

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY**

DEPT: AUDITOR-CONTROLLER

BOARD AGENDA # *B-3

Urgent Routine X

AGENDA DATE January 9, 2001

CEO Concurs with Recommendation YES X NO
(Information Attached)

4/5 Vote Required YES NO

SUBJECT: REPORT OF REVOLVING FUNDS AT JUNE 30, 2000

STAFF
RECOMMEN-
DATIONS:

ACCEPT THE REPORT OF REVOLVING FUNDS IN EXISTENCE AS OF JUNE 30,
2000

FISCAL
IMPACT:

There is no fiscal impact, as revolving fund balances must remain intact.

BOARD ACTION

No. 2001-9

On motion of Supervisor Simon, Seconded by Supervisor Blom,
and approved by the following vote,

Ayes: Supervisors: Mayfield, Blom, Simon, Caruso, and Chair Paul

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) X Approved as recommended

2) Denied

3) Approved as amended

Motion:

Christine Ferrero

File No.

REPORT OF REVOLVING FUNDS AT JUNE 30, 2000

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DISCUSSION: Pursuant to Government Code Section 29321.1, ". . . the county auditor shall . . . render a written report to the board at the end of each fiscal year identifying the revolving funds in existence during the fiscal year, the amount of such fund, and the officer using the fund."

On December 5, 1989, the Board of Supervisors by resolution authorized the Auditor to "perform the function of the Board in establishing, increasing, reducing or discontinuing any of the revolving funds provided for in this article." Pursuant to the authority granted the Auditor, new funds have been established during the year. The establishment of revolving funds that exceed \$1,000 must still have Board approval. The attached report includes all increases and decreases that occurred during the year.

POLICY ISSUE: The Board must confirm that the utilization and establishment of revolving funds is consistent with the Government Code section.

STAFFING IMPACT: None.

Stanislaus County
Imprest Cash Lead Schedule
June 30, 2000

| Department | Address | CHANGE FUND | SPECIAL FUND | REVOLVING FUND | TOTAL |
|------------------------------|-----------------------------------|----------------|-----------------|-------------------|-------|
| GENERAL FUNDS | | | | | |
| AG COMMISIONER | 3800 Cornucopia Way, Ste B | | | | |
| WEIGHTS & MEASURES | | | | 600.00 | |
| MODESTO OFFICE | | 100.00 | | | |
| PATTERSON OFFICE | 103 S 1st St | 25.00 | | | |
| OAKDALE OFFICE | 551 Center St | 10.00 | | | |
| REVOLVING FUND | | | | 50.00 | |
| ANIMAL SERVICES | 2846 Finch Rd | | | | |
| RABIES CONTROL | | 300.00 | | | |
| RABIES CONTROL | | | | 100.00 | |
| CHANGE FUND | | 200.00 | | | |
| AUDITOR-CONTROLLER | | | | | |
| POSTAGE TRUST-POSTAGE DUE | (On Deposit with the Post Office) | | | 4,000.00 | |
| CHANGE FUND | | | | | |
| ASSESSOR | 1010 10th St, Ste 2400 | | | | |
| POSTAGE DUE | | | | 25.00 | |
| CHANGE FUND | | 150.00 | | | |
| BOARD OF SUPERVISORS | 1010 10th St, 6th Floor | | | | |
| CHANGE FUND | | 10.00 | | | |
| BUILDING INSPECTION | 1010 10th St, Ste 3500 | 50.00 | | | |
| COOPERATIVE EXTENSION | 3800 Cornucopia Way, Ste A | 100.00 | | | |
| CORONER | 939 Oakdale Rd | 50.00 | | | |
| DISTRICT ATTORNEY | 1100 I Street Rm 220 | | 5,000.00 | | |
| FIRE SAFETY | 929 Oakdale Rd | | | | |
| REVOLVING | | | | 25.00 | |
| CHANGE FUND | | 25.00 | | | |
| HONOR FARM | 8224 W Grayson Rd | | | 100.00 | |
| JUVENILE HALL | 2215 Blue Gum Ave. | | | | |
| TRANSPORTATION | | | | 400.00 | |

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|---|--------------------------------------|----------|-----------|
| MARSHALL'S OFFICE/SHERIFF'S | 1100 I St Rm 102 | 50.00 | |
| PARKS | 1716 Morgan Rd | | |
| MODESTO RESERVOIR | | 550.00 | |
| MODESTO RESERVOIR | | | 50.00 |
| WOODWARD RESERVOIR | | 350.00 | |
| WOODWARD RESERVOIR | | | 250.00 |
| FRANK RAINES PARK | | 25.00 | |
| LA GRANGE PARK | | 40.00 | |
| PARKS PERMITS CHANGE FUND | | 25.00 | |
| PLANNING | 1010 10th St, Ste 3400 | 30.00 | |
| PROBATION | 2215 Blue Gum Ave. | 200.00 | |
| PUBLIC ADMINISTRATOR | 939 Oakdale Rd. | | |
| PROBATE | | | 3,200.00 |
| PUBLIC DEFENDER | 948 11th St #L4 | | |
| POSTAGE DUE | | | 25.00 |
| PUBLIC WORKS | 1010 10th St, Ste 3500 | | |
| BUILDING DIVISION | | 50.00 | |
| DEMOLITION | | | 30,000.00 |
| PURCHASING | 1010 10th St, Ste 5400 | | |
| MAIL CLERK | | | 10.00 |
| BULK MAILING PERMIT | (On deposit with the Post Office) | | 2,500.00 |
| SHERIFF | | | |
| CIVIL DIVISION | 1100 I St #102 | 100.00 | |
| PETTY CASH | 250 E Hackett Rd | | 110.00 |
| TRANSPORTATION STATE PRISONERS | B of A/Honor Farm, 8224 W Grayson Rd | | 24,000.00 |
| FINGERPRINT | 250 E Hackett Rd | 200.00 | |
| ALTERNATE WORK PROGRAM | 826 12th St | 100.00 | |
| WOMEN'S FACILITY | 250 E Hackett Rd | | 75.00 |
| TREASURER-TAX COLLECTOR | 1010 10th St, Ste 2500 | | |
| OVER, SHORT, POSTAGE DUE | | | 300.00 |
| REGISTERED MAIL, OUT-OF-CO. SO. MILEAGE | | | 1,000.00 |
| CHANGE FUND | | 1,350.00 | |
| COLLECTION DIVISION | | 350.00 | |
| CLERK-RECORDER | 1021 I St Rm 101 | | |
| ELECTIONS | | 50.00 | |
| CLERK-RECORDER | | 400.00 | |

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| CLERK-RECORDER | | | 200.00 | |
| VITALS | | 100.00 | | |
| <hr/> | | | | |
| TOTAL GENERAL FUND | | 4,990.00 | 5,200.00 | 66,820.00 |
| <hr/> | | | | |
| | | | | 77,010.00 |

SPECIAL REVENUE

| | | | | |
|----------------------------------|----------------------------|--------|----------|--|
| ALCOHOL TREATMENT PROGRAM | 800 Scenic Dr | - | | |
| DRUG ABUSE | 1501 F St. | - | | |
| ENVIRONMENTAL RESOURCES | 3800 Cornucopia Way, Ste C | 200.00 | | |
| PUBLIC HEALTH | | | | |
| VITAL STATISTICS | 820 Scenic | 100.00 | | |
| COMMUNICABLE DISEASE | 820 Scenic | 100.00 | | |
| CRIPPLED CHILDREN | 2501 McHenry #E | | 2,500.00 | |
| SENIOR HEALTH PROGRAM | 2030 Coffee Rd | 50.00 | | |
| AIDS CASE MANAGEMENT | 2030 Coffee Rd | | 1,000.00 | |
| LIBRARY | | | | |
| | 1500 I St. | | | |
| MAIN - CIRCULATION | | 35.00 | | |
| MAIN - XEROX | | 25.00 | | |
| MAIN - REFERENCE | | 140.00 | | |
| MAIN - MISC PURCHASES | | | 50.00 | |
| MAIN - AUDIO VISUAL | | 15.00 | | |
| BOOK REFUNDS | Valley First Credit Union | | 1,200.00 | |
| HANSHAW | 1725 Las Vegas | 40.00 | | |
| CERES | 2250 Magnolia Ave | 60.00 | | |
| DENAIR | 4801 Kersey | 50.00 | | |
| HUGHSON | 6935 Hughson Ave. | 50.00 | | |
| NEWMAN | 1305 Kern | 95.00 | | |
| SALIDA | 4520 Broadway | 155.00 | | |
| TURLOCK | 550 Mineret | 50.00 | | |
| WATERFORD | 324 E. St. | 70.00 | | |
| KEYES | 4420 Maud Ave | 100.00 | | |
| OAKDALE | 151 S. 1st Ave. | 50.00 | | |
| MENTAL HEALTH | | | | |
| | 800 Scenic | | | |
| CHANGE FUND | | 75.00 | | |
| PETTY CASH | | | 80.00 | |
| MECA PROGRAM | | | 0.00 | |
| HOMELESS | | | 8,000.00 | |
| MANTECA COUNSELING CTR | 965 E. Yosemite | 30.00 | | |
| PSYCHIATRIC INPATIENT | | | 0.00 | |
| HEROIN TREATMENT | | - | | |
| EMERGENCY | | | 5,000.00 | |
| EMERGENCY | | | 120.00 | |
| PUBLIC GUARDIAN | 939 Oakdale Rd. | | 0.00 | |

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|---------------------------|------------------------|----------|-----------|-----------|
| SOCIAL SERVICES | 251 E. Hackett Rd | | | |
| TRANSPORTATION | Bank of the West | | 1,000.00 | |
| VITAL STATISTICS | Bank of the West | | 2,500.00 | |
| REVOLVING | Bank of the West | | 900.00 | |
| CASHIER | | 200.00 | | |
| OFFICE SERVICES | | | 200.00 | |
| POSTAGE DUE | | | 22,000.00 | |
| EMERGENCY CLIENT SERVICES | | | 250.00 | |
| DISTRICT ATTORNEY | 800 11th St, Rm 200 | | | |
| AUTO THEFT PETTY CASH | | | 1,000.00 | |
| AUTO THEFT INFORMENT | | | 3,600.00 | |
| PUBLIC WORKS | 1010 10th St, Ste 3500 | | | |
| ENGINEERING/DESIGN | | 50.00 | | |
| TOTAL SPECIAL REVENUE | | 1,740.00 | - | 49,400.00 |
| | | | | 51,140.00 |

ENTERPRISE FUNDS

| | | | | |
|---|-----------------------------|----------|----------|--|
| FINK ROAD LANDFILL | 4000 Fink Rd, Crows Landing | 1,000.00 | | |
| HOSPITAL | 830 Scenic Dr. | | | |
| STOREROOM | | | 350.00 | |
| CAFETERIA | | 200.00 | | |
| BUSINESS OFFICE | | 1,200.00 | | |
| HEAD CASHIER | | 350.00 | | |
| HUGHSON CLINIC | | 50.00 | | |
| FAMILY PRACTICE | | 210.00 | | |
| OUTPATIENT | | 300.00 | | |
| SPECIALTY CLINIC | | 125.00 | | |
| ORTHOPEDIC | | 50.00 | | |
| LABORATORY | | 100.00 | | |
| RADIOLOGY | | 100.00 | | |
| MBC OUTPATIENT | | 270.00 | | |
| I.P. - RX | | 50.00 | | |
| P.H. - LAB | | 25.00 | | |
| CREDIT CARD CHECKING ACCOUNT | | | 3,100.00 | |
| POST CLOSING ADJUSTMENT | | 3,839.00 | | |
| FAMILY PLANNING | 820 Scenic Dr. | | | |
| TURLOCK | | 59.00 | | |
| MC HENRY | | 200.00 | | |
| OAKDALE/RIVERBANK | | 25.00 | | |
| STANISLAUS BEHAVIORAL HEALTH CTR | 1501 Claus Rd. | 250.00 | | |
| STANISLAUS BEHAVIORAL HEALTH CTR | | 25.00 | | |

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|-------------------------------|---------------------------------|-----------------|-----------------|---------------|------------------|
| TRANSIT - POSTAGE DUE | (On deposit at the Post Office) | | | <u>300.00</u> | |
| TOTAL ENTERPRISE FUNDS | | <u>8,428.00</u> | <u>3,100.00</u> | <u>650.00</u> | <u>12,178.00</u> |

INTERNAL SERVICE FUNDS

| | | | | | |
|-------------------------------------|--------------|----------|----------|-----------------|-----------------|
| RISK MANAGEMENT | 715 13th St. | | | | |
| GENERAL LIABILITY - MINOR CLAIMS | | | | <u>1,000.00</u> | |
| TOTAL INTERNAL SERVICE FUNDS | | <u>-</u> | <u>-</u> | <u>1,000.00</u> | <u>1,000.00</u> |

TRUST & AGENCIES

| | | | | | |
|-------------------------------------|--------------------------------|------------------|-----------------|-------------------|-------------------|
| JAIL COMMISSARY | 1115 H St & 250 E. Hackett Rd. | 5,000.00 | | | |
| LAW LIBRARY | 1101 13th St. | 55.00 | | | |
| LAW LIBRARY | | | | 7,500.00 | |
| SAAG | 1025 15th St. | 50.00 | | | |
| SO DRUG UNIT | 250 E. Hackett Rd. | 100.00 | | | |
| COURTS | | | | | |
| MODESTO | 1100 I St, | 950.00 | | | |
| NEWMAN | | 100.00 | | | |
| TURLOCK | 300 Starr Ave | 100.00 | | | |
| CHANGE | | 925.00 | | | |
| CHECKING | Wells Fargo Bank | | | 0.00 | |
| JUVENILE | 2215 Blue Gum Ave | 125.00 | | | |
| ATM COURTHOUSE | 1100 I St, | | | 56,300.00 | |
| ATM TRAFFIC | 2260 Floyd Ave | | | 0.00 | |
| ATM TURLOCK | 300 Starr Ave | | | 0.00 | |
| TOTAL TRUST & AGENCIES | | <u>7,405.00</u> | <u>-</u> | <u>63,800.00</u> | <u>71,205.00</u> |
| TOTAL ALL IMPREST CASH FUNDS | | <u>22,563.00</u> | <u>8,300.00</u> | <u>181,670.00</u> | <u>212,533.00</u> |