget/Resources?</b> \$100,000 allocated for 7-1-02 to 9-30-04. (\$11,154 in year 1; \$44,423 for year 2 &amp; 3.) In-Kind volunteers and Rent of \$23,742. (\$2,638 for year 1, \$10,552 for year 2 &amp; 3)</p>	<p><b>When?/Frequency?</b></p> <ul style="list-style-type: none"> <li>20 clients mentored by 10 volunteers.</li> <li>60 clients in parenting classes. <b>80 total for Case Management</b></li> <li>60 Children served with childcare <b>140 individuals served annually</b></li> </ul> <p><b>Year 1: 286 units of service.</b> 166 hrs. (12.75 hr per wk-Case Management) 40 hrs. (2 per class- Parenting Groups) 40 hrs. (2 per class- transportation) 40 hrs. (2 per class-childcare)</p> <p><b>Year 2 and 3: 1,139 units of service</b> 659 hrs. Case Management 160 hrs. Parenting Classes 160 hrs. transportation 160 hrs. childcare</p> <ul style="list-style-type: none"> <li>1,638 hours of in-kind volunteer service. (234 hrs. year 1 and 702 hrs. year 2 &amp; 3.)</li> </ul> <p><b>Where?</b></p> <ul style="list-style-type: none"> <li>Parenting classes are provided on-site at 811 5<sup>th</sup> Street, Modesto CA and mentor support in client's homes.</li> </ul> <p><b>Tools of measurement:</b></p> <ul style="list-style-type: none"> <li><b>Short Term:</b> In-Take, Customer Satisfaction Survey, Pre/Post AAPI, Pre/Post CAPI Pre/Post Nurturing Quiz, mentor progress notes, file documentation.</li> <li><b>Intermediate:</b> Phone survey/self-report.</li> </ul>	<p>Actual Outcomes (To be completed after actual outcomes are calculated)</p> <p>(Leave Blank)</p>

**Sierra Vista Children's Center  
Promoting Safe and Stable Families  
Parent Education Program  
Quarterly Narrative Report  
January 2002 – March 2002**

**1.) Evaluate activities in relationship to expected outcomes – are we still in alignment?**

Sierra Vista Children's Center provides family focused, culturally competent, strength based parent education and family support services to families residing in outlying areas of Stanislaus County in Spanish and English. We have provided Parenting groups; Children's groups, with a specialized developmental component; Outreach groups; and family counseling. The design and implementation of our activities align with our expected outcomes. The parent education groups provide educative material that promotes parental competencies and behaviors that increase the abilities of families to successfully nurture their children. The Children's groups use a skills based model that enables the children to learn and practice the pro-social behaviors. The children's groups promote healthy behaviors that can enable children to successfully interact in their social/family systems. Our Parent Support and Family Counseling component provides counseling services to adults, parents, and children. The emphasis is on alleviating stress, increasing parental competencies and behaviors, and creating supportive networks. Program staff provide community resource information as well as make specific referrals to other community agencies when appropriate.

**2.) Evaluate projected time lines.**

At the end of March, 47% of the direct service units have been provided.

We provide a series of six consecutive weeks of two hour Parenting classes. Running concurrently, the Children's groups and the Specialized Children's groups are offered when the parents are attending the adult classes. These classes are offered to community members. These classes are entirely voluntary. Adjunct family therapy is also offered to eligible families.

**3.) Evaluate methods of monitoring and measurement tools.**

Sierra Vista Children's Center evaluates its programs regularly. After each series of classes, an evaluation tool is distributed to the participants. The questionnaire is anonymous allowing for non-biased feedback. It measures participants' satisfaction level with our services and changes in perception and behavior regarding child and stress management. Additionally, progress notes document changes in functioning level and is another evaluation tool. We developed a pre and post test to measure the clients' gain in parenting skills knowledge and have administered it during our last series of classes. The post test will be administered at the end of the series and the results will be available during the next quarter. We developed a follow-up phone survey to measure clients' use of the skills after completion of the course. We will be conducting the first of our follow-up survey in April (six months after the end of our first series of classes).

**4.) Evaluate your actual outcome versus your expected outcome.**

We expected that 85% of the participants successfully complete the six-week Parent's and Children's groups, 75% of parents who completed the program will show positive changes in attitude toward child management and stress management, and 75% of parent who participated in the program report satisfaction with the services offered. Most of our actual outcomes have met our expected outcomes. However, only thirty-three (33%) of participants have completed the six-week series of classes. One hundred (100%) reported a favorable response that their attitudes and behaviors have positively changed since taking the classes. Additionally, 100% reported a favorable score with regard to their satisfaction with our services.

**5.) List special achievements or recognitions**

We strive to provide counseling and educative services to our community members. During the second quarter, we reached over 80 adults and 77 children. We believe that our services have helped to educate and protect at-risk children and families in our community.

## OUTCOME - BASED CONTRACT SCORECARD AND PROGRAM LOGIC MODEL

Agency: Sierra Vista Children's Center

Program Name: Parent Education

Date: 4-18-02

Service Month: March 2002

Goal: Alleviate stress and promote parental competencies and behaviors that will increase the ability of families to successfully nurture their children. Enable families to use other resources and opportunities in their communities. Create supportive networks.

**WHY?**

**WHAT?**

**HOW?**

**WHAT IF?**

EXPECTED OUTCOMES	INPUTS OR RESOURCES	ACTIVITIES	OUTPUTS	MEASUREMENTS & INDICATORS	ACTUAL OUTCOMES
<p><b>Short Term:</b> 1) Seventy-five percent of participants will successfully complete the series of classes (attend 5 out of 6 classes). 2) Eighty-five percent of participants will increase their knowledge of child management strategies. 3) Eighty-five percent of participants will report satisfaction with SVCC services. 4) Eighty-five percent of participants will report positive attitude and behavioral changes.</p> <p><b>Intermediate:</b> 1) Of people contacted, 75% of participants who successfully completed the program six months prior, will report a positive change in attitude and behavior.</p>	<p>Five staff members provided services during the month of March.</p> <p>Services include family focused, strength based, culturally competent and community based parent education and support services to families residing in outlying areas of Stanislaus County</p>	<p>Activities include eight six-week parent Education Groups and concurrent Children's Groups/Developmental Child Care groups (5 in Turlock, 3 in Oakdale) to be offered throughout the year. Family Counseling services to be offered in Turlock and Oakdale on an ongoing basis.</p>	<p>The following services were provided in February 2002: 3 two hour Parenting Classes 3 two hour Children's Groups 3 two hour Developmental Groups Zero two hour Spanish Parenting Group 39.00 hours of Family Counseling 32.5 hours of Intake/Referral</p>	<p>The attendance record measures the successful completion of classes. The Pre- Post Test will measure an increase in knowledge. Questions 1-3 on the Consumer Satisfaction Survey measure satisfaction rate and questions 4-9 measure changes in attitude and behaviors. The follow up phone survey will measures sustained positive change at six months following class completion.</p>	<p>There aren't any Outcomes to report for March 2002: # and % of participants successfully completed the classes. # and % of participants showed an increase in their knowledge of child management strategies. # and % of participant reported a favorable response to their satisfaction with SVCC services. # and % of participants who reported a favorable response that their attitudes and behaviors have positively changed since taking the classes. # and % of people contacted who report favorably that they have sustained positive changes in their attitude and behaviors since ending the classes six months ago.</p>

I certify that the data provided is a true and accurate report of our organization's activities for the service month listed above.

*Christine Magnus*  
Authorized Signature

*4-17-02*  
Date

*C. Magnus*  
Prepared by

*523-4573*  
Phone



# Sierra Vista

## CHILDREN'S CENTER



California  
Alliance of  
Child & Family  
Services

**Administrative Offices** 1400 K St., Ste. F • Modesto, CA 95354 • (209) 523-4573 Fax (209) 550-5866 • www.sierravistacc.org

### ADHD Clinic

1400 "K" Street, Ste. B  
Modesto, CA 95354  
(209) 550-5850  
Fax (209) 544-0487

### ADHD McHenry Clinic

2501 McHenry Ave., Ste. E  
Modesto, CA 95350  
(209) 558-5339  
Fax (209) 558-5352

### Family Counseling

1030 15th Street  
Modesto, CA 95354  
(209) 524-6371  
Fax (209) 524-5440

### Home Based Services

1105 14th Street  
Modesto, CA 95354  
(209) 550-5865

### Kirk Baucher Non-Public School

Sierra Drive  
Modesto, CA 95351  
(209) 550-5858  
Fax (209) 523-4625

### Sierra Vista Elementary Non-Public School

1414 Scenic Drive  
Modesto, CA 95355  
(209) 550-5874  
Fax (209) 550-5875

### Outpatient Services Intake & Assessment

1020 15th Street, Ste. 11  
Modesto, CA 95354  
(209) 550-5869  
Fax (209) 550-5872

### Residential Treatment Foster Family Agency

1207 13th Street, Ste. 2  
Modesto, CA 95354  
(209) 491-0872  
Fax (209) 491-0876

### Tracy Foster Family Satellite Office

16 West 11th Street  
Tracy, CA 95367  
(209) 835-6750  
Fax (209) 835-6767

### Turlock Child & Family Counseling

2925 Niagra Street  
Turlock, CA 95382  
(209) 669-6771  
Fax (209) 669-6786

## 3-Agency Collaborative Sierra Vista Children's Center Family Preservation and Support Program Quarterly Report October 2001 – December 2001

### 1.) Evaluate activities in relationship to expected outcomes – are we still in alignment?

Sierra Vista Children's Center continues to provide family focused, culturally competent, strength based parent education and family support services. We have provided Parenting groups, developmentally appropriate Children's groups, Outreach groups, and family counseling. The expected outcomes of increasing participants' knowledge of positive parenting, receiving participants' reports of satisfaction with our services, and increasing participants' usage of positive parenting skills can be achieved by utilizing our services. The design and implementation of our activities align with our expected outcomes.

### 2.) Evaluate projected time lines.

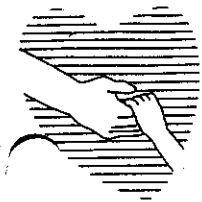
The 3 Agency Collaborative is on target for the projected time lines. We have provided 25% of our expected direct service units. As of December 31, 2001 Sierra Vista Children's Center provided 23% of its contracted Direct Service Units. We anticipate meeting out target goal by the end of the contracted year.

### 3.) Evaluate methods of monitoring and measurement tools.

Sierra Vista Children's Center evaluates its programs regularly. After each series of classes, a questionnaire is distributed to the participants. The questionnaire is anonymous, allowing for non-biased feedback. It measures participants' satisfaction level with our services, their changes in knowledge base and attitude, and



United Way  
of Stanislaus County



# Sierra Vista

## CHILDREN'S CENTER



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(209) 550-5865

### **Kirk Baucher**

#### **Non-Public School**

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Modesto, CA 95355  
(209) 550-5874  
Fax (209) 550-5875

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Modesto, CA 95354  
(209) 550-5869  
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(209) 491-0872  
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### **Tracy Foster Family Satellite Office**

16 West 11th Street  
Tracy, CA 95367  
(209) 835-6750  
Fax (209) 835-6767

### **Turlock Child & Family Counseling**

2925 Niagra Street  
Turlock, CA 95382  
(209) 669-6771  
Fax (209) 669-6786

their use of positive skills. The collaborative has begun developing a post service questionnaire to be administered 3 to 6 months after receiving services. This survey is being designed to determine if the participants have continued to use the skills that they learned in our programs. It will help establish whether we have met our intermediate/long term goals.

#### 4.) Evaluate your actual outcome versus your expected outcome.

We expected that 75% of the participants would increase their positive parenting knowledge, increase their usage of these skills, and would report satisfaction with our services. Thus far, the actual outcomes percentages have met/exceeded the goals.

#### 5.) List special achievements or recognitions

As service providers, we continually strive to provide quality counseling and educative services to our community members. During this first quarter, we have provided services to over three hundred adults, parents, and children. We believe that our services have helped to protect over three hundred children and adults who are at risk.



United Way  
of Stanislaus County



**COUNTY OF STANISLAUS COMMUNITY SERVICES AGENCY  
CONTRACT TO PROVIDE  
FAMILY PRESERVATION AND FAMILY SUPPORT PROGRAM**

**PARENT RESOURCE CENTER  
TEEN PARENTING AND SUPPORT PROGRAM  
QUARTERLY NARRATIVE  
JANUARY 1, 2002 THROUGH MARCH 31, 2002**

**1. EVALUATION OF PROGRAM ACTIVITIES:**

During the second quarter, we held two on-going, weekly, parenting education and support classes for parenting teens and young adults with children under the age of five. One class is held on Tuesday afternoons and one is held on Thursday afternoons from 2:30 to 4:30 p.m. We enrolled (5) additional young moms in parenting classes and (3) children in our program during the 2<sup>nd</sup> quarter. Client ethnicity and numbers served are as follows:

<u>Ethnicity</u>	<u>Quarter</u>		<u>Year to Date</u>	
	<u>Mothers</u>	<u>Children</u>	<u>Mothers</u>	<u>Children</u>
Black with disabilities	3	0	3	0
Black w/o disabilities	4	5	6	6
Hispanic Mexican w/o disabilities	16	28	22	32
White with disabilities	4	0	7	1
White w/o disabilities	<u>12</u>	<u>5</u>	<u>20</u>	<u>8</u>
Total	39	38	58	47

The curriculum used for parenting education both in the classroom and in the home is the Stephen Bavolek Nurturing Program for Teenage Parents. Each class begins with a parent/child interaction of songs, story telling, books, games, or crafts. After children go to childcare, snacks are served and parents participate in check-in with their peers for group support and encouragement. Special presentations this quarter in the classroom have included a guest speaker from the following agencies:

- ❖ District Attorney's Office regarding establishing paternity.
- ❖ KVIE Ready to Learn Program
- ❖ Car Seat Safety Training
- ❖ Reader's Theater did a presentation on HIV.

**2. EVALUATION OF TIME LINE:**

The program receives referrals and appointments are set with the client that day for an in-home visit within one week. At the in-home visit an intake assessment is prepared and the client is referred to the appropriate group, assigned transportation if needed, and any resource and referrals are made. If the client is open to in-home mentor services, the case manager conferences with our volunteer coordinator and a mentor is placed with the client within two to four weeks. In the mean time, our case manager provides in-home visits if the client is at high-risk. Clients attend parenting classes within one week of the home visit and attend as long as they are open to coming to class. Those that are mandated to attend classes must attend at least 20 weeks to complete the course and receive a certificate of completion. Clients are assessed as they enter the program and again at the end of six months or as they exit the program, whichever is sooner. They are again assessed at 12 months after participation in the program.

### 3. EVALUATION OF METHODS OF MONITORING AND MEASUREMENT TOOLS:

The Parent Resource Center utilizes the following assessment tools and administers them pre and post to determine the changes in parenting attitudes, learned parenting concepts and skills, and in the client's measured distress in their lives. All are factors attributed to the risk for child abuse, neglect and family violence.

**The Adolescent/Adult Parenting Inventory (AAPI)** developed by Stephen Bavolek, Ph.D. is an inventory designed to assess the parenting and child rearing attitudes of parents. Responses to the inventory provide an index of risk in five specific parenting and child rearing behaviors known to be attributable to child abuse and neglect. The AAPI is administered by pre/post inventories, which have 40 different items presented in a 5 point Likert scale from Strongly Agree to Strongly Disagree. The scores, based on norm tables, provide an index of risk for abusive or neglecting behaviors ranging from 1 to 10. Low scores (1 to 3) generally indicate a high risk for practicing known abusive parenting practices. Mid-range scores (4 to 7) represent the parenting attitudes of the general population. High sten scores (8 to 10) indicate that the expressed parenting attitudes reflect a nurturing, non-abusive parenting philosophy.

**The Child Abuse Potential Inventory (CAPI)** was designed to assist in the screening of suspected physical child abuse cases. It has been shown that the CAPI can also be used to screen for families who may be at risk for physical child abuse, either at the present time or in the future. The 77-item abuse scale has been divided into six subscales and six risk factors as follows:

- Risk factor I:* Age 19 or younger.
- Risk factor II:* 3 or more children under the age of 5.
- Risk factor III:* Inadequate social support from significant other.
- Risk factor IV:* Inadequate income to cover basic needs.
- Risk factor V:* Inadequate social support system.
- Risk factor VI:* A score of very high on the PIER.

1. *Distress.* A subscale score of 152 or above indicates many personal adjustment problems.
2. *Rigidity.* A subscale score of 30 or above indicates a lack of flexibility in an individual's attitudes toward the appearance and behavior of children.
3. *Unhappiness.* A subscale score of 23 or above suggests a general unhappiness with life and specific relationships.
4. *Problems with child and self.* A subscale score of 11 or above indicates that the respondent describes their child in a negative manner and suggests a perception of the child as having limited ability and competency, as well as limited physical ability of the respondent.
5. *Problems with family.* A subscale score of 20 or above indicates difficulties in family relationships and problems of getting along.
6. *Problems from others.* A subscale score of 20 or above indicates general difficulties in social relationships, which disappoint rather than being a resource that one can count on.

**The Nurturing Quiz** is a multiple-choice, (30) question, pre and post-informal measure designed to assess knowledge of techniques in appropriate discipline. In this manner, knowledge can be measured before and after participation in the Nurturing Program to evaluate if they have learned the important concepts and skills to be a nurturing parent.

#### 4. EVALUATION OF ACTUAL OUTCOMES VERSUS EXPECTED OUTCOMES:

The following statistical information was collected by comparing the pre and post AAPI scores of the thirteen members who have been involved in the program since 10-1-01.

<u>Parenting Attitude Subscale</u>	<u>Average Scores</u>	<u>Parenting Attitude of Group</u>
A. <i>Expectations of Children</i>	6.18	82% demonstrated appropriate expectations.
B. <i>Empathy Towards Children</i>	5.27	73% demonstrated empathy for children's needs.
C. <i>Use of Corporal Punishment</i>	6.36	91% had appropriate beliefs in discipline/punishment.
D. <i>Parent/Child Roles</i>	5.36	73% demonstrated appropriate family roles.
E. <i>Children's Power/Independence</i>	6.09	73% demonstrated appropriate expectations.

The following statistical information was obtained by comparing the pre/post CAPI scores of the thirteen members who have been involved in the program since 10-1-01.

<u>Child Abuse Subscales</u>	<u>Average Score</u>	<u>Groups Child Abuse Potential</u>
1. <i>Distress</i>	120.15	54% indicated appropriate personal adjustment.
2. <i>Rigidity</i>	22.85	69% indicated appropriate flexibility.
3. <i>Unhappiness</i>	21.46	69% indicated general happiness with life.
4. <i>Problems w/child and self</i>	4.23	92% indicated positive child relationship
5. <i>Problems with family</i>	15.23	54% indicated positive family relationships.
6. <i>Problems from others</i>	12.31	85% indicated positive relationships with others.

The group was not administered the Nurturing Quiz until after the 2<sup>nd</sup> quarter and these results will be reported on the quarterly report for the third quarter.

#### 5. SPECIAL ACHIEVEMENTS OR RECOGNITION:

We are pleased with the AAPI and CAPI results for our thirteen program participants. They have worked hard in participating in class and applying what they have learned in their everyday lives. These thirteen nurturing young mothers are a strong indicator that Parent Resource Center's Teen Parenting Program is making a difference in these young families lives and the future brighter for their children.

Respectfully Submitted,

Vicki Fontana,  
Administrative Assistant



## **3-Agency Collaborative Promoting Safe and Stable Families Quarterly Report January-March 2002**

### **1. Evaluate activities in relationship to expected outcomes-are we still in alignment?**

Expected outcomes have been accomplished. We have some concerns about our evaluation tool because it is given weekly and some of the questions address issues not yet taught for the family who has only attended one class. In spite of some of the flaws in the feedback tool (we hope to make some changes at the completion of year one of the grant) we believe that the outcomes have met (and exceeded in some cases) our expectations.

#### **Customer Satisfaction**

1. 100# -100% of participants who report satisfaction with how they were treated.
2. 101# -94.1% of participants who report that they felt the staff was sensitive to their cultural background
3. 107# -95.3% of participants who report that they felt the quality of service was excellent or good.

#### **Increased knowledge of positive parenting skills**

1. 69# -78.2% of participants who report having gained knowledge of effective parenting skills
2. 88# -77.2% of participants who report that they have gained knowledge about substance abuse issues
3. 93# -76.3% of participants who report that they gained knowledge about positive communication skills

#### **Increased use of positive parenting skills**

1. 73# - 73.9% of participants who report having more confidence in their parenting skills
2. 88# - 59.1% of participants who report having used positive discipline techniques
3. 87# - 51.7% of participants who report that their family relationships have improved.

### **2. Evaluate projected time lines.**

At the end of March we had reached 60% of the projected goals for the project period. We believe that we will accomplish the established goals in the projected time period.

We have increased the number of parents and teens who attend the support groups following the Parents and Teens Together class by telling the families that it is time to attend support groups rather than asking "Who would like to attend the support groups?" This will help to increase the number of participants.

### **3. Evaluate methods of monitoring and measurement tools.**

In the Parents and Teens Together class the participants are asked to provide feedback every week. Some of them are frustrated with the system and choose to not fill out the form. It is an

open-ended class where people start any week, which has made it difficult/impossible to seek feedback at the completion of the 8-week class.

As stated previously, we have some concerns about our evaluation tool because it is given weekly and some of the questions address issues not yet taught for the family who has only attended one class. In spite of some of the flaws in the feedback tool we hope to make some changes at the completion of year one of the grant.

The SASSI seems to be an effective tool to evaluate the level of addiction of both youth and parents. The youth are very curious about the results of the inventory when a counselor sits down with them in a counseling session to go over the results.

Counseling staff also makes weekly telephone contacts with the program participants in the Parents and Teens Together class. We believe that this is assisting in encouraging families to participate and allows the counselor to make other appropriate referrals for the families.

#### **4. Evaluate your expected outcomes vs. your actual outcomes.**

##### **Expected**

100% of participants who report satisfaction with how they were treated

94.1% of participants who report that they felt the staff were sensitive to their cultural background

95.3% of participants who report that they felt the quality of service were excellent or good

**We thought the following might have been a little higher, or at least we would like the following to be higher in the following areas. Some feedback may be after only attending one of the 8 classes.**

59.1% of participants who report having used positive discipline techniques

51.7% of participants who report that their family relationships have improved.

#### **5. List special achievements or recognition.**

- a. We have been able to maintain 6-8 parents and 7-9 teens on an average week in the Parents and Teens Together program.
- b. We have had 3-5 youth returning weekly to Hutton House for the daily support groups in addition to the youth in residency.
- c. Program participant A, a 14-year-old female who was assessed as being chemically addicted. She has attended all the Parents and Teens Together classes (even attended on 2 evenings when her parents were not able to attend,) attended many aftercare groups at Hutton House, is vigorously maintaining her sobriety, acts as a peer facilitator in support groups, who has experienced relapses but continues to come to support groups and continues to work on sobriety. A is an example of a successful teen client.
- d. Program Participant B is a 13-year-old female. Both mother and stepfather have attended all 8 parenting classes, active members of support groups and function as peer mentors for other parents. This family is an example of a successful family in our Parents and Teens Together program.



# OUTCOME - BASED CONTRACT SCORECARD AND PROGRAM LOGIC MODEL



Agency: Sierra Vista Children's Center Program Name: 3 Agency Collaborative Date: 4-18-02 Service Month: March 2002

Goal: To strengthen family relationships and promote positive parenting

**WHY?**

EXPECTED OUTCOMES	WHAT? INPUTS OR RESOURCES	ACTIVITIES	HOW? OUTPUTS	MEASUREMENTS & INDICATORS	WHAT IF? ACTUAL OUTCOMES
<p>Short Term:</p> <p>1) Seventy-five (75%) percent of participants will increase their knowledge of positive parenting skills.</p> <p>2) Seventy-five(75%) percent of participants will report satisfaction with the services.</p> <p>Intermediate:</p> <p>Seventy- five 75% percent of participants will increase their usage of positive parenting skills.</p>	<p>Family focused, strength based, culturally competent and community based parent education and support services to families residing in Stanislaus County.</p> <p>In March, 7 staff members provided services.</p>	<p>We provide Parent Education Groups, Children's Skills Groups, Family Counseling and Outreach Parent Education Workshops.</p>	<p>In the month of March 2002, we provided the following:            4 - two hour parenting Groups.            8 - two hour Children's Groups.            136.5 - hours of Family Counseling.            Zero hours of English Outreach Parenting Workshops six hours of Spanish Outreach Classes.</p>	<p>Customer Satisfaction Questionnaire measures the participants' satisfaction with our services and changes in perception and behavior.</p>	<p>There aren't any outcomes for March:            # and % of participants reported a favorable response in their satisfaction with our services.            # and % of participants reported a favorable response that they have increased their knowledge and usage of positive parenting skills.</p>

COMMENTS:

I certify that the data provided is a true and accurate report of our organization's activities for the service month listed above.

*Christine Magnus*  
 Authorized Signature  
 12/01

*4-18-02*  
 Date

*C. Magnus*  
 Prepared by

*4/18/02*  
 Phone

*533-4573*

EXHIBIT E

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STANISLAUS COUNTY CHILDREN'S COUNCIL

NAME	POSITION	ADDRESS
Robert Altare	Senior Management Consultant	Stanislaus County CEO 10th Street Plaza Modesto, CA 95354
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Larry Poaster, Ph.D.	Director	Stanislaus County Behavioral Health and Recovery Services 800 Scenic Drive Modesto, CA 95350
Eloise Reyes Preiss	Assistant Superintendent	Turlock School Districts P.O. Box 1105 Turlock, CA 95381-1105
Karen Sevas	General Director/CEO	YMCA of Stanislaus County 2700 McHenry Avenue Modesto, CA 95350
Marie Silveira	Superior Court Judge	Superior Court P.O. Box 3488 Modesto, CA 95353
Les Weidman	Sheriff	Stanislaus County Sheriff's Office 250 E. Hackell Road Modesto, CA 95353
Lyndalee Whipple	Deputy Director, Family Services Division	Stanislaus County Department of Social Services P.O. Box 42 Modesto, CA 95353-0042

# PROMOTING SAFE AND STABLE FAMILIES COMMITTEE

01/25/01

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Drew, Bunny & Charlie	613 Olive Avenue Patterson, CA 95363	FAITH Food Bank	892-2566 FAX 892-2566
Duenas, Cindy	1700 McHenry Avenue, Suite 11 Modesto, CA 95350	Center for Human Services	526-1440 FAX 526-0908
Duroy, Richard	2215 Blue Gum Avenue Modesto, CA 95354	Probation Department	558-2217
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Gee, Mark	2291 West March Lane, Suite C101 Stockton, CA 95207	Families First	957-8877 FAX 957-8875
Goldstein, Lynn	922 "J" Street, Suite 217 Modesto, CA 95354	Friends Outside	
Gonzales, Teresa	1725 Las Vegas Modesto, CA 95358	Hanshaw Healthy Start	576-4575 FAX 576-4379
Gooding-McGuire, Karen	619 13 <sup>th</sup> Street, Suite I Modesto, CA 95354	Haven Women's Center	524-4331 FAX 524-2045
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Lea-Herlihy, Janet	3308 Eichord Way Modesto, CA 95355	Modesto Junior College - Child Development	575-6343	FAX 575-6989
Lewis, Judy	1700 McHenry Avenue, Suite 11 Modesto, CA 95350	Center for Human Services	526-1440	FAX 526-0908
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Olsen, Dianna	PO Box 881 Modesto, CA 95353	Community Housing/Shelter Services	527-0444 FAX 575-9818
Paramo, Noe	830 Scenic Drive Modesto, CA 95354	Stanislaus County Children & Families First Commission	558-6218 FAX 558-6225 <a href="mailto:Nparamo@schsa.org">Nparamo@schsa.org</a>
Paul, Bernadette	830 Scenic Drive, Bldg. 2 Modesto, CA 95350	Community Building Project	558-6222 FAX 558-6225 <a href="mailto:bernadette@thevision.net">bernadette@thevision.net</a>
Paxton, Kathleen	400 – 12 <sup>th</sup> Street Modesto, CA 95354	Catholic Charities	529-3784
Perez, Sallie	400 South Avenue Turlock, CA 95380	Wakefield Healthy Start	656-9706
Pettygrove, Sofie #R10	251 East Hackett Road/PO Box 42 Modesto, CA 95353	Community Services Agency – StanWORKs	558-3649 FAX 558-2558 <a href="mailto:pettygrs@mail.co.stanislaus.ca.us">pettygrs@mail.co.stanislaus.ca.us</a>
Pickford, Mary	809 Main Street Newman, CA 95360	Newman-Crows Landing Healthy Start	862-2412 FAX 862-4723
Placencia, Chris #N9A	251 East Hackett Road/PO Box 42 Modesto, CA 95353	Community Services Agency – Family Services	558-2973 FAX 558-2343
Poulson, Marsha #Q1A	251 East Hackett Road/PO Box 42 Modesto, CA 95353	Community Services Agency – Family Services	558-2366 FAX 558-2343 <a href="mailto:poulism@mail.co.stanislaus.ca.us">poulism@mail.co.stanislaus.ca.us</a>
Quintana, Linda #R9A	251 East Hackett Road/PO Box 42 Modesto, CA 95353	Community Services Agency – StanWORKs	558-3984
Ramirez, Juan #Q3A	251 East Hackett Road/PO Box 42 Modesto, CA 95353	Community Services Agency – Family Services	558-2366 FAX 558-2343 <a href="mailto:ramirju@mail.co.stanislaus.ca.us">ramirju@mail.co.stanislaus.ca.us</a>

NAME	ADDRESS	AGENCY	PHONE / FAX . MAIL
Ramirez, Ossiell	707 Emerald Avenue Modesto, CA 95351	Mark Twain Healthy Start	569-2804 FAX 569-2787 <a href="mailto:Ramirez.O@monet.k12.ca.us">Ramirez.O@monet.k12.ca.us</a>
Reilly, Phil #N2A	251 East Hackett Road/PO Box 42 Modesto, CA 95353	Community Services Agency – Family Services	558-2312 FAX 558-2343 <a href="mailto:reillp@mail.co.stanislaus.ca.us">reillp@mail.co.stanislaus.ca.us</a>
Rolicheck, Belinda	619 – 13 <sup>th</sup> Street, Suite 1 Modesto, CA 95354	Haven Women's Center	524-4331 FAX 524-2045 <a href="mailto:havenwo@aol.com">havenwo@aol.com</a>
Rosario, Esther	2400 Stanislaus Riverbank, CA 95367	Rio Altura Healthy Start	869-3633 FAX 869-0430
Rose, Wanda	1602 Monterey Avenue Modesto, CA 95354	Orville Wright Healthy Start	576-4821 FAX 576-4824 <a href="mailto:Rose.W@monet.k12.ca.us">Rose.W@monet.k12.ca.us</a>
Sallie, Mary	3900 Morgan Road, Suite B Ceres, CA 95307	Foster Parents Association	541-3821 FAX 541-3825
Schmal, Bob	727 Sutter Avenue Modesto, CA 95351	Harvest of Hope	
Schulze, Eric	900 North Palm Street Turlock, CA 95380	City of Turlock	668-5550 FAX 668-5619
Self, Karla #D1B	251 East Hackett Road/PO Box 42 Modesto, CA 95353	Community Services Agency – Program Development Team	558-2456 <a href="mailto:selfk@mail.co.stanislaus.ca.us">selfk@mail.co.stanislaus.ca.us</a>
Shepherd, Lindsay #N4A	251 East Hackett Road/PO Box 42 Modesto, CA 95353	Community Services Agency – Family Services	558-3904 FAX 558-2343 <a href="mailto:shephl@mail.co.stanislaus.ca.us">shephl@mail.co.stanislaus.ca.us</a>
Sisneros, Alicia	40 N. Salado Avenue Patterson, CA 95363	Westside Community Alliance	892-3792 FAX 892-5078
Sivak, Paul	801 West Monte Vista Avenue Turlock, CA 95382	CSUS – MSW Program	667-3205 FAX 667-3869 <a href="mailto:psivak@toto.csustan.edu">psivak@toto.csustan.edu</a>
Smith-Carroll, Cheryl #Q0A	251 East Hackett Road/PO Box 42 Modesto, CA 95353	Community Services Agency – Families in Partnership	558-2311 FAX 558-2343 <a href="mailto:smithch@mail.co.stanislaus.ca.us">smithch@mail.co.stanislaus.ca.us</a>
Snyder, Barbara	727 Sutter Avenue Modesto, CA 95351	Harvest of Hope	
Solis, Alice	1602 Monterey Avenue Modesto, CA 95354	Orville Wright Healthy Start	576-4821 FAX 576-4824 <a href="mailto:Solis.A@monet.k12.ca.us">Solis.A@monet.k12.ca.us</a>
Solorio, Gloria #N7J	251 East Hackett Road/PO Box 42 Modesto, CA 95353	Community Services Agency – Family Services	558-2019 FAX 558-2343
Stammier, Egon #N02	251 East Hackett Road/PO Box 42 Modesto, CA 95353	Community Services Agency – Family Services	558-2348 FAX 558-2343 <a href="mailto:stammegon@mail.co.stanislaus.ca.us">stammegon@mail.co.stanislaus.ca.us</a>
Stoughtenborough, Trina	2400 Stanislaus Riverbank, CA 95367	Rio Altura Healthy Start	869-3633 FAX 869-0430
Swartz-Vezzolo, Cheryl	800 Scenic Drive Modesto, CA 95350	Behavioral Health & Recovery Services	

NAME	ADDRESS	AGENCY	PHONE / FAX	MAIL
Swientek, Janet	1244 Fiori Avenue/PO Box 1062 Modesto, CA 95353	Children's Crisis Center	577-0138	FAX 577-4337
Tagholm, Linda	113 Palm Avenue Modesto, CA 95350	United Way – Central Valley Information & Referral	572-2255	
Toledo, Lydia #W02	251 East Hackett Road/PO Box 42 Modesto, CA 95353	Community Services Agency – StanWORKs	558-3254	FAX 558-2558 <a href="mailto:toledol@mail.co.stanislaus.ca.us">toledol@mail.co.stanislaus.ca.us</a>
Tollefson, Diane #E4A	251 East Hackett Road/PO Box 42 Modesto, CA 95353	Community Services Agency – Contracts Administration	558-2937	FAX 558-2558 <a href="mailto:tollefsd@mail.co.stanislaus.ca.us">tollefsd@mail.co.stanislaus.ca.us</a>
Uhring, Audrey	830 Scenic Drive Modesto, CA 95350	Children's Council	558-6221	
Van Heiningen-Kess, Karen #X02	251 East Hackett Road/PO Box 42 Modesto, CA 95353	Community Services Agency - StanWORKs	558-3682	FAX 558-2558
Vaughn, Cathee	PO Box 86 Hughson, CA 95326	United Samaritans Foundation	883-2741	Pager 236-2671
Vibanco, Gloria	727 Sutter Avenue Modesto, CA 95351	Harvest of Hope		
Villasenor, Lien #A0C	251 East Hackett Road/PO Box 42 Modesto, CA 95353	Community Services Agency – Administration	558-2511	FAX 558-2558 <a href="mailto:villasl@mail.co.stanislaus.ca.us">villasl@mail.co.stanislaus.ca.us</a>
Vinson, Lynn #N6E	251 East Hackett Road/PO Box 42 Modesto, CA 95353	Community Services Agency - Family Services	558-2371	FAX 558-2343
Viss, Jan #M02	251 East Hackett Road/PO Box 42 Modesto, CA 95353	Community Services Agency – Family Services	558-2500	FAX 558-2558 <a href="mailto:vissj@mail.co.stanislaus.ca.us">vissj@mail.co.stanislaus.ca.us</a>
Von Latta, Carin	1025 – 15 <sup>th</sup> Street Modesto, CA 95354	Mentor Network	550-4950	FAX 550-4953
Weeks, Brenda #X3L	251 East Hackett Road/PO Box 42 Modesto, CA 95353	Community Services Agency – StanWORKs	558-3341	FAX 558-2558
Whipple, Lyndalee #M00	251 East Hackett Road/PO Box 42 Modesto, CA 95353	Community Services Agency – Family Services	558-2500	FAX 558-2558 <a href="mailto:whipll@mail.co.stanislaus.ca.us">whipll@mail.co.stanislaus.ca.us</a>
Whitlock, Suzanne	PO Box 3488 Room #206 Modesto, CA 95353	Superior Court – Family Law Facilitator	525-7737	FAX 525-7754
Wilson, Virginia #X01	251 East Hackett Road/PO Box 42 Modesto, CA 95353	Community Services Agency – StanWORKs	558-3357	FAX 558-2558 <a href="mailto:wilsonv@mail.co.stanislaus.ca.us">wilsonv@mail.co.stanislaus.ca.us</a>
Woods, Mae	811 – 5 <sup>th</sup> Street Modesto, CA 95351	Parent Resource Center	549-8193	FAX 576-8718



PURCHASING AGENT  
1010 Tenth Street, Suite 5400, Modesto, CA 95354-08;  
PO Box 3229, Modesto, CA 95353-32;  
Phone: (209) 525-63  
Fax: (209) 525-77.

**A D D E N D U M NO.1**

**RFP #01-23-BLS**

TO: ALL PROSPECTIVE PROPOSERS

June 27, 2001

Prospective Proposers for the RFP #01-23-BLS **COMMUNITY BASED SERVICES**, be advised the RFP is hereby corrected and amended as follows:

- 1) Attached are the minutes and handouts from the Pre-bidders' Conference held on June 18, 2001 at 10:30 a.m.
- 2) Page 17, **PROPOSAL FACE SHEET**, PROPOSED FUNDING (check all that apply)
  1. Family Preservation and Family Support:
    - Family Preservation
    - Family Support
    - Time Limited Family Reunification
- 3) Clarification of three (3) items listed below have been requested. The additional information as follows:
  1. You need to complete an outcome flow chart for each outcome.
  2. You can have as many activities as you need to achieve your estimated outcome. You do not need an outcome for each activity.
  3. Please limit the number of outcomes per proposal to two outcomes **MAXIMUM**.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

**THIS ADDENDUM MUST BE SIGNED AND SUBMITTED WITH RFP #01-23-BLS.**

Please note the corrections, and I apologize for any inconvenience this may have caused, if you have any questions please call me at (209) 525-6354.

**s/s Louise Summerlot**  
Louise Summerlot  
Buyer

Sincerely,

\_\_\_\_\_  
Proposer's Signature





**Prebidders' Conference for Community Based Services  
Request for Proposal (RFP)  
June 18, 2001  
Minutes**

**Stanislaus County Representatives**

Gerry Caviness, Assistant Director-CSA  
Carol Dunbar, Accountant III – CSA  
Cheryl Davis, Accounting Services-CSA  
Kim Dysert, Accountant III – CSA  
Linda Jersild, Accounting Services-CSA  
Margaret McKain, Employment Coordinator III- CSA  
Patrice Merry, Accounting Manager - CSA  
Vicki Peitz, Accountant III – CSA  
Louise Summerlot, Buyer-County Purchasing  
Diane Tollefson, Contracts Manager - CSA  
Jan Viss, FPSP/CAPIT Manager II

**1) Diane Tollefson opened with introductions of CSA panel.**

- Faith-based organizations are welcome to participate in this proposal process. A separate and specific faith-based RFP for community services will be issued in the next few months.
- Please hold off the questions until the Question and Answers portion of the Conference.
- The Score Card samples are not necessarily a program we are looking for but actually a made-up program example.
- Bid is for 3 years, so budget accordingly. If you want \$50,000 a year for your program, request \$150,000 for the three-year period.
- **Bids must be received by July 13, 2001 at 2:30 PM**

We will be using a microphone to insure that we can all hear the questions and answers.\* Please state your name and agency before you ask the question. All the individuals that received the RFP will be getting a copy of the minutes from this meeting as well as all people attending the conference today.

**2) FPSP Program- Jan Viss FPSP/CAPIT Manager II**

- Family Preservation and Support Program

- The RFP includes three of the four FPSP program components as described below:

**Program Description:**

FPSP services promote and empower families and communities to be knowledgeable, informed and active in enhancing their safety and well being through community-based systems.

**Family Preservation** services are designed to help families alleviate crises that might lead to out-of-home placement of children; maintain the safety of children in their own homes; and assist families in obtaining services and other supports necessary to address their multiple needs in a culturally sensitive manner. At least twenty (20%) of FPSP funding has been designated for Family Preservation programs.

Highly desirable services: Family Violence Prevention

**Programs directed at the prevention, intervention and treatment of family violence.**

**Family Support** services are primarily community-based preventive activities designed to alleviate stress and promote parental competencies and behaviors that will increase the ability of families to successfully nurture their children, enable families to use other resources and opportunities available in the community; and create supportive networks to enhance child-rearing abilities of parents and help compensate for the increased social isolation and vulnerability of families. At least twenty (20%) of FPSP funding has been designated for Family Support programs.

**Time Limited Family Reunification** services are provided to children who are removed from their home and placed in a foster home or a child care institution. These services are also for the parents or primary caregiver of such a child, in order to facilitate the reunification of the child safely and appropriately, but only during the 15 month period that begins on the date that the child is considered to have entered foster care. At least twenty (20%) of FPSP funding has been designated for Time-Limited Family Reunification.

Please note that we can fund any of these categories up to 30%. 10% of the FPSP funds are used for administration. However, the administration funds are actually given back to the community by providing funding for training to agencies that will benefit the services provided to their customers. If agencies submit their request to the FPSP committee, they have the opportunity to seek FPSP training funds.

Highly desirable services: Services that reduce time in foster care to reunification without increasing re-entry.

- a. Substance abuse services linked to prevention and recovery.
- b. Transitional Housing.
- c. Intensive time limited family reunification.

### **Guiding Principles of FPSP:**

- The welfare and safety of children and family members must be maintained while strengthening and preserving the family whenever possible. Supporting families is seen as the best way of promoting children's healthy development.
- Services are focused on the family as a whole; family strengths are identified, enhanced and respected, as opposed to a focus on family deficits or dysfunctions. Service providers work with families as partners in identifying and meeting individual and family needs.
- Services are easily accessible (including in-home) and are delivered in a manner that respects cultural and community differences.
- Services are flexible and responsive to real family needs. Linkages to a wide variety of services outside the child welfare systems are generally crucial to meeting families' and children's needs.
- Services are community-based and involve community organizations and residents (including parents) in their design and delivery.
- Services are intensive enough to meet family needs and keep children safe. The level of intensity needed to achieve the goals may vary greatly between preventive (family support) and crisis services (family preservation).
- Services establish and expand the County network of community-based family resource programs that include public and private partnerships.
- There is a change from the last RFP. Program services are required to fulfill as least one of the following seven federal FPSP outcomes:
  1. Reduce the recurrence of child abuse and/or neglect.
  2. Reduce the incidence of child abuse and/or neglect in foster care.
  3. Increase permanency for children in foster care
  4. Reduce time in foster care to reunification without increasing re-entry.
  5. Reduce time in foster care to adoption.
  6. Increase placement stability.
  7. Reduce placements of young children in group homes or institutions.

### **3) Child Abuse Prevention, Intervention and Treatment (CAPIT)- Jan Viss FPSP/CAPIT Manager II**

- CAPIT funds are used for services to prevent, intervene, or treat child abuse and/or neglect.

About two weeks ago, we received the three-year CAPIT plan instructions from the California Department of Social Services. The plan instructions require Stanislaus County to develop a

three-year plan for services. The services will be determined by this RFP. Also, the plan instructions requires us to develop a community needs assessment. Since Stanislaus County hired the Renaissance Consulting Group to develop a community needs assessment, we will be utilizing the community needs assessment developed by the Renaissance Consulting Group and approved by the Stanislaus County Board of Supervisors to satisfy the CAPIT requirement.

Program Services Include:

1. Family Counseling: Provides family counseling to help solve specific problems that have contributed directly to child abuse or neglect.
2. Parenting Training/Education: Provides training focused on teaching effective parenting techniques, including normal child development, effective and acceptable discipline, and reasonable expectation of children, to families at high risk of child abuse.
3. Parent Support: Provides parents with an outlet for support including group meetings, advocacy programs and/or referral services.
4. Transportation: Provides needed transportation services to families to enable access services. Transportation may be provided in conjunction with other services.
5. Counseling for Families Affected by Substance Abuse: Service include treatment services, after-care support groups, outreach, adolescent treatment, dual diagnosis and peer support for children and families who are victims of, or at risk of abuse due to substance abuse within the family.
6. Community Education, Information and Coordination of Child Abuse Prevention Resources within the County.
7. Educational Services to Prevent Child Abuse and Neglect.
8. Services to Children with Special Problems.

#### 4) CalWORKs- Gerry Caviness/Assistant Director-CSA

- This is Federal money for Temporary Assistance to Needy Families (TANF) programs
- To be funded by CalWORKs Incentive funding your program must meet one of the two following TANF Goals:

**TANF Goal #3 – Prevent and reduce the incidence of out-of-wedlock births**  
For example, CSA has recently partnered with school districts to support after school programs. Studies show that most youth criminal activities and teen pregnancies occur during the hours of 3:00 and 6:00 PM. CSA funded programs using CalWORKs Incentive funding that keep children occupied during the hours of 3:00 and 6:00 PM to help keep kids in school and prevent out-of-wedlock births.

**TANF Goal #4 - Formation and maintenance of two-parent family**  
CSA is looking at TANF Goal #4 as not just two-parent families in the household but also includes the non-custodial parents' involvement in the raising of their children and keep them involved until the child is grown.

Goals #3 and #4 are CalWORKs Incentive funding and are available for services to anyone in Stanislaus County. Your target population does not have to be CalWORKs/TANF recipients.

We want to make sure the programs are culturally appropriate and neighborhood-based and/or easily accessible.

We are using CalWORKs Incentive monies (\$1,000,000) to fund a portion of this proposal. This is a one-time only funding opportunity and probably won't be available again. The Governor has not recommended additional funding in the coming year's budget.

Because this is one-time funding, how do you, the contractors, plan to sustain this program?

### **5) Braided Funding Source- Patrice Merry/Accounting Services Manager-CSA**

- Issuance of this RFP utilizing multiple funding streams is intended to support a mission-driven approach to meeting customer and community needs.
- The identified community needs will drive the CSA budget for the three funds included in the RFP, and will support the Board of Supervisors' priorities of a safe and healthy community and the provision of excellent community services.
- The intent of this RFP is to support the CSA mission and Strategic Plan to maximize resource utilization and funds available to the community through innovative budget and accounting strategies.
- The use of outcome measures is intended to further maximize services for the benefit of community customers.

The Community Services Agency's mission is to:

- Protect children and adults who are at-risk,
- Provide temporary economic assistance,
- Preserve families,
- Promote personal responsibility, job readiness and self-sufficiency,
- Practice program and system integrity through innovative, effective business strategies.
  
- By braiding three funding streams into one RFP, we will be able to eliminate duplication of services, avoid repeat RFP processes, reduce administrative work in the County and participating agencies, and fund the most services possible to meet community needs.
  
- We cannot "blend" funds which are provided through different oversight agencies, but will "braid" funds to support contract budgets after the services are defined. The use of multiple

funding streams represents flexible financing which should be invisible to the customers and seamless in the service delivery system.

## 6) Outcome Based Flowchart- Kim Dysert/Accountant III-CSA

- Flowchart handout-see page 24
- **WHY** are you going to provide this program/project? Link your activities/services to one or more of CSA's Mission Statement Goals
- **Objective** This is your broad outcome: ex Reduce Child Abuse
- **Inputs** (first box) -**WHAT** resources are you going to use? This would include staff, budget, facilities, supplies, volunteers and all the necessary items to provide the activities/services.
- **Activities** (second box) - **HOW** are you going to provide services? How will the inputs be used to provide your activities/services? Ex. Narrative description of program, action plan, scope of work, including timeline.
- **Outputs** (third box) - **HOW** many output will be provided? How many classes will you provide? How many hours of service? How many people are you going to serve? **This is your proposed number of units.**
- **Measurements** (fourth box) - Tools that measure **HOW** well a program is achieving/reaching their outcomes, indicating the level of achievement. Measurement tools include sources, information and analysis, pre- and post- testing, surveys etc. We want measurement tools that will provide a numeric link to your outcome.
- **Actual Outcomes** (fifth, sixth & seventh box) - **WHAT IF?** We have two outcome timelines on our flowchart - intermediate outcomes/long-term outcomes.  
Intermediate outcomes – up to one year of service – What outcomes do you expect to see up to year of service or one term of classes/counseling?  
Long-term outcomes – life and/or behavior changing effecting the customers: skills, behavior, knowledge, attitudes, values, conditions, or status.  
Analyze: Do the measurement tools accurately reflect the outcomes you intended to measure and meet? If not, is a reevaluation needed for your program and/or measurement tools? If so, did the program meet your expected outcomes?
- **Expected Outcomes** (eighth box) – **Analyze and compare** actual outcomes to expected outcomes. Did you achieve your expected outcomes? Do the inputs and activities move your agency to expected outputs, and in turn, outcomes? Do the measurement tools accurately reflect the outcomes you intended to measure and meet? What changes and/or revisions do you plan to make to the program, measurement tools, and/or outcomes? You then refer these results to the previous cycle's inputs and the process begins again.

We would like to see outcome flowchart in your proposal (one that you developed for your program.)

## 7) Score Cards- Margaret McKain/Employment Coordinator III-CSA

"Outcome measurement provides very important internal benefits. If we find something we're doing that is giving less than satisfactory results, we can amend the program and make improvements."

--Natalie R. Peterson, Executive Director, Family Service Association of San Antonio Inc., San Antonio, Texas

## WHY SHOULD AGENCIES MEASURE OUTCOMES?

According to the book entitled, Measuring Program Outcomes: A Practical Approach (page 5, xv), the United Way writes:

The results of outcome measurement show not only where services are being effective for participants, but also where outcomes are not as expected. Program managers can use outcome data to:

- Strengthen existing services
- Target effective services for expansion
- Identify staff and volunteer training needs
- Develop and justify budgets
- Prepare long-range plans

## DEFINITIONS

OUTCOMES: Benefits for participants during or after their involvement with a program. Outcomes may relate to knowledge, skills, attitudes, values, behavior, condition, or status. Examples of outcomes include:

- Greater knowledge of nutritional needs; improved reading skills, more effective responses to conflict, getting a job, and having financial stability

LEVELS OF OUTCOMES: Levels of outcomes may include Intermediate and long-term outcomes. For example:

- A youth in a mentoring program who receives one-to-one encouragement to improve academic performance may attend school more regularly, which can lead to getting better grades, which can lead to graduating.

For Examples please see the five-page handout titled "OUTCOMES: Overview and Scorecard Examples". Examples are on pages 3 and 4.

## SUMMARY

"Outcome measurement is a real morale-builder for the staff. They take it hard when teens get pregnant again, but I was able to show them that only 7 percent get pregnant while in the program, compared to 52 percent in the county and 44 percent in the state. It gives the staff a sense of pride to understand that these girls would be part of the 52 percent if we didn't work with them."

--Peggy Ann Dorrian, Talking, Listening, Caring Program Supervisor, Catholic Family and Community Services, Schenectady, New York

In Fairfax County's A Manual for Performance Measurement: Fairfax County Measures Up, July 2000 (page 4, 7), a good Performance Measurement System should be able to provide answers for the following questions:

- What was achieved?
- How were individuals helped by the effort?
- How efficiently was the work done?

**A GOOD REMINDER:**

- If you don't measure results, you can't tell success from failure.
- If you can't see success, you can't reward it.
- If you can't reward success, you're probably rewarding failure.
- If you can't see success, you can't learn from it.
- If you can't recognize failure, you can't correct it.
- If you can demonstrate results, you can win public support.

**REFERENCES:** Measuring Program Outcomes: A Practical Approach. United Way, 1996.  
[http://www.co.fairfax.va.us/gov/omb/PERF\\_MEASURE.htm](http://www.co.fairfax.va.us/gov/omb/PERF_MEASURE.htm)

Other Internet Sites: <http://service@performanceweb.org/> AND <http://www.aspanet.org/index.htm>

## **8) Point System (Selection and Award Criteria) -Carol Dunbar/Accountant III-CSA**

- All proposals deemed to meet technical requirements will be submitted to the review panel.
- The review panel will read all proposals that are submitted for their review and the proposals will be rated based on specific criteria outlined in the RFP at pages 10 and 11.
- After the panel's review and scoring, the scoring sheets will be forwarded to Accounting Services.
- The award criteria was broken into 4 categories and that maximum number of points that can be awarded is 100.
- Stressed the importance of understanding the category 3 of the selection and award criteria, outcome-based contracts concept demonstrate that the program goal/outcome(s) are SMART: Specific, Measurable, Achievable, Relevant and Timely.
- Stressed the importance of reviewing the selection and award criteria while you are writing your program narrative

## **County Purchasing-Louise Summerlot**

The RFP number 01-23-BLS must be on your proposal packet. Make sure you complete and return the Request for Proposal Coversheet (with Green and Blue Stanislaus County Logo on it).



**An authorized person for your company must sign page 2 of the Coversheet.**

**Any proposal received after 2:30 PM, July 13, will be returned to the bidder unopened. Proposal must be sent or hand-delivered to:**

County Purchasing: 1010 Tenth Street, Suite 5400  
PO Box 3229, Modesto, CA 95353-3229

### **9) Overall Process- Diane Tollefson/Contracts Manager-CSA**

- Make sure the program checklist is completed to ensure that you have included all required documents.
- Make sure, as you complete page 17 of the proposal, that you check all funding that apply to your proposal. Look at the Project Funding Sources (Page 2 of the proposal) to determine if your agency and/or program has the minimum application requirements for funding. However, CSA has the final decision on the funding source for each awarded contract.
- Follow the instructions on page 27 of the proposal when completing the program narrative.
- Remember to refer to the selection and award criteria when completing the program narrative.
- A written notification of the awards will be sent to all bidders. We are scheduled to go to the Board of Supervisors to approve these awards either on September 11, 2001 or October 2, 2001. All contracts will be effective October 1, 2001.

### **10) Questions/Answers**

**Q. Karen Servas/ YMCA**

**Do we need to include both intermediate and/or long-term outcomes?**

**A.** Depends on the type of program. It could be both. Intermediate is one year or less Vs three years or more for long-term.

**Q. Judy LeGrand /Patterson Unified School District**

**Should an agency submit separate proposals for each program service?**

**A.** That is up to you. If it's a different program, submit separately. If similar, you can combine, i.e. Healthy Start.

**Q. Joe Ynostroza/California Hispanic Commission**

**What methods will be used to reimburse contractor for services provided?**

**A.** Pay based on actual contracts. Paying traditionally, based on unit of service provided. We do not give you all the money as an advance. You will be paid after monthly services are provided and invoiced.

**Q. Joe Ynostroza/California Hispanic Commission  
Who will be on the panel? CSA staff?**

A. A broad representation; a mixture of community and agency folks. It's not set up yet, but that's our goal.

**Q. Zana Roberson/Hughson Healthy Start  
What are the maximum number of pages that can be included in the proposal?**

A. Eight pages not including attachments.

**Q. Cathee Vaughn/United Samaritans Foundation  
Explain unit of service.**

A. It depends. The proposer defines. It could be, for example, hours of service, number of people served or number of classes offered. The proposer defines what their unit of service is and how much they are going to charge for that unit of service in the proposal.

**Q. Joe Ynostroza/California Hispanic Commission  
RFP implies there will be priority given to existing programs/contracts. What consideration is there for the new agencies? How is this weighed?**

A. When you complete your program narrative (Description of Services section), you need to describe in detail how your program reflects an innovative approach to a new program or continuation or expansion of an effective current program.

**The scoring criteria gives you 5 points in section 2. h. of the Selection and Award Criteria when you address an innovative program or a continuation or expansion of an effective current program. This was not specifically mentioned at the meeting.**

**Q. Tony Jordan/Stanslaus County Office of Education  
Are copies of the RFP available on-line?**

A. A diskette has been mailed with RFP. Please use it when you complete the proposal. Just submit diskette with proposals.  
At this time, Stanislaus County does not put their proposals on-line.

**Q. Debbie Miller/Community Building Project  
Is there a set number of agencies you are looking to fund?**

A. No.

**Q. Debbie Miller/Community Building Project**  
**Is there a maximum dollar amount for a proposal?**

**A.** There is a minimum amount of \$25,000 per year. No maximum amount.

## **FINAL COMMENTS**

**Louise Summerlot, County Purchasing**

Please review the purchasing requirements including the completion of the cover sheet and the importance of the deadline.

Please review copy of contract shell handled out at the conference and let us know if anyone has any concerns. This contract shell is available to any agency that would like a copy. Please call Diane Tollefson at 558-2937 and we will send you one.

**\* Please note that our microphone worked but our recording machine did not. The above minutes are written based on our manual notes taken at the time of the prebidders' conference.**

MEMO TO: COMMUNITY-BASED RFP BIDDERS

FROM: DIANE TOLLEFSON  
STANISLAUS COUNTY COMMUNITY SERVICES  
AGENCY CONTRACTS MANAGER

DATE: June 28, 2001

SUBJECT: CUSTOMER SATISFACTION SURVEY

=====

*Diane*

This brief survey is a way for us to keep in touch with your needs, improve levels of satisfaction, and ultimately improve our pre-bidders conference and RFP process.

**Please complete the survey even if you didn't attend the pre-bidders conference.**

We have provided self-addressed envelopes for you to return the survey to us.

Thank you for taking a few minutes to help us evaluate our customer service delivery.

cd

Attachment



**COMMUNITY SERVICES AGENCY**

**PREBIDDERS CONFERENCE SURVEY-June 18, 2001**

RATING SCALE: YES (Y) NO (N) NOT APPLICABLE (N/A)

SERVICE	RATING			COMMENTS
	Y	N	N/A	
If you didn't attend the prebidders' conference, please list the reasons why in the Other Comments section.				
Did you like the pink announcement in your RFP package that informed you about the prebidders' conference?				
Was the time and/or day of the conference convenient for you?				
Location: Were you happy with the location? (South Modesto)				
Was the room comfortable?				
Were the overheads/handouts helpful in providing additional information?				
Did the panel format meet your needs?				
Was the overall prebidders' conference information provided adequate to help you complete your RFP?				

◆ What additional information would be helpful to you as you complete the RFP proposal?  
 \_\_\_\_\_  
 \_\_\_\_\_

◆ Other Comments?  
 \_\_\_\_\_  
 \_\_\_\_\_

◆ Your Name (Optional) \_\_\_\_\_

May we contact you for more information regarding your responses?  Yes  No

**Thank You!**

PLEASE RETURN SURVEY IN THE ENVELOPE PROVIDED BY JULY 13, 2001.

**Agenda for  
Prebidders' Conference  
for  
Community-Based Services  
Family Preservation and Support Program (FPSP)  
Child Abuse Prevention, Intervention and Treatment Services (CAPIT)  
CalWORKs Incentive Dollars  
June 18, 2001 10:30 AM**

- |    |   |                 |
|----|---|-----------------|
| 1  | Introduction                                    | Diane Tollefson |
| 2  | FPSP Program Description                        | Jan Viss        |
| 3  | CAPIT Program Description                       | Jan Viss        |
| 4  | CalWORKs Welfare-to-Work Program Description    | Gerry Caviness  |
| 5  | Braided Funding Sources                         | Patrice Merry   |
| 6  | Outcome-Based Contracts Concept<br>(Flow Chart) | Kim Dysert      |
| 7  | Score Card and examples                         | Margaret McKain |
| 8  | Point System                                    | Carol Dunbar    |
| 9  | Overall Process                                 | Diane Tollefson |
| 10 | Questions & Answers                             | All             |

**STANISLAUS COUNTY  
COMMUNITY SERVICES AGENCY  
COMMUNITY-BASED SERVICES  
REQUEST FOR PROPOSAL**

Notice is hereby given of the intent of the Stanislaus County Board of Supervisors to accept proposals and award a contract(s) based on competitive bidding by qualified proposers to provide services for a variety of Community-based Services, including:

- ▶ Family Preservation and Support Program (FPSP)
- ▶ Child Abuse Prevention, Intervention, and Treatment (CAPIT)
- ▶ CalWORKs Incentive Dollars

These programs will be administered by the Stanislaus County Community Services Agency (CSA). The services and available funding for each program to be purchased under this proposal are defined on pages two (2) through six (6).

The Community Services Agency's mission is to:

**Protect children and adults who are at-risk,  
Provide temporary economic assistance,  
Preserve families,  
Promote personal responsibility, job readiness and self-sufficiency,  
Practice program and system integrity through innovative, effective business strategies.**

Contract periods for these programs vary. Please refer to pages two (2) through six (6) for actual contract dates. Per California Department of Social Services (CDSS) Manual of Policies and Procedures (MPP), Section 23-621, contracts may be renewed with the approval of the CDSS for two additional one (1) year periods.

Stanislaus County will consider any innovative proposal for projects detailed on the following pages. Priority shall be given to programs currently serving the needs of children and families which have demonstrated effectiveness in prevention, intervention and support. This Request for Proposal (RFP) must not duplicate or supplant existing services funded by other sources, and must meet the requirements described in this RFP.

Proposers need only submit one proposal for each service proposed. Proposers may submit more than one proposal for alternate services. CSA will determine the funding source for all awarded contracts.

## CONTRACTOR SCORECARD FORMAT

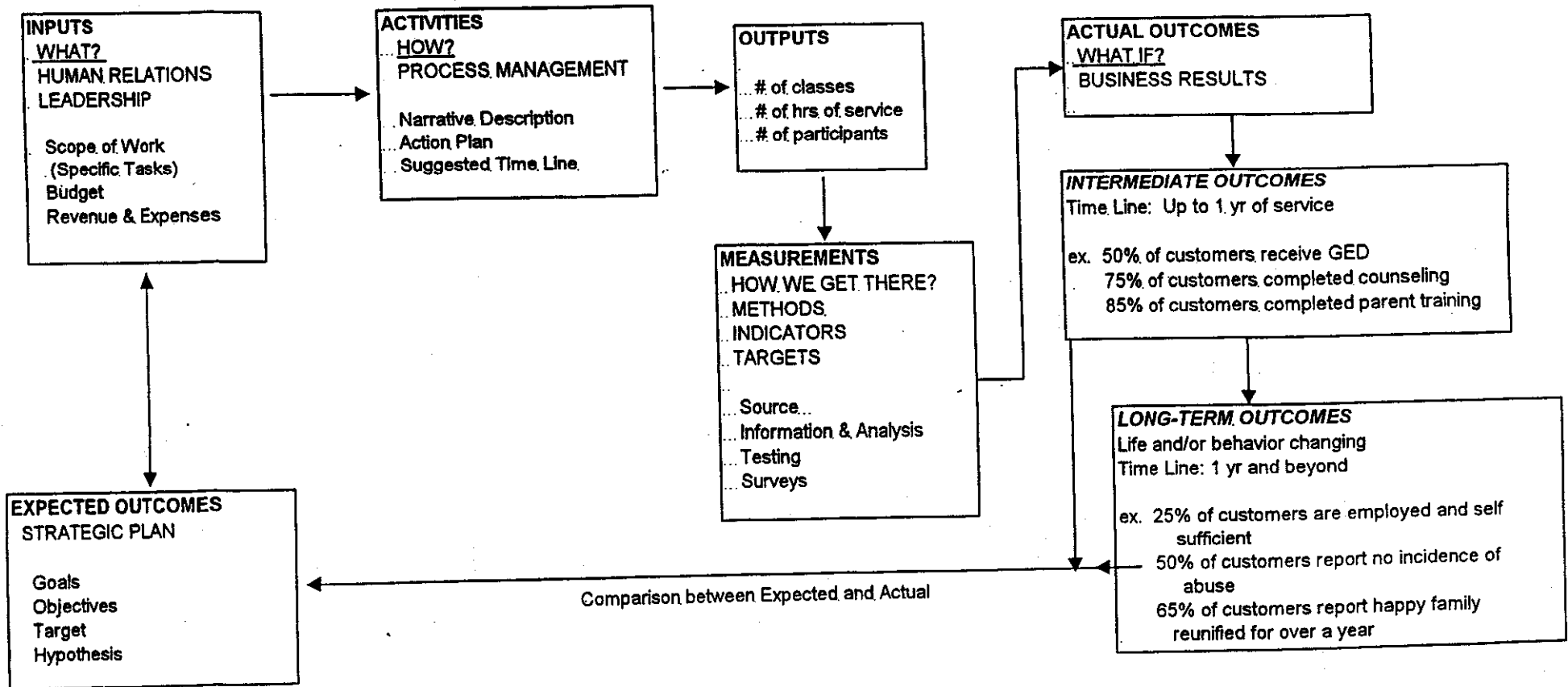
WHY	WHAT	HOW	WHAT IF
Linkage to CSA's mission statement listed on page 1. Why is it important?	Scope of work, i.e. – What activities/services will be provided? Who will receive services?– Gender? Ethnicity? Expected outcome(s)? Budget/Resources ?	Action plan When? Frequency? Where? Tools of measurement – example: survey, attendance	Actual Outcomes (To be completed after actual outcomes are calculated)  (Leave Blank)



AN OUTCOME FLOW CHART

PURPOSE: Global - Why? = Overall Agency Mission Statement

OBJECTIVE: Broad Outcome - ex. Reduce Child Abuse



## CONTRACTOR SCORECARD FORMAT SAMPLE

WHY	WHAT	HOW	WHAT IF
<p>Linkage to CSA's mission statement listed on page 1: Why is it important?</p>	<p>Scope of work, i.e. – What activities/services will be provided? Who will receive services?– gender, ethnicity Expected outcome(s)? Budget/Resources?</p>	<p>Action plan When? Frequency? Where? Tools of measurement – example: survey, attendance</p>	<p>Actual outcomes (To be completed after actual outcomes are calculated)</p>
<p>Protect children and adults who are at risk.</p>	<p>Provide group counseling for 30 child molest victims in English &amp; Spanish. One session in Spanish (10) &amp; two sessions in English (20). Clients are referred to program by CWS. Expected outcome – 95% of children will graduate from program. \$36,000 (\$25/ week per client x 48 weeks x 30 clients)</p>	<p>Counseling scheduled once a week for 48 weeks. Service provided on site Facilitation will be provided on 1:10 ratio Tool to measure – Pre and Post test, quarterly reports, documented by attendance sheets and counselor progress report.</p>	<p><i>For Example</i> <b>INTERMEDIATE OUTCOME</b> Actual – 100% graduated!</p> <p><b>LONG TERM OUTCOME</b> 50% of the graduated children interviewed after 1 year report no lingering effects and are happy and self confident. (LEAVE BLANK)</p>



## OUTCOMES: Overview and Scorecard Examples

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**“Outcome measurement provides very important internal benefits. If we find something we’re doing that is giving less than satisfactory results, we can amend the program and make improvements.”**

–Natalie R. Peterson, Executive Director, Family Service Association of San Antonio Inc., San Antonio, Texas

### WHY SHOULD AGENCIES MEASURE OUTCOMES?

According to the book entitled, Measuring Program Outcomes: A Practical Approach (page 5, xv), the United Way writes:

The results of outcome measurement show not only where services are being effective for participants, but also where outcomes are not as expected. Program managers can use outcome data to:

- Strengthen existing services
- Target effective services for expansion
- Identify staff and volunteer training needs
- Develop and justify budgets
- Prepare long-range plans





# OUTCOMES: Overview and Scorecard Examples

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## DEFINITIONS

**OUTCOMES:** Benefits for participants during or after their involvement with a program. Outcomes may relate to knowledge, skills, attitudes, values, behavior, condition, or status. Examples of outcomes include:

- Greater knowledge of nutritional needs, improved reading skills, more effective responses to conflict, getting a job, and having financial stability

**LEVELS OF OUTCOMES:** Levels of Outcomes may include Intermediate and Long-Term Outcomes. For example:

- A youth in a mentoring program who receives one-to-one encouragement to improve academic performance may attend school more regularly, which can lead to getting better grades, which can lead to graduating.

**CSA'S MISSION STATEMENT:** The Community Services Agency (CSA) Mission Statement is:

- ❖ To protect children and adults who are at-risk
- ❖ To provide temporary economic assistance
- ❖ To preserve families
- ❖ To promote personal responsibility, job readiness, and self-sufficiency
- ❖ To practice program and system integrity through innovative, effective business strategies



## OUTCOMES: Overview and Scorecard Examples

### EXAMPLE 1

Agency program supports the Guiding Principles of Family Preservation and Support Program (FPSP), Child Abuse Prevention, Intervention and Treatment (CAPIT), and CalWORKs Welfare-to-Work Incentive Funds.

WHY	WHAT	HOW	WHAT IF
<p><b>CSA Mission Statement:</b></p> <p>→ To protect children and adults who are at risk.</p> <p><b>Federal FPSP outcomes:</b></p> <p>→ To reduce the recurrence of child abuse and/or neglect.</p> <p><b>Proposer Mission Statement:</b></p> <p>→ To protect children from further abuse.</p> <p><b>Program Goal/Outcome:</b></p> <p>→ Child abuse recovery for children</p>	<p><b>What activities/services will be provided? Who will receive services?</b></p> <ul style="list-style-type: none"> <li>✓ To provide group counseling for 30 child molest victims in English &amp; Spanish.</li> <li>✓ One session in Spanish (10) &amp; two sessions in English (20). Customers are referred to program by Child Welfare Services (CWS).</li> </ul> <p><b>What is the Expected Outcome?</b></p> <ul style="list-style-type: none"> <li>✓ 95% of children will graduate from program.</li> </ul> <p><b>What is the Budget/Resources?</b></p> <ul style="list-style-type: none"> <li>✓ \$36,000 (\$25/ week per client x 48 weeks x 30 clients)</li> </ul>	<p><b>When? / Frequency?</b></p> <ul style="list-style-type: none"> <li>✓ Counseling scheduled once a week for 48 weeks.</li> </ul> <p><b>Where?</b></p> <ul style="list-style-type: none"> <li>✓ Service provided on site</li> </ul> <p><b>Tools of measurement – Example:</b> Survey, attendance</p> <ul style="list-style-type: none"> <li>✓ Pre/Post test, quarterly reports, documented by attendance sheets and counselor progress reports</li> </ul>	<p><b>INTERMEDIATE OUTCOME</b></p> <ul style="list-style-type: none"> <li>✓ Actual: 100% graduated</li> </ul> <p><b>LONG-TERM OUTCOME</b></p> <ul style="list-style-type: none"> <li>✓ 50% of the graduated children interviewed after 1 year report no lingering effects and are happy and self confident.</li> </ul>



## OUTCOMES: Overview and Scorecard Examples

### EXAMPLE 2

Agency program supports the Guiding Principles of Family Preservation and Support Program (FPSP), Child Abuse Prevention, Intervention and Treatment (CAPIT), and CalWORKs Welfare-to-Work Incentive Funds.

WHY	WHAT	HOW	WHAT IF
<p><b>CSA Mission Statement:</b></p> <p>→ To promote personal responsibility, job readiness, and self-sufficiency</p> <p><b>Federal TANF Goal #3:</b></p> <p>→ To prevent and reduce the incidence of out-of-wedlock pregnancies</p> <p><b>Proposer Mission Statement:</b></p> <p>→ To promote personal responsibility.</p> <p><b>Program Goal/Outcome:</b></p> <p>→ To prevent teen parenthood and promote personal responsibility to graduate from high school.</p>	<p><b>What activities/services will be provided? Who will receive services?</b></p> <ul style="list-style-type: none"> <li>✓ To provide a 4 year pregnancy prevention mentoring program to high school aged foster children (female and male foster children)</li> <li>✓ The program will begin during the teen's Freshman year and the student will be tracked through graduation.</li> </ul> <p><b>What is the Expected Outcome?</b></p> <ul style="list-style-type: none"> <li>✓ 100% of the foster children will graduate from high school and will not become teen parents.</li> </ul> <p><b>What is the Budget/Resources?</b></p> <ul style="list-style-type: none"> <li>✓ \$45,000 allocated for a 3 year contract (\$15,000 per year)</li> </ul>	<p><b>When? / Frequency?</b></p> <ul style="list-style-type: none"> <li>✓ The mentor will meet monthly with the teen to discuss strengths, goals, concerns.</li> <li>✓ On a quarterly basis, the mentors will take the teens in the program on a team building activity. <u>Example:</u> movies, miniature golf</li> </ul> <p><b>Where?</b></p> <ul style="list-style-type: none"> <li>✓ Individual sessions with the mentor will occur at the high school.</li> <li>✓ Group activities will occur at different locations.</li> </ul> <p><b>Tools of measurement –</b> <u>Example:</u> Survey, attendance</p> <ul style="list-style-type: none"> <li>✓ Mentor report card, attendance records, and counselor progress reports</li> </ul>	<p><b>INTERMEDIATE OUTCOME</b></p> <ul style="list-style-type: none"> <li>✓ Actual: At the end of the Freshman year, 100% of the teens are enrolled in school and are not teen parents.</li> </ul> <p><b>LONG-TERM OUTCOME</b></p> <ul style="list-style-type: none"> <li>✓ After 4 years of the program, 95% of the teens graduated from high school and are not teen parents.</li> </ul>



## OUTCOMES: Overview and Scorecard Examples

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### SUMMARY

**“Outcome measurement is a real morale builder for the staff. They take it hard when teens get pregnant again, but I was able to show them that only 7 percent get pregnant while in the program, compared to 52 percent in the county and 44 percent in the state. It gives the staff a sense of pride to understand that these girls would be part of the 52 percent if we didn’t work with them.”**

**–Peggy Ann Dorrian, Talking, Listening, Caring Program Supervisor, Catholic Family and Community Services, Schenectady, New York**

In Fairfax County's A Manual for Performance Measurement: Fairfax County Measures Up, July 2000 (page 4, 7), a good Performance Measurement System should be able to provide answers for the following questions:

- What was achieved?
- How were individuals helped by the effort?
- How efficiently was the work done?

### A GOOD REMINDER:

- ❖ If you don't measure results, you can't tell success from failure.
- ❖ If you can't see success, you can't reward it.
- ❖ If you can't reward success, you're probably rewarding failure.
- ❖ If you can't see success, you can't learn from it.
- ❖ If you can't recognize failure, you can't correct it.
- ❖ If you can demonstrate results, you can win public support.

**REFERENCES:** Measuring Program Outcomes: A Practical Approach. United Way, 1996.

[http://www.co.fairfax.va.us/gov/omb/PERF\\_MEASURE.htm](http://www.co.fairfax.va.us/gov/omb/PERF_MEASURE.htm)

**Other Internet Sites:** <http://service@performancweb.org/> AND <http://www.aspanet.org/index.htm>

**B. Selection and Award Criteria:**

Proposal will be awarded based on a "point" system..

All proposals will be reviewed as part of a competitive proposal process. The Proposal Review Committee will evaluate the proposals according to the following criteria:

1. **Budget Justification and Level of Service**  
(Total maximum = 15 points)  
  
Breakdown as follows:
  - a. Demonstrate how the budgeted items will be used to achieve program outcomes. (5 points)
  - b. Is the organizational structure appropriate for the type of program proposed? (5 points)
  - c. How does the cost of the program relate to the expected outcomes? (Is it worth the money?) (5 points)
  
2. **The extent and completeness of the proposed program. (See Page 25 & 26, Exhibit E1 & E2, Scorecard Format)**  
(Total maximum = 40 points)  
Breakdown as follows:
  - a. Clearly define the program activities and outcome components. (5 points)
  - b. How do the proposed activities achieve the FPSP/CAPIT/WtW Incentives program goals? (5 points)
  - c. Demonstrate how the proposed outcomes meet the proposers and CSA's mission statement. (5 points)
  - d. Has the proposer clearly addressed the target population needs and the available resources to support the services? (5 points)
  - e. How are the services culturally and linguistically appropriate for the target population? (5 points)
  - f. Demonstrate how the services are neighborhood-based and/or easily accessible. (5 points)
  - g. Demonstrate how the program provides for close coordination with other organizations providing similar services. (5 points)
  - h. Does the program reflect an innovative approach to a new program or continuation or expansion of an effective current program? (5 points)
  
3. **Define the goal/outcome(s) of the project.**  
(Total maximum = 15 points total)  
Breakdown as follows:
  - a. Demonstrate that the program goal/outcome(s) are SMART: Specific, Measurable, Achievable, Relevant and Timely. (15 points)
  
4. **Outcomes/impact upon service recipients. (See Page 24, Exhibit D, Outcome Flow Chart)**  
(Total maximum = 30 points total)  
Breakdown as follows:
  - a. Demonstrate how the stated activities directly result in achievement of outcomes. (10 points)
  - b. Demonstrate how the measurement tools accurately measure actual outcomes. (10 points)
  - c. Demonstrate an ongoing assessment process that evaluates expected outcomes to actual outcomes. (10 points)





## PROGRAM NARRATIVE

Instructions for completion:

NOTE: All pages must be: word processed (preferred) or typed using a font no smaller than 12 point, and be double-spaced.

- A. Executive Summary: (Limited to one double-spaced page). The Executive Summary should provide a concise description of the proposed services and the expected goal/outcome(s), the target population that will benefit from the proposed services/activities and how the proposers intends to market their services to reach the target population.
- B. Description of Services: (Limited to no more than two double-spaced pages). Describe the services/activities to be provided. The description should address how the proposed services/activities will meet the needs described in the Program Specifics on page 3 through 6 of this RFP. Included should be a projected timeline and description of the type of "unit" on which your proposal cost was based, i.e., clients, families, hours, sessions, etc.
- C. Description of Methods: (Limited to no more than two double-spaced pages). Describe the actual methods/processes/tools proposer intends to use to measure the expected outcomes identified in the Contractor Scorecard (Exhibit F). Include a copy of the tool(s) i.e. survey, pre/post test, questionnaire etc that will be used to measure the actual outcome.
- D. Cultural and Geographic Accessibility: (Limited to no more than one double-spaced page). Describe all services which would eliminate barriers to Proposer services. i.e., cultural, geographical, targeting populations, etc.
- E. Effectiveness Summary: (Limited to no more than two double-spaced pages). Describe current program effectiveness in the areas of prevention, intervention and support. Does the goal/outcome(s) of the proposer meet one or more components of CSA's mission statement?

## PROPOSAL CHECKLIST

This checklist is provided for the use of the proposer and is not required to be submitted with the proposal. This list reflects the information REQUIRED in RFP specifications and will be used by the review panel to determine if the proposer complied with the proposal instructions.

### REQUIRED INFORMATION:

Check (✓) if complete/present.

- I. Table of Contents
- II. Exhibit A - Proposal Form
- III. Exhibit B - Contract Budget and Budget Narrative (include Cost Allocation Plan if applicable)
- IV. Exhibit C - Proposer's Experience and History
  - 1. Nature of Licenses
  - 2. Number of Years in Business
  - 3. Number of Years Experience
  - 4. Related Contracts Completed Last Five Years
  - 5. Failure or Refusals to Complete Contract
  - 6. Controlling or Financial Interest in Other Firms
  - 7. Business Partners and Associates
  - 8. Pending Litigation
  - 9. Commitments Which May Impact Contract
  - 10. Facilities to be Used in Provision of Services
  - 11. Equipment Owned to be Used in Provision of Services
  - 12. Collective Bargaining Agreement
- V. Exhibit D - CSA Outcome Flow Chart
- VI. Exhibit E - Contractor Scorecard Format
- VII. Exhibit F - Program Narrative
  - 1. Executive Summary
  - 2. Description of Services
  - 3. Description of Methods
  - 4. Cultural and Geographic Accessibility
  - 5. Effectiveness Summary
- VIII. Attachments
  - 1. Audited Financial Statements
  - 2. Unaudited Financial Statements
  - 3. Proof of Line of Credit
  - 4. Insurance Certification
  - 5. Grievance Policy
  - 6. Organizational Chart
  - 7. Staff Resumes
  - 8. Disk with copy of Completed Scorecard

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### POLICY

CSA will monitor outcome-based contracts and gather essential information concerning an agency's administrative and organizational business practices, contract compliance, service provision, and outcome achievement. The contract monitoring process documents successes in effective program management, fiscal management and contract compliance.

### Contract Monitoring Criteria

1. All current and new outcome-based contracts over \$100,000, all future year contract renewals over \$100,000, and/or any contracts that are determined to need the outcome-based contract format will be subject to the Strategic Technical Assistance Review Team (START) site-review process.

*Note: A START, comprised of CSA staff, partnering agency staff and/or community-based organizational staff, will conduct on-site service provider reviews.*

2. All outcome-based contracts that are under \$100,000 will be subject to the contractor self-review process. In some circumstances a START site-review may occur based on the findings of the contractor self-review process.

### CSA Management's Responsibilities

The manager or his/her designated representative, who is assigned to the specific contract, will:

- Participate on a START
- Review and give feedback on the Technical Assistance Tool (TAT) and Quality Improvement Plan (QIP) and/or the results determined by the START

*Note: If a QIP is necessary, the manager will review the QIP and consult with the START if needed. Sign the QIP and send the original to the contractor. The manager will keep a copy for his/her records and give a copy to the START Coordinator.*

- If a complaint against the contractor occurs, acknowledge the concern by contacting the contractor **and** contact the START Coordinator to initiate the START site-review process.

### **POLICY (continued)**

#### **START's Responsibilities**

The START will:

- Conduct site review in accordance with the TAT
- Prepare a report that discusses the results of the site review. When the report is completed, give the TAT, the results report, and the QIP to the START Coordinator.
- If a QIP is needed the START will:
  - ✓ Meet with contractor to gather feedback and responses to findings/results of the site review
  - ✓ Compile all of the data and write a QIP.
  - ✓ Give the TAT, the QIP and any other data to the START Coordinator
  - ✓ Conduct a follow-up site review to determine if the QIP recommended improvements were completed
  - ✓ Compile the data from the follow-up site review and give the report to the START Coordinator who will update the assigned manager

#### **START Coordinator's Responsibilities**

The START Coordinator will:

- Be a member of the StanWORKS' Program and Staff Services (PSS) unit who is a member of the Outcome-Based Contract Team
- Facilitate the contract monitoring process for the StanWORKs and Family Services' divisions outcome-based contracts
- Recruit the START and/or participate on STARTs
- Establish rapport with contractors/STARTs **and** contact them to schedule site reviews
- Develop training materials, forms, etc
- Prepare the contract monitoring documents for the START site-review process or the contractor self-review process

## **POLICY (continued)**

### **START Coordinator's Responsibilities**

The START Coordinator will:

- Provide training to contractors and assist with the development of scorecards and outcomes
- Maintain the START schedule for management and the Outcome-Based Contract Team
- Prepare reports (e.g., QIP, TAT, etc.) and distribute to management, contractors, and Outcome-Based Contract Team
- Monitor contracts that have QIPs to ensure that the STARTs are following up on the improvements needed to meet contract obligations
- Distribute the QIP to the assigned fiscal and program manager for review and to gather feedback

## **FORMS**

Contract monitoring forms will document all findings that occur during the START site review and/or contractor self-review process. The forms will be signed and dated by the START, assigned manager, and the contractor.



### DEFINITIONS

<b>Actual Outcome</b>	An actual change which occurred for the customer as a result of the program
<b>Agreement</b>	A legally binding written document between 2 or more parties, including such documents as are commonly referred to as accepted application, proposal, prospectus, contract, grant, joint or cooperative agreement, purchase of service or state aid
<b>Best Practices</b>	Techniques that agencies use to help detect problems in the acquisition, management, and administration of service contracts
<b>Contract</b>	A term used to describe a variety of agreements or orders for the procurement of supplies or services. An agreement, enforceable by law, between two or more competent parties, to do or not to do something, which is not prohibited by law, for a legal consideration
<b>Cultural Competency</b>	The organization is characterized by a set of attitudes, policies, and practices that demonstrate acceptance and respect for different cultures, languages and people
<b>Expected Outcome</b>	A possible change in a customer's life, community conditions or organizational changes that may occur as a result of the program
<b>FPSP Federal Outcomes</b>	Family Preservation and Support Program Federal Outcomes include: <ol style="list-style-type: none"><li>1. Reduce the recurrence of child abuse and/or neglect</li><li>2. Reduce the incidence of child abuse and/or neglect in foster care</li><li>3. Increase permanency for children in foster care</li><li>4. Reduce time in foster care to reunification without increasing re-entry</li><li>5. Reduce time in foster care to adoption</li><li>6. Increase placement stability</li><li>7. Reduce placements of young children in group homes or institutions</li></ol>
<b>Indicator</b>	A characteristic of an output that can be measured. It can measure quantity as well as quality. By using a performance indicator, it is possible to determine if a process is producing a quality product
<b>Input</b>	Anything put into a process or expended in its operation to achieve a result or output
<b>Intermediate Outcome</b>	Outcomes maintained from 6 months to one year after receiving services from a program



### DEFINITIONS (continued)

<b>Long Term Outcome</b>	Outcomes maintained for more than one year after receiving services from a program
<b>Outcome</b>	Benefits for participants during or after their involvement with a program. Outcomes may relate to knowledge, skills, attitudes, values, behavior, condition, or status. Examples of outcomes include greater knowledge of nutritional needs, improved reading skills, getting a job, and having financial stability
<b>Output</b>	The amount produced by a system or process during a given span of time
<b>Performance-Based Contract</b>	Being associated with outcome rather than with process; an agreement for the purchase of direct customer services employing a strength-based, family focused, outcome-oriented process that is based on measurable performance indicators and outcomes
<b>QIP</b>	Quality Improvement Plan
<b>Request for Proposals</b>	A solicitation document used in other than sealed bid procurements
<b>Service</b>	A job performed to the standard and with the acceptable quality level
<b>Short Term Outcome</b>	Outcomes maintained from 0-6 months after receiving services from a program
<b>START</b>	Strategic Technical Assistance Review Team (START) is comprised of CSA staff, partnering agency staff and/or community-based organizational staff who will conduct on-site service provider reviews
<b>TANF Goals</b>	<p>Temporary Assistance to Needy Families (TANF) Goals are:</p> <ol style="list-style-type: none"> <li>1. To provide assistance to needy families so that children may be cared for in their own homes or in the home of a relative</li> <li>2. End the dependence of needy parents on government benefits by promoting job preparation, work, marriage</li> <li>3. Prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies</li> <li>4. Encourage the formation and maintenance of two-parent families</li> </ol>
<b>TAT</b>	Outcome-Based Contract Monitoring: Technical Assistance Tool







**TECHNICAL ASSISTANCE TOOL – CHECKLIST (continued)**

**SECTION 4: FINANCIAL MANAGEMENT AND REPORTING**

- If a response is "NO," state the reason in the "Comments" section.
- If the item won't be "tested," check the No Testing Required (NTR) box.

		YES	NO	N/A	NTR
a	Contractor submits billings to the County in a format specified by the County, within 30 days following the end of the month in which services were delivered.				
b	Invoices are accurate and the appropriate documentation is attached.				
c	Contractor applies all funds received, for the payment of services, labor, etc used in the performance of the contract.				
d	Funds were not used for matching without certification by CSA.				
e	Expenses incurred by the Contractor to provide for the performance of the contract were incurred during the contract period and for allowable activities.				
f	Expenditures have been made against the cost categories.				
g	Expenditures have been made within the limits specified in the contract budget.				
h	Contractor made no charge to the recipient and collected no share of cost.				
i	Contractor did not increase the yearly funding without written consent from CSA.				
j	Contractor did not increase or decrease amounts in budgeted categories without written consent from CSA.				
k	Contractor obtained a fiscal and compliance audit in accordance with the terms of the contract.				
l	Contractor submitted the Quarterly Program Narrative within 30 days of the end of each quarter. (Exhibit A, II.Reporting, B.,1)				
m	Contractor submitted written narratives as specified by contract.				
n	Contractor submitted a monthly report by the 30 <sup>th</sup> day of the following month. (Exhibit A, II.Reporting, B.,3)				
o	Contractor submitted Statement of Expenditures Report within 45 days of the end of the quarter.				
p	Contractor submitted Annual CAPIT Data Report and OCAP Data Face Sheet by the deadline specified.				
q	Contractor administered the Annual Customer Survey to all customers. (Exhibit A, II.Reporting, B.,4)				

**COMMENTS**






**PROMOTING SAFE AND STABLE FAMILIES (PSSF)  
FFY 2001/2002**

Revised 4/3/02  
19-Apr-02

<b>FFY 2001/02 Allocation (10/1/2001 - 9/30/2002) per CFL 01/02-37</b>		<b>\$583,998</b>
Family Support Requirement (20% minimum required)		\$116,800
Family Preservation Requirement (20% minimum required)		\$116,800
Adoption Promotion & Support/Time-Limited FR (20% minimum required)		\$116,800
Family Reunification Support Requirement (20% minimum required)		\$116,800
		<b>Amts up-dated based on</b>
<b>Family Preservation: GL 1402 - PIN 515</b>	<b>Services Provided:</b>	<b>FFY 01/02 Contract Buds</b>
Administrative Costs	Information & Referral, Training, Community Staffing, Contract Admin	\$58,400
Haven Women's Center	Domestic Violence Counseling	\$33,333
Sierra Vista/Center for Human Svs/Parent Resource Center - Collaboration	Parent Ed & Support for families with sub abuse problems	\$100,000
Total Family Pres Contracts & Admin Percent of Allocation		<u>\$191,733</u> 33%
<b>Family Support: GL 1403 - PIN 516</b>	<b>Services Provided:</b>	
YMCA Memberships		\$8,978
Children's Crisis Center	Child abuse prevention & intervention	\$61,333
Community Housing & Shelter Services	Counseling & activities for children in homeless shelter	\$27,520
Sierra Vista Children's Center	Parent Ed & Children's Skill Building Group	\$44,480
Total Family Support Contracts Percent of Allocation		<u>\$142,311</u> 24%
<b>Adoption Promo &amp; Supp: GL 1404 - PIN 675</b>	<b>Services Provided:</b>	
Respite Child Care (CP-PA)		\$11,000
4 Quarterly Networking Events (speakers, childcare for events)		\$11,609
YMCA Camperships 120 kids @ \$300		\$36,000
YMCA Memberships - 20 families		\$14,160
Post Adopt Support Group		\$3,600
Family Connections Lending Library		\$5,000
Judy Earl - Consulting Svcs.		\$600
AASK - Camp		\$34,831
Total Post Adopt Contracts & Directs Percent of Allocation		<u>\$116,800</u> 20%
<b>Time-Lmted Family Reunify: GL 1405-PIN 676</b>	<b>Services Provided:</b>	
Aspira Foster & Family Services	Families Work - Family Mentoring Program	\$100,000
Children's Crisis Center	Adult Parenting Program	\$22,000
Parent Resource Center	Adult Parenting Program	\$11,154
Total Time Lmted Family Reunification Contracts Percent of Allocation		<u>\$133,154</u> 23%
Error Check - Amount Undesignated		0