

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY**

DEPT: CHIEF EXECUTIVE OFFICE

BOARD AGENDA # IX.A

Urgent _____ Routine X

AGENDA DATE March 13, 2001

CEO Concurs with Recommendation YES ph NO _____
(Information Attached)

4/5 Vote Required YES _____ NO X

SUBJECT:

STATUS REPORT ON THE CHIEF EXECUTIVE OFFICE'S PROJECTS

STAFF
RECOMMEN-
DATIONS:

ACCEPT THE STATUS REPORT

FISCAL
IMPACT:

There is no fiscal impact associated with the reporting of this information.

BOARD ACTION

No. 2001-192

On motion of Supervisor _____, Seconded by Supervisor _____,
and approved by the following vote,

Ayes: Supervisors: _____

Noes: Supervisors: _____

Excused or Absent: Supervisors: _____

Abstaining: Supervisor: _____

- 1) _____ Approved as recommended
- 2) _____ Denied
- 3) _____ Approved as amended

Motion:

INFORMATION ITEM ONLY
NO ACTION TAKEN

Christine Ferraro

File No.

STATUS REPORT ON THE CHIEF EXECUTIVE OFFICE'S PROJECTS

Page 2

DISCUSSION: In order to keep you, other county departments and the public better informed regarding the major projects being conducted within the Chief Executive Office, we have developed a report that will provide bimonthly information on the activity of major projects. This project report continues to be in development and will be refined for the April release to provide a quick reference to the status of projects being conducted by the Risk Management Division of the Chief Executive Office.

The Project Report for February 2001 features a list of completed projects.

The Project Report is broken down by Board priorities:

- Ensure a safe, healthy community
- Facilitate economic development
- Deliver excellent community services
- Promote efficient government operations
- Achieve multi-jurisdictional cooperation
- Model community leadership
- Each priority reflects all individual projects within that area. A Table of Contents is also included for your ease of use.

We expect to continue to simplify and modify the report to make it more readable. We are a continuous improvement organization, and welcome your feedback and comments regarding the report's content. It is our goal to ensure that this tool is both informative and useful to the Board.

**POLICY
ISSUE:**

This Project Report meets the Board's priority of promoting efficient government operations.

**STAFFING
IMPACT:**

There is no staffing impact associated with this recommendation.



CHIEF EXECUTIVE OFFICE

PROJECT LIST

FEBRUARY 2001

March 13, 2001



**CHIEF EXECUTIVE OFFICE
PROJECT LIST
TABLE OF CONTENTS
February 2001**

Board Priority

#1 - Ensure a Safe, Healthy Community

Project	Page
<u>Administration</u>	
1-877- 2 ASSIST Marketing Campaign	1
Energy Crisis	1
Public Information Officer Disaster Resonse Team	2
Tobacco Funds	2
<u>Capital Projects</u>	
Animal Services Modular Kennel Project	2
Ceres Recovery Center	3
Juvenile Hall Special Needs Housing	3
Juvenile Retrofit Fire Spklr/Secur Elect	3
<u>Economic Development</u>	
Proposition 10 Commission (Children & Families First)	4
Stanislaus Childrens Council	4
Transportation	4
<u>Emergency Services / Fire Ward</u>	
Operations Plan for Emergency Operations Center	5
Plan for new EOC Facility	5
Stanislaus County Emergency Action Plan	6
<u>Operations & Services</u>	
Family Support Transition	6

Board Priority

#2 - Facilitate Economic Development

Project	Page
<u>Economic Development</u>	
Ag Pavilion	7
Business Park Development	7

<i>County-wide Revenue Sharing Agreement</i>	8
<i>Regional Roundtable on Travel and Tourism</i>	8
<i>Renaissance 2000 Implementation</i>	9
<i>Telecommunication Infrastructure</i>	9

Board Priority

#3 - Deliver Excellent Community Service

Project	Page
<u>Administration</u>	
<i>Board Highlights</i>	10
<u>Capital Projects</u>	
<i>Health Services Agency Facilities Master Plan</i>	11
<u>CARE Unit</u>	
<i>Balanced Scorecard - County-wide</i>	11
<i>Institute Marketing Plan</i>	12
<i>Success Story Database</i>	12
<u>Public Information Officer</u>	
<i>Annual Report</i>	12

Board Priority

#4 - Promote Efficient Government Operations

Project	Page
<u>Administration</u>	
<i>Alcohol & Drug Related Coordinating Council</i>	13
<i>CableOne Reports</i>	13
<i>Chief Executive Office Reorganization</i>	14
<i>County Graphics Standards Manual</i>	14
<i>County Store</i>	14
<i>Landfill</i>	15
<u>Capital Projects</u>	
<i>City Hall Block</i>	15
<i>Courthouse Reuse and Expansion Plan</i>	15
<i>Public/Private Development - Westlands Development</i>	16
<i>Salida Collaborative</i>	16
<i>Waterford Library</i>	17
<i>West Modesto</i>	17
<u>CARE Unit</u>	
<i>Academic Institution Partnerships</i>	18
<i>Baldrige Implementation</i>	18
<i>Benchmarking Training and Development</i>	18
<i>CEO Strategic Planning</i>	19
<i>Customer Survey - All Departments (Follow-Up)</i>	19
<i>Customer Survey - B.O.S. (Follow Up)</i>	19
<i>Customer Survey - C.E.O. Dept (Follow-Up)</i>	19

<i>Institute Administration</i>	20
<i>Pay for Performance Evaluation System</i>	20
<i>Process Management Training</i>	20
<i>Stanislaus County-wide Employee Survey</i>	21
<i>Team Stanislaus Orientation</i>	21
<u><i>Clerk of the Board</i></u>	
<i>Agenda Process Focus Group</i>	22
<i>Board Meeting Minutes Conversion to PDF Format</i>	22
<i>Boards/Commissions and Districts Roster Automation</i>	23
<i>Clerk of the Board Strategic Plan</i>	23
<u><i>Economic Development</i></u>	
<i>Geographical Information System (GIS) User-Group Task Force</i>	24
<u><i>Operations & Services</i></u>	
<i>County Budget</i>	25
<i>Human Resources - Re-engineering</i>	25
<i>Human Resources Automation</i>	25
<i>Improve the Project List</i>	26
<i>Long-term Leave Positions</i>	26
<i>Pay for Performance</i>	26
<i>Technology Strategy Plan</i>	27
<i>Trial Court Negotiations With Court</i>	27

Board Priority

#5 - Achieve Multi-Jurisdictional Cooperation

Project	Page
<u><i>Administration</i></u>	
<i>Mayenne, France Visitors</i>	28
<i>Waste-To-Energy Plant</i>	28
<u><i>Capital Projects</i></u>	
<i>Ag Center Water Feature</i>	29
<i>CSUS/SCEDCO 10th Street</i>	29
<i>Tenth Street Place</i>	29
<u><i>Economic Development</i></u>	
<i>Technology Access: Digital Divide</i>	30

Board Priority

#6 - Model Community Leadership

Project	Page
<u><i>Administration</i></u>	
<i>Gallo Performing Arts Center</i>	31
<i>Visioning Process</i>	31
<i>Water Coalition</i>	31
<u><i>Economic Development</i></u>	
<i>Agricultural Conservation</i>	32

Project Status Report

For the Month of February 2001



Board Priority #1 - Ensure a Safe, Healthy Community

Division: Administration

Division Manager: Reagan Wilson

Mission Statement: To effectively lead policy development and effective administration of County government on behalf of the Board of Supervisors

Project Title: 1-877- 2 ASSIST Marketing Campaign

Project Description: An aggressive marketing campaign that will launch a 24-hour, 7 day-a-week hotline focusing on code enforcement issues, illegal dumping and substandard housing issues for use by all County residents

Project Initiation: 1/1/01 **Anticipated Completion:** 12/31/01

Team Leader: Virginia Madueno

Project Update: A marketing campaign will consist of television, radio, print, and billboard advertisements to promote 1-877-2-ASSIST. This campaign will be implemented on March 13, 2001 and will also be translated into Spanish.

Project Title: Energy Crisis

Project Description: Public Information Coordination with Turlock Irrigation District, Modesto Irrigation District and Pacific Gas & Electric Company, for the duration of the 2001 Energy Crisis in California.

Project Initiation: 1/1/01 **Anticipated Completion:** 12/31/01

Team Leader: Virginia Madueno

Project Update: Coordinated efforts continue through the public information officers of all utility providers. As information is relayed to the Emergency Operations Center in anticipation of rolling blackouts, a joint public information center will play a crucial role in informing citizens.

Project Title: Public Information Officer Disaster Resonse Team

Project Description: In response to the increased need for public information, a team of seasoned public information officers from various entities have been selected to be a part of the Emergency Operations Center Disaster Response Team.

Project Initiation: 1/1/01 **Anticipated Completion:** 12/31/01

Team Leader: Virginia Madueno

Project Update: The Disaster Response Team continues to meet on a regular basis and maintains close ties with media representatives. A public information officer web group has been established to exchange information among all members.

Project Title: Tobacco Funds

Project Description: Tobacco Funds

Project Initiation: 1/1/99 **Anticipated Completion:** 12/31/01

Team Leader: Reagan Wilson

Project Update: Renaissance Project Implementation Steering Committee continues to meet regularly to identify process for implementation of Board recommendations approved on 8/29/00.

Division: Capital Projects

Division Manager: Patricia Hill Thomas

Mission Statement: Oversees and coordinates all major capital improvements which include new construction, major remodels and land acquisition.

Project Title: Animal Services Modular Kennel Project

Project Description: Addition of 50 Modular Kennels / HVAC Upgrade

Project Initiation: 12/1/98 **Anticipated Completion:** 3/16/01

Team Leader: Andy Casazza

Project Update: The project has been completed.

Project Title: Ceres Recovery Center

Project Description: Collaborative Recovery Center

Project Initiation: 1/1/99 **Anticipated Completion:** 7/1/01

Team Leader: Andy Casazza

Project Update: The block wall on the property line will be completed by March 2, 2001. Construction has begun on the remodeling of the buildings and the new additional building. The project is on time and on budget.

Project Title: Juvenile Hall Special Needs Housing

Project Description: Juvenile Hall Special Needs Housing

Project Initiation: 6/16/00 **Anticipated Completion:** 10/2/02

Team Leader: John Nichols

Project Update: The final project design is complete. The County has received review comments from the Board of Corrections for the completed construction documents. Final plan check and building code review is underway at this time. The project team expects to submit final plans and specifications to the Board of Supervisors for approval early next month.

Project Title: Juvenile Retrofit Fire Spklr/Secur Elect

Project Description: Juvenile Hall retrofit fire sprinkler, addition of cameras, monitors, and other security components to the original Juvenile Hall

Project Initiation: 4/1/00 **Anticipated Completion:** 5/6/01

Team Leader: John Nichols

Project Update: Both projects began construction on 11/7/00. The fire protection upgrade project is expected to be complete by 5/6/01. The electronic surveillance upgrade project is expected to be complete by 4/6/01.

Division: Economic Development

Division Manager: Richard Jantz

Mission Statement: To help facilitate a community business environment which provides economic advantage to existing and new businesses and that provides for a quality of place which promotes high skill job opportunities.

Project Title: Proposition 10 Commission (Children & Families First)

Project Description: Implementation and establishment of Commission

Project Initiation: 6/1/99 **Anticipated Completion:** 12/31/01

Team Leader: Bob Allaire

Project Update: Thirteen candidates applied for the position of Executive Director. Noe Paramo was offered and accepted the position. He will begin work full-time on March 1, 2001. Lynda Rodriguez was appointed by the Board of Supervisors to fill the unexpired term ending 8/31/02. All nine positions are filled on the Commission. The Commission has agreed to meet the third Wednesday of the month at 5:30 p.m.

Project Title: Stanislaus Childrens Council

Project Description: Planning and coordination of services to/for children, youth and families

Project Initiation: 6/1/90 **Anticipated Completion:** 12/31/01

Team Leader: Bob Allaire

Project Update: The Council meets the third Wednesday of the month at 10:00 a.m. Most meeting are held at the Health Services Agency. The School-Linked Services Committee has worked with four elementary schools from the Modesto City Schools in submitting Healthy Start Operational Grants applications. These schools are: Toulumne, Shackelford, Burbank and Franklin.

Project Title: Transportation

Project Description: Create and present information to the community and special groups detailing transportation funding, spending discretion and projects which promote economic development.

Project Initiation: 6/1/99 **Anticipated Completion:** 12/31/01

Team Leader: Richard Jantz

Project Update: StanCog is currently drafting an update to the Regional Transportation Plan. County staff is heavily involved in this process. The draft is due mid-summer. This Plan should identify community transportation projects and possible funding over the next twenty years. Staff is advocating for a focus on "movement of goods" strategy and a priority on transportation projects that advance economic development. Planning meetings are ongoing. Staff has completed a transportation information document, which is ready for countywide distribution.

Division: Emergency Services / Fire

Division Manager: Reagan Wilson

Mission Statement: Provide the leadership to bring all emergency preparedness partners together. Ensure a safe and healthy community through training, response, recovery and mitigation measures that minimize the risks of natural or man-made disasters.

Project Title: Operations Plan for Emergency Operations Center

Project Description: Development of an Operations Plan for the New Emergency Operations Center

Project Initiation: 4/1/00 **Anticipated Completion:** 12/31/01

Team Leader: Russ Richards

Project Update: The parties have identified the remaining costs associated with the buildout of the Emergency Operations Center. We have had informal discussions on cost sharing for the operation of the EOC. Cost sharing for the 3705 Oakdale Road facility have been finalized and will provide some basis for the operational agreement. Due to the energy crisis, the EOC has been activated three times during the month of January.

Project Title: Plan for new EOC Facility

Project Description: Completion of a plan and move in to new EOC Facility at 3705 Oakdale Road

Project Initiation: 11/13/98 **Anticipated Completion:** 6/30/01

Team Leader: Russ Richards

Project Update: Certain hardware and software located in our alternate EOC in Ceres has been relocated to the new EOC on Oakdale Road, as planned. Radios, telephones and some PCs have been connected and pressed into operation during the power shortage limited EOC operations in January. Most wall treatments have been completed and the furniture order has been completed.

Project Title: Stanislaus County Emergency Action Plan

Project Description: Development of the new Emergency Action Plan for the County to conform with SEMS

Project Initiation: 1/1/99 **Anticipated Completion:** 6/30/01

Team Leader: Russ Richards

Project Update: The first draft of the complete Stanislaus County Emergency Operations Plan has just been printed. Copies of appropriate sections will be made and sent to selected departments and agencies for review. A copy is also being submitted to State OES for their review and approval as to content.

Division: Operations & Services

Division Manager: Patricia Hill Thomas

Mission Statement: Provides departmental support in the area of human resources, budget agenda item processing, and other department-specific operational needs. Additionally, staff supports a variety of commissions, advisory groups, committees and community groups.

Project Title: Family Support Transition

Project Description: Coordination with all stakeholders to ensure a smooth transition of the Family Support function to a separate, new County Department

Project Initiation: 10/30/00 **Anticipated Completion:** 12/31/02

Team Leader: Eileen Melson

Project Update: The working group is meeting once a month to develop the required implementation plan. Preliminary discussions have occurred concerning potential impacts on employees, prosecutorial immunity issues, automation and facility matters. At the February meeting it was decided that the employee organizations will be invited to attend the March meeting.

Board Priority #2 - Facilitate Economic Development

Division: Economic Development

Division Manager: Richard Jantz

Mission Statement: To help facilitate a community business environment which provides economic advantage to existing and new businesses and that provides for a quality of place which promotes high skill job opportunities.

Project Title: Ag Pavilion

Project Description: Steering Committee fund raising to build a 23,000 sq. ft. facility - California Agricultural Technology and Learning Center

Project Initiation: 1/1/98 **Anticipated Completion:** 6/1/01

Team Leader: Richard Jantz

Project Update: The Ag Foundation Steering Committee and Executive Board continue to meet. There has been a period of time when meetings were suspended due to harvest activities and the Tri Valley crisis.

Project Title: Business Park Development

Project Description: Increase of inventory of areas suitable for park development

Project Initiation: 1/1/96 **Anticipated Completion:** 12/31/01

Team Leader: Richard Jantz

Project Update: Staff meets weekly with representatives from Keystone Development Corporation and the City of Patterson. A master infrastructure study is underway and will be completed with six weeks. The study area is approximately 700 acres West of the City of Patterson near the interchange of Sperry Avenue and I-5. All the property owners have met to discuss water needs, development standards and uses. Staff also meets weekly to discuss the Crows Landing Air Facility. The Crows Landing Air Facility Steering Committee has met three times and has participated in a preliminary use design of the Air Facility. They will meet two additional times to complete their visioning process and to write a project description. This work will be brought to the Board for approval. Staff met with representatives of NASA, Navy, State and the General Services Administration on January 31st. It was the consensus that the appropriate attorney from each entity be invited to the next meeting to resolve any outstanding issues for title transfer of the Air Facility to the County.

Project Title: County-wide Revenue Sharing Agreement

Project Description: County-wide sales tax agreement with all nine cities

Project Initiation: 1/1/99 **Anticipated Completion:** 6/30/01

Team Leader: Richard Jantz

Project Update: The concept of an Economic Development Bank as discussion by the City Manager and the CEO has been advanced by Supervisor Ray Simon and the Board of Supervisors. Staff has been directed to meet with the City Managers and others to develop the appropriate structure, criteria and the process for funding economic development projects.

Project Title: Regional Roundtable on Travel and Tourism

Project Description: Regional Roundtable on Travel and Tourism

Project Initiation: 6/1/99 **Anticipated Completion:** 12/31/01

Team Leader: Keith Boggs

Project Update: February was a very busy and fruitful month for this initiative. Identification of six (6) major travel/tourism sectors that make up the primary elements in our County were completed. A phase two-inclusion model was developed to incorporate each of these sectors into on-going discussions. Monthly (beginning in March) we will be inviting a sector group (rotational) to our regularly scheduled meetings to begin the outreach process and involve and include even more of the community in this regional strategy. In February, I was asked to speak/present at this year's annual CALED conference in April. The conference planners contacted us because of the "regional rumblings" they have heard regarding the successes of our spend the day efforts! This is encouraging feedback so early in our development. Also in February, the roundtable submitted our model and strategic process to CALTIA for consideration for their annual golden practice awards.

Project Title: Renaissance 2000 Implementation

Project Description: Development of funding and priorities for Tobacco Settlement funds, Prop 10 and Welfare Reform Fiscal Incentives

Project Initiation: 8/1/99 **Anticipated Completion:** 4/1/01

Team Leader: Reagan Wilson

Project Update:

Project Update: This Committee continues to meet at least monthly. In January the Board of Supervisors agreed in concept to the Welfare-to-Work Incentive Funds recommendations. Over the next 90 days, the Community Services Agency (working with this Committee) will bring back to the Board specific plans to spend over \$8 million. The Renaissance Consulting Group will be making recommendations to the Children & Families First Commission for implementing a "master contract" for child care and for several designated pilot projects that were identified in the Renaissance 2000 Project.

Project Title: Telecommunication Infrastructure

Project Description: Infrastructure needs assessment with all nine cities

Project Initiation: 3/1/00 **Anticipated Completion:** 9/1/01

Team Leader: Richard Jantz

Project Update: The Cities' and County's infrastructure and readiness assessment of advanced communication technology has been put in booklet form and soon will be printed in a brochure for distribution to county residents. The assessment produced six initiatives. Funding proposals are currently being written. The work product was shared with eight valley counties through the San Joaquin Valley Supervisors Association. A report and recommendation to the Board of Supervisors is pending. Staff has been requested to present the findings at the Great Valley Center Conference in Sacramento in May 2001.

Board Priority #3 - Deliver Excellent Community Service

Division: Administration

Division Manager: Reagan Wilson

Mission Statement: To effectively lead policy development and effective administration of County government on behalf of the Board of Supervisors

Project Title: Board Highlights

Project Description: Weekly news releases distributed to all County newspapers highlighting Board of Supervisors' action items to better inform citizens and employees

Project Initiation: 1/1/01 **Anticipated Completion:** 12/31/01

Team Leader: Virginia Madueno

Project Update: News releases continue to be sent out on a weekly basis to all newspapers in the County. The news releases will be posted weekly on the County's internet home page.

Division: Capital Projects

Division Manager: Patricia Hill Thomas

Mission Statement: Oversees and coordinates all major capital improvements which include new construction, major remodels and land acquisition.

Project Title: Health Services Agency Facilities Master Plan

Project Description: Development of a strategy for the deployment and development of Health Services Agency and related services facilities County-wide

Project Initiation: 8/14/00 **Anticipated Completion:** 6/30/01

Team Leader: Tim Fedorchak

Project Update: Representatives of the Health Services Agency (HSA), Behavioral Health and Recovery Services, County Planning, Chief Executive Office, Capital Projects and Public Works, met with a planning consultant to scope an analysis of socio-demographic projections and workload impacts on health and human service needs in Stanislaus County by zip code, projected over 20 years. A proposal from the consultant is now being reviewed to provide these services, which will, in the first phase, allow HSA to develop a business plan strategy. This business plan is needed to establish where services are needed and should be provided throughout the County, thus permitting facilities' needs to be determined.

Division: CARE Unit

Division Manager: Cathy Bankson

Mission Statement: To instill in every employee the personal commitment to meet and exceed the needs of our customers, to create a learning environment whereby each individual can achieve their highest level of performance.

Project Title: Balanced Scorecard - County-wide

Project Description: A "dashboard" of measures with which to measure and monitor the overall effectiveness of the organization's operations: customer satisfaction, employee satisfaction, service quality, financial performance, innovation and department specifics

Project Initiation: 2/1/99 **Anticipated Completion:** 12/1/01

Team Leader: Cathy Bankson

Project Update:

Project Update: The balanced scorecard report is ready to present to the Board of Supervisors.

Project Title: Institute Marketing Plan

Project Description: The template used by the Institute to market courses to the public

Project Initiation: 12/1/00 **Anticipated Completion:** 6/30/01

Team Leader: Christy Kneller

Project Update: We will meet with the Board members to share the plan for marketing classes and to receive feedback on the draft brochure.

Project Title: Success Story Database

Project Description: Database designed to record TQM success stories

Project Initiation: 4/1/00 **Anticipated Completion:** 3/31/01

Team Leader: Christy Kneller

Project Update: The information gathered for the database was used as a handout for the members of the Conference Board when they were here for their tour.

Division: Public Information Officer

Division Manager: Reagan Wilson

Mission Statement: To inform and educate the citizens of Stanislaus County about County services and programs using media and other communication mediums to get our message out.

Project Title: Annual Report

Project Description: Annual 12-page report published on progress of County government

Project Initiation: 3/1/00 **Anticipated Completion:** 7/15/01

Team Leader: Virginia Madueno

Project Update: This is a 28-page report on County programs and services offered to citizens. It will be printed in both Spanish and English and will be in two formats: one for general distribution and one for distribution through local newspapers, and paid for by private donors.

Board Priority #4 - Promote Efficient Government Operations

Division: Administration

Division Manager: Reagan Wilson

Mission Statement: To effectively lead policy development and effective administration of County government on behalf of the Board of Supervisors

Project Title: Alcohol & Drug Related Coordinating Council

Project Description: Alcohol & drug services coordination, leadership, and policy direction

Project Initiation: 6/1/97 **Anticipated Completion:** 12/31/01

Team Leader: Reagan Wilson

Project Update: The Council is meeting monthly regarding the implementation of Proposition 36. The Behavioral Health & Recovery Services is serving as the fiscal agent. Stanislaus County has received \$750,000 for this fiscal year and will receive \$1.5 million annually for five years. Dr. Poaster is working with Judge Shaver and the entire Council to present an implementation plan this spring to the Board of Supervisors. Mr. Allaire is serving as staff to the Council.

Project Title: CableOne Reports

Project Description: "Know More Government" - Quarterly ten second vignettes highlighting a particular department to educate the community on County services

Project Initiation: 1/1/01 **Anticipated Completion:** 12/31/01

Team Leader: Virginia Madueno

Project Update: Preparation is under way to produce quarterly 10-second highlights focusing on a particular County department to educate the community regarding services provided by Stanislaus County.

Project Title: Chief Executive Office Reorganization

Project Description: Reorganization of staff to combine Operations and Human Resources functions, to create a new fiscal unit, and to strengthen other units within the Chief Executive Office

Project Initiation: 10/17/00 **Anticipated Completion:** 7/31/01

Team Leader: Reagan Wilson

Project Update: We are now in the final phases of the CEO's office reorganization. Recruitments have been completed. We have filled both of the Senior Management Consultant positions. One Senior Management Consultant began work on March 1, 2001. The other candidate will begin work in a few weeks. A job offer has been made and accepted. We have two new Assistant Management Consultants on board and will be filling our last vacancy shortly. Two Confidential Assistants will be joining our support staff team as soon as interviews and backgrounds are complete. Decisions are being finalized regarding assignments and physical placement of staff. During the month of March we will also be doing interviews for CIO (Chief Information Officer) and MIS Director. Although this process has required concentrated work and has taken more time than we anticipated, the end result will be worth the effort. The next phase will be to build and strengthen our team so we can concentrate on giving the best possible service to our customers.

Project Title: County Graphics Standards Manual

Project Description: A manual to be distributed to all County departments with specific guidelines on utilizing the County logo in printing

Project Initiation: 1/1/01 **Anticipated Completion:** 4/1/01

Team Leader: Virginia Madueno

Project Update: Departments use the County logo in a variety of different mediums. To maintain consistency with the logo, a manual will provide specific direction on how it should be used in accordance with Board of Supervisor's policy.

Project Title: County Store

Project Description: An employee store which is designed to promote the County logo using a variety of promotional items that employees may purchase

Project Initiation: 1/1/01 **Anticipated Completion:** 12/31/01

Team Leader: Virginia Madueno

Project Update: The store officially opened on February 28, 2001. A catalog of County items that are available for purchase will be posted on the County home page. Employees may order items via the internet.

Project Title: Landfill

Project Description: Manage the closure of the landfill

Project Initiation: 1/1/98 **Anticipated Completion:** 6/1/01

Team Leader: Reagan Wilson

Project Update: The Environmental Impact Report is being prepared.

Division: Capital Projects

Division Manager: Patricia Hill Thomas

Mission Statement: Oversees and coordinates all major capital improvements which include new construction, major remodels and land acquisition.

Project Title: City Hall Block

Project Description: City Hall Block

Project Initiation: 1/1/97 **Anticipated Completion:** 12/31/01

Team Leader: Patricia Hill Thomas

Project Update: On December 19, 2000, the Board of Supervisors approved the Downtown Facility Plan. Work has begun to secure an architect for the remodeling of the City Hall Building. Work is also under way to retain demolition consulting services for the demolition of the buildings that will be removed.

Project Title: Courthouse Reuse and Expansion Plan

Project Description: Development of a new court's tower, improved security tunnel and renovations within the existing courthouse

Project Initiation: 7/1/97 **Anticipated Completion:** 12/1/02

Team Leader: Patricia Hill Thomas

Project Update: In December 2000, the Board of Supervisors approved the Downtown Facilities Plan. As a part of that formal plan, a commitment was made to conduct a Courthouse Reuse and Expansion Plan and District Attorney Facility Feasibility Study. This effort will determine the most feasible approach to meeting the needs identified in the Courthouse plan as well as the space needed for the District Attorney. Consequently, approach and facility options will all be analyzed. Formal meetings have begun with the Court Staff, District Attorney Staff and Sheriff Staff on this effort. In addition, work is under way to resolve the accessibility issues at the front entrance to the Courthouse.

Project Title: Public/Private Development - Westlands Development

Project Description: Proposal of a public/private development along 12th Street, between H and I Streets in Modesto, including a private commercial project, a public parking garage and a County facility

Project Initiation: 3/1/00 **Anticipated Completion:** 1/2/02

Team Leader: Patricia Hill Thomas

Project Update: On December 19, 2000, the Board of Supervisors approved the Downtown Facilities Plan. Approval was granted to retain architectural services for the demolition of the two buildings the County occupies on this 12th street property as well as design services for the new parking garage. Requests for Proposals have been issued for both of these phases. In addition, the proposed language for the license agreement with the developer is being developed for recommendation to the Board of Supervisors.

Project Update:

Project Title: Salida Collaborative

Project Description: Coordinate all activities for Salida, including possible collaborative including the Library, Sheriff, Schools and Post Office

Project Initiation: 4/1/00 **Anticipated Completion:** 5/1/01

Team Leader: Pat Sweeny

Project Update:

Project Update: Several of the properties initially identified for development in the conceptual alternatives along Broadway in downtown Salida are no longer available, thus significantly changing the development alternatives. The previous strategy to "decentralize" development of several smaller sites is being reconsidered, and the capacity of a single group of adjacent properties is being analyzed. The revised alternatives are to be reviewed by the partners to refine and revise the scope of the project. The availability of an existing facility for conversion as a Salida Regional Library is being investigated for possible purchase.

Project Title: Waterford Library

Project Description: Collaborative with the Library, Sheriff and City of Waterford to move into an expanded site.

Project Initiation: 2/29/00 **Anticipated Completion:** 12/1/01

Team Leader: Pat Sweeny

Project Update: Four possible site alternatives are being reviewed for development of a joint City of Waterford/Stanslaus County facility. These preliminary options include re-use of existing City and County properties in Waterford, purchase of either of two privately-owned sites or possible purchase and renovation of an existing church property. Each alternative is being investigated by developing concept plans and establishing rough cost and schedule impacts. Concurrently, draft "deal points" for a collaborative effort with the City of Waterford are being considered.

Project Title: West Modesto

Project Description: Development of West Modesto Collaborative project with the Health Services Agency, Community Services Agency, Probation Department, the Library, Behavioral Health & Recovery Services, etc.

Project Initiation: 12/1/98 **Anticipated Completion:** 12/31/01

Team Leader: Pat Sweeny

Project Update: The developer's architect is completing detailed design of the facility and site, including utility connections, structural, mechanical and plumbing system design. Space users have provided design input to the architect and are awaiting review of the detailed plans prior to the developer seeking necessary building permits from the City of Modesto.

Division: CARE Unit

Division Manager: Cathy Bankson

Mission Statement: To instill in every employee the personal commitment to meet and exceed the needs of our customers, to create a learning environment whereby each individual can achieve their highest level of performance.

Project Title: Academic Institution Partnerships

Project Description: To establish partnerships with California State University, Stanislaus (CSUS), Modesto Junior College (MJC), and other academic institutions to increase access to continuing education or academic credits and to increase learning opportunities

Project Initiation: 1/1/00 **Anticipated Completion:** 6/30/01

Team Leader: Claudia Krausnick

Project Update: The CARE Unit and California State University, Stanislaus, have finalized plans for offering three units of academic credit for completion of Leadership 2000. Any employee interested in receiving the credits must take a post-test. The first post-test has been scheduled for March 14, 2001.

Project Title: Baldrige Implementation

Project Description: To provide coordination and assistance to departments in applying the Malcolm Baldrige National Quality Award criteria to departmental operations and service

Project Initiation: 1/1/00 **Anticipated Completion:** 1/1/02

Team Leader: Claudia Krausnick

Project Update: A one-day Introduction to Baldrige course has been designed and a pilot session was offered to staff on March 2, 2001.

Project Title: Benchmarking Training and Development

Project Description: Establish a plan to benchmark the training and development efforts of leading organizations.

Project Initiation: 10/1/00 **Anticipated Completion:** 10/1/01

Team Leader: Claudia Krausnick

Project Update: No status change.

Project Title: CEO Strategic Planning
Project Description: Creation of a strategic plan for the operations of the Chief Executive Office to align with the department's balanced scorecard as well as project updates
Project Initiation: 3/1/00 **Anticipated Completion:** 8/1/01
Team Leader: Cathy Bankson
Project Update: This project is on hold pending the CEO Department Reorganization Process. The Reorganization process continues and is expected to be completed March 2001.

Project Title: Customer Survey - All Departments (Follow-Up)
Project Description: To develop and implement continuous improvement plans of action based on customer survey feedback
Project Initiation: 5/1/00 **Anticipated Completion:** 12/1/01
Team Leader: Cathy Bankson
Project Update: Various CEO units continue to follow through on survey feedback via customer focus group sessions. Some units are experiencing the CEO Department Reorganization process based on survey feedback and will be expected to begin follow-through after March 2001

Project Title: Customer Survey - B.O.S. (Follow Up)
Project Description: To develop and implement continuous improvement plans of action based on customer survey feedback
Project Initiation: 5/1/00 **Anticipated Completion:** 12/1/01
Team Leader: Cathy Bankson
Project Update: Various CEO units are following through on survey feedback. Some units are experiencing the CEO Department Reorganization process based on survey feedback and will be expected to begin follow through after March 2001.

Project Title: Customer Survey - C.E.O. Dept (Follow-Up)
Project Description: Development and implementation of continuous improvement plans of action based on customer survey feedback
Project Initiation: 5/1/00 **Anticipated Completion:** 12/1/01
Team Leader: Cathy Bankson

Project Update: Several units who have established follow-up groups with their direct customers continue to improve services based on the initial survey feedback.

Project Title: Institute Administration

Project Description: Provide coordination and guidance to the Institute Committee in the areas of strategic planning, curriculum development, performance measurements including a measurement and reporting system for Institute course evaluations

Project Initiation: 1/1/00 **Anticipated Completion:** 1/1/02

Team Leader: Claudia Krausnick

Project Update: Institute sub-committees continue their work on action plans for the strategic planning objectives. Course attendance reports and course evaluation reports have been developed and are being finalized.

Project Title: Pay for Performance Evaluation System

Project Description: Revision of the current Pay for Performance System for Department Heads, Management and Confidential staff based on customer survey feedback

Project Initiation: 10/1/99 **Anticipated Completion:** 6/30/01

Team Leader: Cathy Bankson

Project Update: Pay for Performance training continues. Following the Chief Executive Office Reorganization implementation, a team will be designated comprised of Human Resources staff throughout the County who will provide ongoing training as needed.

Project Update:

Project Title: Process Management Training

Project Description: Implementation of process management throughout the organization through the design of 4MATted curriculum, certification of internal experts and the training of all staff throughout the organization

Project Initiation: 2/1/99 **Anticipated Completion:** 12/1/04

Team Leader: Cathy Bankson

Project Update: The pilot project at Stanislaus Behavioral Health Center (SBHC) has been received very well. Participants met with the CSUS consultant and Professor Aly on 2/21/01 for follow-up to their statistical process control training. Next steps include developing a one-day course for all staff introducing them to Process Mapping, a three-day course of Process Management and/or a just-in-time training approach used at SBHC, and an advanced course in Statistical Process Control.

Project Title: Stanislaus County-wide Employee Survey

Project Description: Creation of a quantitative and qualitative survey regarding employee satisfaction and organizational health for the purpose of improving overall planning and decision making throughout the County and calculation of the metric for the County's scorecard

Project Initiation: 2/1/00 **Anticipated Completion:** 6/30/01

Team Leader: Cathy Bankson

Project Update: The first County-wide Employee Survey results were presented to the Board of Supervisors on February 6, 2001. As a result of the survey and the presentation, a baseline has been established. Now, the Chief Executive Officer, in conjunction with the County's Department Heads, will be working on programs, changes, policies and improving communication at all levels of the organization. In one year, the survey will be repeated to see if results have improved.

Project Title: Team Stanislaus Orientation

Project Description: Development of a Team Stanislaus Orientation to help all employees understand the culture of Stanislaus County and to help long-term employees understand the changes in the way we do business

Project Initiation: 7/1/98 **Anticipated Completion:** 6/30/01

Team Leader: Claudia Krausnick

Project Update: A planning committee is being formed to design the two-day orientation.

Division: Clerk of the Board

Division Manager: Christine Ferraro-Tallman

Mission Statement: The Clerk of the Board maintains accurate legislative records of Stanislaus County and provides our customers access to those records in an efficient, courteous manner.

Project Title: Agenda Process Focus Group

Project Description: Create a focus group from users of the agenda system. Survey this group for process improvements. Meet with the group for discussion of survey results. Implement improvements in current agenda system. Utilize group in exploration of agenda automation.

Project Initiation: 9/1/00 **Anticipated Completion:** 6/1/01

Team Leader: Christine Ferraro-Tallman

Project Update: Staff met with the Focus Group in January and presented new agenda resources available on the Internet. They received feedback from the group on current system and potential enhancements. Staff implemented process improvement on Minutes content and assigned review of Board Agenda Request Form (green sheet) for improvements. MIS is working on creating a PDF form of the Action Agenda Summary (yellow sheet) for all Departments. The next Focus Group meeting is set for March 2001.

Project Title: Board Meeting Minutes Conversion to PDF Format

Project Description: To convert all of the Board of Supervisors meeting minutes from 1993 forward to pdf. format and place them on the internet for easy access for researching purposes.

Project Initiation: 10/1/00 **Anticipated Completion:** 12/1/01

Team Leader: Christine Ferraro-Tallman

Project Update: The project has progressed. Management Information Services has developed different conversion processes. The project's main participant is on maternity leave, therefore, the project is continuing, but major progress will not occur until June upon the return of the lead team member.

Project Update:

Project Title: Boards/Commissions and Districts Roster Automation

Project Description: To create an automated system for record keeping of the Boards and Commission and Special District rosters and facts sheets

Project Initiation: 9/1/00 **Anticipated Completion:** 12/31/01

Team Leader: Christine Ferraro-Tallman

Project Update: The automated Boards and Commission system we received free from another County has been tested, however, we are finding that the system does not fully meet our expectations. We would like to explore creating our own system in Access.

Project Title: Clerk of the Board Strategic Plan

Project Description: Create a Strategic Plan for the Clerk of the Board Division

Project Initiation: 6/28/00 **Anticipated Completion:** 6/1/01

Team Leader: Christine Ferraro-Tallman

Project Update:

Project Update: Work has continued on the Plan. Since this is a dynamic document, changes will continue to occur.

Division: Economic Development

Division Manager: Richard Jantz

Mission Statement: To help facilitate a community business environment which provides economic advantage to existing and new businesses and that provides for a quality of place which promotes high skill job opportunities.

Project Title: Geographical Information System (GIS) User-Group Task Force

Project Description: GIS User-group task force

Project Initiation: 2/1/00 **Anticipated Completion:** 12/31/01

Team Leader: Keith Boggs

Project Update: GIS Initiative: Having completed the analysis regarding a centralized approach to GIS in our organization, we are now turning our attention to seeking support and identifying potential funding streams. The report serves as a caliber baseline assessment, complete with quantification and timelines. The argument for this approach is very strong as it demonstrates much regional application/potential. In February, we completed additional boilerplate language and have sought assistance and opened communication channels with several sources, including: Assemblyman Cardoza: We have prepared and submitted a funding proposal for 2001; Assemblyman Cogdill: (Governor's Economic Development Subcommittee) A meeting time has been established and discussions will focus on this initiative in detail with his staff; Louis Arrollo, Mayor, City of Ceres: (recently appointed to Governor's Rural Empowerment Committee). We met with Mr. Arrollo and presented several of our current initiatives, including GIS technology.

Division: Operations & Services

Division Manager: Patricia Hill Thomas

Mission Statement: Provides departmental support in the area of human resources, budget agenda item processing, and other department-specific operational needs. Additionally, staff supports a variety of commissions, advisory groups, committees and community groups.

Project Title: County Budget

Project Description: Ongoing fiscal analysis such as Mid Year, Third Quarter and Year End, as well as the budget preparation effort for fiscal year 2000-01

Project Initiation: 1/1/00 **Anticipated Completion:** 3/13/01

Team Leader: Monica Nino-Reid

Project Update: Work on the mid year fiscal review is continuing. The mid-year report is scheduled for the March 13, 2001 Board meeting. Budget instructions have been issued to the Internal Services and Cost Allocation Program departments. Hands-on budget preparation training was given to these department budget representatives to facilitate the preparation of mid year budgets.

Project Title: Human Resources - Re-engineering

Project Description: Re-engineering of entire human resources/personnel system including policies, procedures, classifications, recruitment and practices

Project Initiation: 3/1/00 **Anticipated Completion:** 7/1/01

Team Leader: Gina Leguria

Project Update: The status of this project remains unchanged. This project will move forward pending the Chief Executive Office reorganization effort.

Project Title: Human Resources Automation

Project Description: Research selection and implementation of applicant tracking system to interface with PeopleSoft

Project Initiation: 4/1/00 **Anticipated Completion:** 7/1/01

Team Leader: Gina Leguria

Project Update: We are reviewing vendor proposals and conducting a cost benefit analysis. We anticipate this analysis will be complete by May 2001.

Project Title: Improve the Project List

Project Description: Improve the inner workings of the Project List by adding a Table of Contents, a Team Leader combo box, an Update/Missing Project report, and install a separate Front and Backend (so multiple users can work simultaneously)

Project Initiation: 9/1/00 **Anticipated Completion:** 6/30/01

Team Leader: Pat Sweeny

Project Update: The Clerk of the Board has been added to the report. The CEO-Risk Management Division will be included in the report as of April, 2001.

Project Title: Long-term Leave Positions

Project Description: A task force consisting of Department Injury Management Coordinators, Risk Management, and Chief Executive Office are meeting to explore ways to fill behind positions of employees who are on leave for an indefinite period of time

Project Initiation: 10/1/00 **Anticipated Completion:** 1/31/01

Team Leader: Brenda Kiely

Project Update: A policy clarification has been drafted to address those employees who are on leave for a long period of time, and have exhausted their County leave provisions. Risk Management will distribute and implement the guidelines, in cooperation with County Counsel.

Project Title: Pay for Performance

Project Description: Pay for Performance

Project Initiation: 4/1/96 **Anticipated Completion:** 6/30/01

Team Leader: Eileen Melson

Project Update: The labor-management committee continues to work on finalizing the Incentive Program for represented employees. Once agreement has been tentatively reached, the Incentive Program as well as the new performance evaluation process will be reviewed with both management and represented employees. The objective is to complete the process and implement this by July 1, 2001.

Project Title: Technology Strategy Plan

Project Description: A County-wide effort to develop a strategic plan for technology to allow us to invest wisely, avoid duplication, and measure our resources more effectively in the future

Project Initiation: 1/1/00 **Anticipated Completion:** 12/31/01

Team Leader: Reagan Wilson

Project Update: The Board recently approved a feasibility study for an integrated criminal justice system. That study, a collaborative effort among the Courts, District Attorney, Probation, Public Defender, Regional 911 and the Sheriff, has commenced and should be completed by the end of May. Applicants are currently being reviewed for the recruitment for a Chief Information Officer and Management Information Services Director. Other recommendations contained in the report are being compiled and reviewed to establish implementation priorities.

Project Title: Trial Court Negotiations With Court

Project Description: AB 233-Related Transition Issues

Project Initiation: 10/1/97 **Anticipated Completion:** 12/31/02

Team Leader: Reagan Wilson

Project Update: The parties did not meet in the month of February to discuss development of a new agreement. Discussions are occurring between the Court, the Auditor and Chief Executive Office staff concerning the upcoming Court employee changes required by SB2140.

Board Priority #5 - Achieve Multi-Jurisdictional Cooperation

Division: Administration

Division Manager: Reagan Wilson

Mission Statement: To effectively lead policy development and effective administration of County government on behalf of the Board of Supervisors

Project Title: Mayenne, France Visitors

Project Description:

Project Initiation: 1/1/01 **Anticipated Completion:** 4/30/01

Team Leader: Eileen Melson

Project Update: The planning committee has been meeting weekly to arrange for the upcoming visit of the 10 member French delegation from Mayenne France. The visitors will be in Modesto, staying with host families from April 9 through April 13, 2001. Plans are underway to host a joint City/County reception at 10th Street Place, and visit a number of businesses in our community and California State University, Stanislaus.

Project Title: Waste-To-Energy Plant

Project Description: Waste To Energy

Project Initiation: 1/1/99 **Anticipated Completion:** 10/31/01

Team Leader: Reagan Wilson

Project Update: Continuing negotiations with Pacific Gas & Electric, Ogden Martin and others regarding power contract and recycling credits. Also, meetings have been held with state Public Utilities Commission.

Division: Capital Projects

Division Manager: Patricia Hill Thomas

Mission Statement: Oversees and coordinates all major capital improvements which include new construction, major remodels and land acquisition.

Project Title: Ag Center Water Feature

Project Description: Water feature construction at Ag Center with MID & TID

Project Initiation: 8/1/99 **Anticipated Completion:** 12/31/01

Team Leader: Richard Jantz

Project Update: There was no activity for this reporting period. A meeting between the County CEO and the General Manager of MID and TID is pending. This meeting has been delayed because of the newly hired status of the TID General Manager. The meeting will be to discuss MID and TID contribution to the ag center water feature.

Project Title: CSUS/SCEDCO 10th Street

Project Description: Co-locating to Tenth Street Place

Project Initiation: 11/1/99 **Anticipated Completion:** 12/31/01

Team Leader: Patricia Hill Thomas

Project Update: Final plans have been re-drawn for the 1st floor space in the 10th Street Place Project that will be leased to the Stanislaus Economic Development Corporation and CSUS Stanislaus and the Business Library. Discussions underway with SCEDCO and the Workforce Investment Board have given us cause to re-think the use of a portion of this space and discussions are underway now to finalize the space plans and bring them to the Joint Powers Agency for bidding and construction.

Project Title: Tenth Street Place

Project Description: Resolution of Issues concerning Tenth Street Place Project

Project Initiation: 1/1/96 **Anticipated Completion:** 12/31/01

Team Leader: Patricia Hill Thomas

Project Update: Final closeout of the project is underway. Final millwork/cabinetry work, furnishings and other needs are being planned and the final accounting will be prepared shortly.

Division: Economic Development

Division Manager: Richard Jantz

Mission Statement: To help facilitate a community business environment which provides economic advantage to existing and new businesses and that provides for a quality of place which promotes high skill job opportunities.

Project Title: Technology Access: Digital Divide

Project Description: Technology Access: Digital Divide

Project Initiation: 11/1/99 **Anticipated Completion:** 12/31/01

Team Leader: Keith Boggs

Project Update: The preliminary/background analysis for this project has been completed and shared with the technology staff at the Modesto Bee in an effort to flush out any learning centers not identified in our initial research. The next step will be to translate the document into Spanish and to finalize for print publication. Concurrent with the resource guide, a grant proposal was submitted to the Great Valley Center LEGACI grant program for funding assistance with Connecting Stanislaus, a technology fair. In addition, meetings are scheduled with representatives from Seniornet, a senior citizen-based learning center startup, to discuss approaches to digital divide issues with the senior community.

Board Priority #6 - Model Community Leadership

Division: Administration

Division Manager: Reagan Wilson

Mission Statement: To effectively lead policy development and effective administration of County government on behalf of the Board of Supervisors

Project Title: Gallo Performing Arts Center

Project Description: Gallo Performing Arts Center

Project Initiation: 6/1/98 **Anticipated Completion:** 12/31/01

Team Leader: Reagan Wilson

Project Update: The ad hoc committee met on December 18, 2000 and January 26, 2001. The committee continues to evaluate options and alternatives. A report will be scheduled for the Board of Supervisors shortly.

Project Title: Visioning Process

Project Description: Vision of the Future of the Region

Project Initiation: 12/1/98 **Anticipated Completion:** 12/31/01

Team Leader: Reagan Wilson

Project Update: The Visioning Group continues to meet and to discuss implementation of the visioning statement adopted by all the cities and the county. Members of the group are sharing the visioning statements with community stakeholders and requesting their assistance in coordinating the guidelines in day to day practices. Staff is working with a representative of each participating jurisdiction in the development of a video and other educational material for distribution to high school senior classes.

Project Title: Water Coalition

Project Description: Water Coalition

Project Initiation: 1/1/99 **Anticipated Completion:** 12/31/01

Team Leader: Richard Jantz

Project Update: A valley wide meeting is scheduled for March 29th. Each of the eight San Joaquin Valley counties are to have ten representatives on the San Joaquin Valley Water Coalition. Stanislaus County has self-selected their representative from each of the stakeholder groups.

Division: Economic Development

Division Manager: Richard Jantz

Mission Statement: To help facilitate a community business environment which provides economic advantage to existing and new businesses and that provides for a quality of place which promotes high skill job opportunities.

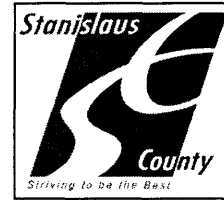
Project Title: Agricultural Conservation

Project Description: Farm Land Trust Committee participation, and emerging consumer-driven technology

Project Initiation: 4/1/00 **Anticipated Completion:** 12/31/01

Team Leader: Richard Jantz

Project Update: The Stanislaus Farm Land Trust Board continues to meet regularly. An educational workshop was recently held at the Ag Center.



**CHIEF EXECUTIVE OFFICE PROJECT LIST
COMPLETED PROJECTS
February, 2001**

Title of Project	Manager	Team Leader	Actual Completion Date:
Sally Port	Patricia Hill Thomas	Gary Crawshaw	5/30/00
Center III Building One Remodel	Patricia Hill Thomas	Andy Casazza	5/30/00
Administration Building/SCOE	Patricia Hill Thomas	Andy Casazza	5/30/00
DET House of Quality	Cathy Bankson	Christy Kneller	5/31/00
CSA Information Processing Unit Retreat	Cathy Bankson	Christy Kneller	5/31/00
County Schools Leadership 2000 Partnership	Cathy Bankson	Claudia Krausnick	5/31/00
County Leadership Team Retreat	Cathy Bankson	Cathy Bankson	5/31/00
4MAT instructor recertification	Cathy Bankson	Claudia Krausnick	5/31/00
CSA Supervisors Facilitation	Cathy Bankson	Christy Kneller	5/31/00
4MAT Assessment Workshop	Cathy Bankson	Claudia Krausnick	5/31/00
StanCog Facilitation	Cathy Bankson	Christy Kneller	5/31/00
Institute Committee Retreat	Cathy Bankson	Claudia Krausnick	5/31/00
Open House for County Center III, building 9	Cathy Bankson	Christy Kneller	5/31/00
Instructor Appreciation Reception	Cathy Bankson	Christy Kneller	5/31/00
Water Use and Conservation	Richard Jantz	Richard Jantz	6/1/00
Asset-Based Mapping (CSU Stanislaus)	Richard Jantz	Bob Allaire	6/1/00
Ag Video Conference Center	Richard Jantz	Richard Jantz	6/1/00
Instructor Development On-site Seminar	Cathy Bankson	Claudia Krausnick	6/30/00
Resident Negotiations	Reagan Wilson	Pat Sweeny	7/1/00
Instructor Newsletter	Cathy Bankson	Christy Kneller	7/1/00
Groundwater Advisory Facilitation	Cathy Bankson	Cathy Bankson	7/1/00

Title of Project	Manager	Team Leader	Actual Completion Date:
Renegotiation of Indigent Defense Contracts	Patricia Hill Thomas	Arlene Stevens	7/14/00
Leadership Retreat	Cathy Bankson	Christy Kneller	7/30/00
CCQS Applications	Cathy Bankson	Cathy Bankson	7/31/00
Teenwork	Richard Jantz	Bob Allaire	7/31/00
Statistics Training	Cathy Bankson	Claudia Krausnick	7/31/00
Organizational/Corporate Citizenship	Richard Jantz	Bob Allaire	7/31/00
Baldrige Training	Cathy Bankson	Claudia Krausnick	7/31/00
Taking Care of Yourself Orientation	Cathy Bankson	Claudia Krausnick	7/31/00
Keeping Public Informed About Board of Supervisors	Reagan Wilson	Libby Lane	7/31/00
Jail Medical Contract Renewal	Patricia Hill Thomas	Pat Sweeny	7/31/00
Training Web Page	Cathy Bankson	Christy Kneller	7/31/00
United Way of Stanislaus County	Richard Jantz	Bob Allaire	7/31/00
Updating Board of Supervisor Web Page	Reagan Wilson	Virginia Madueno	7/31/00
Juvenile Hall Expansion	Patricia Hill Thomas	Gary Crawshaw	8/22/00
District Attorney Office Reorganization	Patricia Hill Thomas	Eileen Melson	9/12/00
CEO Balanced Scorecard Team	Cathy Bankson	Claudia Krausnick	9/30/00
Cal Poly USDA Limited Resource Farmer Conference	Reagan Wilson	Michele Laverty	9/30/00
Strategic Planning Training	Cathy Bankson	Claudia Krausnick	9/30/00
Team Leader Consultation / Coordination	Cathy Bankson	Claudia Krausnick	9/30/00
Balanced Scorecard Consultation	Cathy Bankson	Claudia Krausnick	9/30/00
Institute Evaluation Measurement	Cathy Bankson	Claudia Krausnick	9/30/00
On-site Facilitator Seminar	Cathy Bankson	Claudia Krausnick	9/30/00
Institute Strategic Planning	Cathy Bankson	Claudia Krausnick	9/30/00
Training Needs Assessment	Cathy Bankson	Claudia Krausnick	9/30/00
Marketing Institute Classes	Cathy Bankson	Claudia Krausnick	9/30/00
CSUS Academic Credit	Cathy Bankson	Claudia Krausnick	9/30/00

Title of Project	Manager	Team Leader	Actual Completion Date:
Effective Meeting Curriculum Design	Cathy Bankson	Christy Kneller	9/30/00
4MAT Redesign	Cathy Bankson	Claudia Krausnick	9/30/00
County Transportation Planning	Reagan Wilson	Richard Jantz	10/1/00
Regional Criminal Justice Training Center MOU	Reagan Wilson	Reagan Wilson	10/2/00
County Center III Demolition	Patricia Hill Thomas	Andy Casazza	11/3/00
Emergency Dispatch Center Move	Patricia Hill Thomas	John Nichols	11/3/00
Emergency Dispatch Center (EDC) Project	Patricia Hill Thomas	John Nichols	11/8/00
Facilitation for Library	Cathy Bankson	Claudia Krausnick	12/7/00
County News	Reagan Wilson	Virginia Madueno	12/31/00
State of County Video	Reagan Wilson	Becky Hackler	1/1/01
Doctors Medical Center/HSA Contract Issues	Reagan Wilson	Reagan Wilson	1/1/01
Empire Tot Lot	Patricia Hill Thomas	Pat Sweeny	1/1/01
County News - Employees Newsletter	Reagan Wilson	Virginia Madueno	2/1/01