

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
ACTION AGENDA SUMMARY

DEPT: AUDITOR-CONTROLLER *By Stephen Smith*  
Urgent \_\_\_\_\_ Routine \_\_\_\_\_

BOARD AGENDA # \*B-3

AGENDA DATE March 13, 2001

CEO Concurs with Recommendation YES *A* NO \_\_\_\_\_  
(Information Attached)

4/5 Vote Required YES \_\_\_\_\_ NO */*

SUBJECT: APPROVAL OF PUBLIC FACILITIES FEES ANNUAL REPORT FOR FISCAL YEAR 1999-2000.

STAFF RECOMMENDATIONS: APPROVE THE PUBLIC FACILITIES ANNUAL FINANCIAL REVIEW FOR THE FISCAL YEAR ENDING JUNE 30, 2000.

FISCAL IMPACT: The administrative charge collected as part of the fees is available to offset County costs. Totals on this account from March 1990 through June 2000 are as follows:  
Total admin fees collected to date \$ 922,818.06  
Interest earnings 39,426.08  
Refunds (34,937.18)  
Distributions (682,215.63)  
Balance 6/30/00 \$245,091.33

FISCAL IMPACT--CONTINUED ON NEXT PAGE

BOARD ACTION No. 2001-170  
On motion of Supervisor Mayfield, Seconded by Supervisor Caruso,  
and approved by the following vote,  
Ayes: Supervisors: Mayfield, Blom, Caruso, and Chair Paul  
Noes: Supervisors: None  
Excused or Absent: Supervisors: Simon  
Abstaining: Supervisor: None  
1) X Approved as recommended  
2) \_\_\_\_\_ Denied  
3) \_\_\_\_\_ Approved as amended  
Motion:

ATTEST: REAGAN M. WILSON, Clerk By: *Christine Ferraro* Deputy File No.

APPROVAL OF PUBLIC FACILITIES FEES ANNUAL REPORT  
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FISCAL  
IMPACT,  
CONTINUED:

In accordance with Board Resolution 93-758, administrative costs that exceed the fund established by the 2.5% administrative fee category must be prorated to all other categories. This condition did not occur during the 1999-2000 fiscal year.

DISCUSSION:

On December 19, 1989, the Board of Supervisors adopted Resolution No. 89-1724, which established a public facilities fee for development in Stanislaus County.

This fee is collected on building permits for new development in the county and expended only for purposes specifically identified in the Stanislaus County Public Facilities Fee program plan, and individually authorized by the Board of Supervisors at such time the expense is to be made. Funds being held longer than five years must be identified for what purpose they are being accumulated. See attached Schedule IV for a brief description of 99/00 accumulated funds, including how and when they will be spent.

Below is a brief explanation of each attached Exhibit or Schedule:

- ◆ Exhibit A—The required annual review format of public facility fee accounts as prescribed by Government Code Section 66006.
- ◆ Exhibit B—The project contact person assigned to each PFF fund.
- ◆ Schedule I—A fee schedule showing how each building permit type is distributed to each PFF fund.
- ◆ Schedule II—Annual financial activity including revenue, distributions, and the beginning and ending balance in each fund.
- ◆ Schedule III—A list of distributions from each fund including the purpose for each.
- ◆ Schedule IV—The purpose for which we are accumulating savings in some funds past the five-year limit.

POLICY  
ISSUES:

The annual review of public facility fee accounts is required by Government Code Section 66006. In accordance with this code section, the local agency shall review the information at the next regularly scheduled public meeting not less than 15 days after this information is made available to the public. This is consistent with the stated Board objectives of efficient government operations.

STAFFING  
IMPACT:

Costs of administering the public facility fee program during the 1999-2000 fiscal year were absorbed within the Administrative fund as shown on Schedule II.

EXHIBIT A

ANNUAL PUBLIC FACILITY FEE REVIEW

GOV. CODE SECTION 66006

- (A) Brief description of the type of fee in the account or fund.

*Refer to Schedule I.*

- (B) The amount of the fee.

*Refer to Schedule I.*

- (C) The beginning and ending balance of the account or fund.

*Refer to Schedule II.*

- (D) The amount of fees collected and the interest earned.

*Refer to Schedule II.*

- (E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

*Refer to Schedule III.*

- (F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

*Refer to Schedule IV.*

- (G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan.

*Has not occurred.*

- (H) The amount of refunds made pursuant to the subdivision (e) of Section 66001 and any allocations pursuant to subdivision (f) of Section 66001.

*Refer to Schedule II.*

**EXHIBIT B  
PUBLIC FACILITY FEE CONTACT PERSONNEL**

**TITLE:** Inter-City Roads  
**FUND:** 6400  
**CONTACT PERSON:** Pat Bates/Jim Harrity, Public Works

**TITLE:** City/County Roads  
**FUND:** 6401  
**CONTACT PERSON:** Pat Bates/Jim Harrity, Public Works

**TITLE:** Jails  
**FUND:** 6402  
**CONTACT PERSON:** Monica Nino-Reed, Chief Executive Office  
Pat Glattke, Sheriff

**TITLE:** Justice  
**FUND:** 6403  
**CONTACT PERSON:** Monica Nino-Reed, Chief Executive Office  
Linda Soles, Courts

**TITLE:** Library  
**FUND:** 6404  
**CONTACT PERSON:** Denise Peterson, Library  
Brenda Duncan, Library

**TITLE:** Parks  
**FUND:** 6405  
**CONTACT PERSON:** Kevin Williams, Parks  
Merry Rorabaugh, Parks

**TITLE:** Public Health  
**FUND:** 6406  
**CONTACT PERSON:** Bev Finley, HSA  
Kashmir Gill/Iva Leamaster, HSA

**TITLE:** Out-Patient  
**FUND:** 6407  
**CONTACT PERSON:** Bev Finley, HSA  
Cindy Coit, HSA

**TITLE:** Other Facility  
**FUND:** 6408  
**CONTACT PERSON:** Tim Fedorchak, Chief Executive Office

**TITLE:** Fee Admin  
**FUND:** 6409  
**CONTACT PERSON:** Byron Bystrom, Auditor-Controller  
Marlene Jackson, Auditor-Controller

**TITLE:** Sheriff Patrol (Unincorporated)  
**FUND:** 6410  
**CONTACT PERSON:** Pat Glattke, Sheriff

**TITLE:** Fire Warden (Unincorporated)  
**FUND:** 6411  
**CONTACT PERSON:** Russ Richards, Office of Emergency Svcs  
Eilene Melson, Chief Executive Office

**TITLE:** Other Facilities (Unincorporated)  
**FUND:** 6412  
**CONTACT PERSON:** Tim Fedorchak, Chief Executive Office

**TITLE:** Fee Admin (Unincorporated)  
**FUND:** 6413  
**CONTACT PERSON:** Byron Bystrom, Auditor-Controller  
Marlene Jackson, Auditor-Controller

**SCHEDULE I  
SUMMARY OF COUNTY-WIDE IMPACT FEES**

LAND USE	INTER-CITY CITY ROADS	CITY/ COUNTY ROADS	JAILS	JUSTICE	LIBRARY	PARKS	PUBLIC HEALTH	OUT PATIENT	OTHER FACILITY	FEE ADMIN	TOTAL FEE
<b>RESIDENTIAL</b>											
Single-Family	577	295	1,059	102	349	131	112	57	144	71	2,897
Multi-Family	386	198	685	66	226	85	77	39	93	46	1,901
Senior Housing	230	118	331	32	109	41	37	19	45	24	986
<b>NON-RESIDENTIAL (per 1,000 sq. ft.)</b>											
<b>OFFICE</b>											
General Office /											
Office Park	633	324	0	0	0	0	0	0	0	24	981
Medical Office	1,140	584	0	0	0	0	0	0	0	43	1,767
<b>INDUSTRIAL</b>											
<20,000 sq. ft.	317	162	0	0	0	0	0	0	0	12	491
20,000 sq. ft.	63	32	0	0	0	0	0	0	0	2	97
<b>COMMERCIAL RETAIL</b>											
Convenience Market	5,160	2,017	0	0	0	0	0	0	0	179	7,356
Retail (<50k sq. ft.)	1,223	484	0	0	0	0	0	0	0	43	1,750
Retail (50k-100k sq. ft.)	743	294	0	0	0	0	0	0	0	26	1,063
Retail (100k - 300k sq.ft.)	413	163	0	0	0	0	0	0	0	14	590
Shopping Mall	340	135	0	0	0	0	0	0	0	12	487
<b>RESTAURANTS</b>											
Fast Food	3,428	1,345	0	0	0	0	0	0	0	119	4,892
High Turnover	1,972	781	0	0	0	0	0	0	0	69	2,822
Sit Down	957	377	0	0	0	0	0	0	0	33	1,367
<b>FINANCIAL</b>											
Bank	1,900	746	0	0	0	0	0	0	0	66	2,712
Savings & Loan	724	412	0	0	0	0	0	0	0	28	1,164
<b>MISC. LAND USES</b>											
Manual Car Wash-stall	475	188	0	0	0	0	0	0	0	17	680
Church	84	43	0	0	0	0	0	0	0	3	130
Day Care Center	487	191	0	0	0	0	0	0	0	17	695
Hospital	208	107	0	0	0	0	0	0	0	8	323
Mini-Warehouse	34	18	0	0	0	0	0	0	0	1	53
Nursing Home	36	18	0	0	0	0	0	0	0	1	55
Gas Station-per pump	239	96	0	0	0	0	0	0	0	8	343
Motel/Hotel-per room	84	43	0	0	0	0	0	0	0	3	130
<b>RECREATIONAL</b>											
Golf Course (per acre)	147	75	0	0	0	0	0	0	0	6	228
Movie Theater	2,315	1,185	0	0	0	0	0	0	0	88	3,588
Racquet (per court)	1,485	760	0	0	0	0	0	0	0	56	2,301
Tennis (per court)	1,293	662	0	0	0	0	0	0	0	49	2,004

UNINCORPORATED

34,170

## SUMMARY OF UNINCORPORATED IMPACT FEES

LAND USE	SHERIFF PATROL	FIRE WARDEN	FEE ADMIN	UNINC TOTAL FEE	COUNTY FEE FORWD	COUNTY PLUS UNINC
<b>RESIDENTIAL</b>						
Single-Family	134	102	6	242	2,897	3,139
Multi-Family	87	66	4	157	1,901	2,058
Senior Housing	49	32	2	83	986	1,069
<b>NON-RESIDENTIAL (per 1,000 sq. ft.)</b>						
<b>OFFICE</b>						
General Office /						
Office Park	23	152	4	179	981	1,160
Medical Office	23	152	4	179	1,767	1,946
<b>INDUSTRIAL</b>						
<20,000 sq. ft.	10	64	2	75	491	566
20,000 sq. ft.	2	13	0	15	97	112
<b>COMMERCIAL RETAIL</b>						
Convenience Market	14	92	3	109	7,356	7,465
Retail (<50k sq. ft.)	14	92	3	109	1,750	1,859
Retail (50k-100k sq. ft.)	14	92	3	109	1,063	1,172
Retail (100k - 300k sq.ft.)	14	92	3	109	590	699
Shopping Mall	14	92	3	109	487	596
<b>RESTAURANTS</b>						
Fast Food	14	92	3	109	4,892	5,001
High Turnover	14	92	3	109	2,822	2,931
Sit Down	14	92	3	109	1,367	1,476
<b>FINANCIAL</b>						
Bank	14	92	3	109	2,712	2,821
Savings & Loan	14	92	3	109	1,164	1,273
<b>MISC. LAND USES</b>						
Manual Car Wash-stall	14	92	3	109	680	789
Church	14	92	3	109	130	239
Day Care Center	14	92	3	109	695	804
Hospital	14	92	3	109	323	432
Mini-Warehouse	14	92	3	109	53	162
Nursing Home	14	92	3	109	55	164
Gas Station-per pump	14	92	3	109	343	452
Motel/Hotel-per room	14	92	3	109	130	239
<b>RECREATIONAL</b>						
Golf Course (per acre)	14	92	3	109	228	337
Movie Theater	14	92	3	109	3,588	3,697
Racquet (per court)	14	92	3	109	2,301	2,410
Tennis (per court)	14	92	3	109	2,004	2,113

**SCHEDULE II**  
**STANISLAUS COUNTY**  
**PUBLIC FACILITIES FEES ANNUAL REPORT**  
**Fiscal Year Ending 6-30-00**

FUND	INTER CITY	CITY/CO	JAILS	JUSTICE	LIBRARY	PARKS	PUBLIC	OUT	OTHER	FEE	UNINCORPORATED			
	ROADS	ROADS									SHERIFF	FIRE	ADMIN	OTHER
	6400	6401	6402	6403	6404	6405	6406	6407	6408	6409	6410	6411	6412	6413
<b>Beginning Balance</b>	11,828,949.34	1,362,732.54	4,941,603.36	131,209.04	2,061,968.42	230,172.47	882,797.37	292,135.71	560,041.38	131,568.73	303,912.31	523,165.48	30,604.43	54,916.26
<b>99-00 Activity:</b>														
<b>Fees Collected</b>	1,880,274.33	281,544.96	2,200,118.00	212,927.00	725,010.00	272,349.00	232,990.00	118,863.00	299,492.82	149,101.92	61,306.00	73,964.12	3,210.45	179.88
<b>Interest Earned</b>	715,654.74	92,508.34	333,903.24	15,077.78	137,403.82	17,689.94	53,324.50	19,773.16	37,927.63	10,121.15	18,610.75	30,920.19	1,818.73	3,171.57
<b>Refunds</b>	(577.00)	(295.00)	(1,059.00)	(102.00)	(349.00)	(131.00)	(112.00)	(57.00)	(144.00)	(42.03)	-	-	-	-
<b>Distributions</b>	700.00	(118,000.00)	(828,173.00)	-	60,000.00	(175,000.00)	(106,000.00)	(29,000.00)	-	(81,292.05)	-	(81,504.00)	-	-
<b>Total 98-99 Activity</b>	2,596,052.07	255,758.30	1,704,789.24	227,902.78	922,064.82	114,907.94	180,202.50	109,579.16	337,276.45	77,888.99	79,916.75	23,380.31	5,029.18	3,351.45
<b>Ending Balance</b>	14,425,001.41	1,618,490.84	6,646,392.60	359,111.82	2,984,033.24	345,080.41	1,062,999.87	401,714.87	897,317.83	209,457.72	383,829.06	546,545.79	35,633.61	58,267.71

SCHEDULE III  
 STANISLAUS COUNTY  
 PUBLIC FACILITIES FEES DISTRIBUTIONS  
 Fiscal Year 99 / 00

Fund Name	Amount	JV #	Board Order #	% paid from PFF	Description
Inter City Roads	72,000.00	12535		75%	Correction to City/County Roads fund
	(71,300.00)	14181	00-266	100%	Kiernan/Stoddard intersection design
City County Roads	(46,000.00)	15254	99-902	39%	Rt of Way, Claribel/Oakdale intersection
	(72,000.00)	12535		25%	Correction to Inter City Roads fund
Jails	(828,173.00)	15475	94-934	58%	Debt - Public Safety Center
Justice	-				
Library	60,000.00	12290			Correction / Public Health
Parks	(40,000.00)	15256	00-421	100%	Empire Tot Lot
	(135,000.00)	14529	00-194	100%	2 Convalt tanks & 2 Crew cab trucks for Modesto & Woodward Reservoir
Public Health	(60,000.00)	12290			Correction / Library
	(46,000.00)	12290			Correction / Out Patient
Out Patient	(75,000.00)	15267	00-218	N/P	Equip & furnishings for W. Modesto clinic
	46,000.00	12290			Correction / Public Health
Other Facilities	-				
Fee Admin	(81,292.05)	various		100%	Administration & Accounting for the total County PFF program.
<u>Unincorporated:</u>					
Sheriff Patrol	-				
Fire Warden	(22,000.00)	13940	99-602	100%	Consolidated Fire vehicle
	(38,843.00)	13940	99-602	50%	Year 1 of 7, ladder truck lease purchase
	(20,661.00)	15081	00-369	N/P	Equipment for new EOC
Admin Fee	-				
Other Facilities	-				
	(1,358,269.05)	TOTAL DISTRIBUTIONS 99 / 00 FY			

N/P = Not a project



**SCHEDULE IV  
STANISLAUS COUNTY**

**Fiscal Year 1999/00**

**Accumulated Public Facility Funds  
Five Year Identification and Purpose Plan**

Fund	Fund Name	Accumulated Funds	Identification / Purpose	Project Year	Project Budget
6400	Inter-City Roads	\$ 6,041,728.28	Albers Rd.- Clairbel to Warnerville	00/01	2,800,000.00
			Geer Rd-Santa Fe to Grayson	00/01	480,000.00
			Kiernan @ Stoddard	00/01	325,000.00
			Crows Landing-Service to Keyes Rd	00/01	1,240,000.00
			Las Palmas-SJ River to City Limits	00/01	1,140,000.00
			Claribel @ Claus and Claribel @ Oakdale Rd. - 50%	00/01	430,000.00
			Hatch @ Santa Fee @ 75%	01/02	2,625,000.00
				Total	9,040,000.00
6401	City-County Roads	\$ 265,532.41	Claribel @ Claus and Claribel @ Oakdale Rd. - 50%	00/01	350,000.00
			Hatch @ Santa Fe @ 25%	01/02	875,000.00
6404	Library	\$ 373,938.81	Architectural fee for Modesto building enlargement	00/01	100,000.00
			Books, computers & equipment	00/01	326,627.00
6406	Public Health	\$ 225,615.59	Stanislaus Recovery Center	00/01	225,615.59
6410	Sheriff Patrol (Unincorporated)	\$ 75,298.57	Covered parking @ Hackett Rd for spc emergency vehicles	01/02	57,000.00
			Equestrian Center Housing/Training	01/02	75,000.00
			Evidence Storage Building	01/02	86,874.48
			Modification of Sheriff's Operation Center	01/02	27,456.00
6411	Fire Warden (Unincorporated)	\$ 86,112.21	Ldr truck 6yr lease purchase remaining @ \$35,843. Per yr	05/06	215,058.00
6412	Fee Administration (Unincorporated)	\$ 15,145.01	Public Works administration	00/01	15,145.01
6413	Other Facilities (Unincorporated)	\$ 46,431.17	Capital Projects	00/01	46,431.17

**PFF policy provides for all plans to be presented to the Board individually for approval prior to expenditure**